RESOLUTION - ACTION REQUESTED 2017-73

MEETING: February 21, 2017

TO: The Board of Supervisors

FROM: Dallin Kimble, Interim CAO

RE: Approve First Amendment to Blue Ridge Tree Mortality Contract and Budget Action

RECOMMENDATION AND JUSTIFICATION:

Approve a First Amendment to the Blue Ridge Services, Inc. Agreement for Tree Mortality Operations Management Services; and Authorize the Board of Supervisors Chair to Sign the Amendment; Approve a Budget Action Reducing General Fund Contingency and Increasing Revenue and Appropriations in the Tree Mortality Budget to Cover the Cost of Tree Mortality Operations ($40,000).

At the February 7, 2017, meeting of the Board of Supervisors, the Board approved an agreement with Blue Ridge Services, Inc., for tree mortality operations management services in a not-to-exceed amount of $160,000. At the same time, the Board requested staff amend the agreement at a future meeting to add an additional $40,000 of County funds. Because 75% of all work produced under this contract is anticipated to be reimbursed through the California Disaster Assistance Act (CDAA), the amended not-to-exceed amount of $320,000 is being recommended at this time.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors declared a State of Emergency related to tree mortality with Resolution 2015-446 and has regularly renewed this action for each of the last twelve (12) months. On July 19, 2016, the Board directed staff to prepare an RFQ for a Tree Mortality Operations Manager, which was approved with Resolution 16-500 on September 20, 2016. On December 20, 2016, the Board approved the selection of Blue Ridge Services, Inc., and directed staff to draft an agreement. The resulting agreement was approved on February 7, 2017, and is attached to this item.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the amendment. Blue Ridge Services, Inc., will have fewer funds to use for tree mortality mitigation efforts.

FINANCIAL IMPACT:
Contingency would be reduced by $40,000. The remaining $120,000 is anticipated to be reimbursed through the California Disaster Assistance Act (CDAA).

ATTACHMENTS:
2017.02.21 Contract Amendment (DOCX)
FY17 Blue Ridge Services Agreement (DOCX)
Budget Action Form (XLS)

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble
Dallin Kimble, Interim CAO 2/15/2017

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Menetrey, Smallcombe, Jones, Long, Cann
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0161-427</td>
<td>0796</td>
<td>Transfer Out - Tree Mortality</td>
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<td>$40,000</td>
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<td>448</td>
<td>0158-309</td>
<td>1622</td>
<td>Transfer In from General Fund</td>
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<td>($40,000)</td>
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<td>0158-796</td>
<td>0418</td>
<td>Professional Services</td>
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<td>0104-414</td>
<td>1090</td>
<td>GENERAL CONTINGENCY</td>
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<td>$40,000</td>
</tr>
</tbody>
</table>

**TOTAL:** $40,000

## TRANSFER BETWEEN FUNDS

| | | |
| | | |

**TOTALS:** $0

**ACTION REQUESTED:** (Check all that apply)
- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** For tree mortality-related expense per Board direction at 2/7/17 meeting

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**DATE:** 3-16-17

**CLERK**

**DATE:** 3-16-17

Budget Revision Form Revised 11/95