RESOLUTION - ACTION REQUESTED 2017-99

MEETING: February 28, 2017

TO: The Board of Supervisors

FROM: Tony Stobbe, Public Works Director

RE: Approve Annual Parks and Recreation Day Camp Scholarship Program Guidelines and Budget Action

RECOMMENDATION AND JUSTIFICATION:
Approve the Mariposa County Parks and Recreation Summer Day Camp Scholarship Program, Guidelines, Application and Budget Action Adjusting Revenue to Meet the Anticipated Program Needs; and Authorize Staff to Accept the Grant and Work with Calaveras-Mariposa Community Action Agency (CMCAA) to Assemble Necessary Grant Related Data.

Responding to the unfortunate reality that a segment of our County families experience financial hardships, beginning in the summer of 2013 the Parks and Recreation Department established a Day Camp Scholarship Program to ensure that these families have access to supervised summer recreation activity for their children. In support of this effort, the CMCAA has again pledged a total of $6,000 in financial support of this very worthwhile and successful annual community program.

Scholarship awards will not exceed the grant. The Parks and Recreation Summer Day Camp Scholarship Program was initially presented to the Parks and Recreation Commission on February 13, 2012 and embraced by the committee.

Although the number of scholarships varies from year to year, last year roughly 30 full and partial grant scholarships were awarded. As in the past the Auditor’s office will be consulted regarding the program and proper documentation will be provided for any scholarships that is awarded.

Should applications exceed available grant funding, an independent committee made up of persons without children in the program will be formed by the Director of Public Works to serve as the Program Selection Committee to review applications and determine level of need. As in the past the committee will be instructed that confidentiality of the application information is critical to the success of the program.

The Resource Connection is supplying the grant funds to the CMCAA and the grant funds will be made available at the conclusion of the program, when all of the participant data can be assembled and submitted for payment.
Notification regarding the program will be inserted into the elementary school bulletins as well as through an advertisement in the Mariposa Gazette.

The budget action transfers revenue to the appropriate line item to properly account for scholarship money received from the CMCAA, rather than showing the revenue in Day Camp fees.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:** The Parks and Recreation Summer Day Camp Scholarship Program was initially presented to the Parks and Recreation Commission on February 13, 2012 and continues to be a very worthwhile and successful program.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:** Should the Board of Supervisors not approve this Scholarship Program and Grant Acceptance, it is very likely that some families in need within our community will not be able to afford the program fees resulting in children being left at home un-supervised.

**ATTACHMENTS:**
- Scholarship Application (PDF)
- Scholarship Committee (DOCX)
- Scholarship Cover Page 2017 (DOCX)
- Day Camp Scholarship - Budget Action Form (PDF)

**CAO RECOMMENDATION**
Requested Action Recommended

*Dallin Kimble*
Dallin Kimble, Interim CAO  2/23/2017

**RESULT:** ADOPTED BY CONSENT VOTE [UNANIMOUS]
**MOVER:** Merlin Jones, District II Supervisor
**SECONDER:** Rosemarie Smallcombe, District I Supervisor
**AYES:** Miles Menetrey, Rosemarie Smallcombe, Merlin Jones, Marshall Long
**EXCUSED:** Kevin Cann
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0701-307</td>
<td>0603</td>
<td>Daycamp Fees</td>
<td></td>
<td></td>
<td>(6,000)</td>
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<tr>
<td>001</td>
<td>0701-308</td>
<td>0160</td>
<td>Scholarship Contributions</td>
<td></td>
<td>(6,000)</td>
<td></td>
</tr>
</tbody>
</table>

### TRANSFER BETWEEN FUNDS

|               |         |         |                        |
|               |         |         |                        |

| TOTALS        | (6,000) | (6,000) |                          |

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Recognize anticipated revenue from the Scholarship Program rather than from Day Camp Fees.

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**DEPT HEAD SIGNATURE**

**DATE:** 2/16/17

**APPROVED BY RES NO.**

**DATE:** 2/28/17

**0701 Parks & Recreation**

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AUDITOR'S USE ONLY

BA# 685

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Budget Action Form Revised 11/95