RESOLUTION - ACTION REQUESTED 2017-142

MEETING: March 21, 2017

TO: The Board of Supervisors

FROM: Kevin Cann, District IV Supervisor

RE: Waive Encroachment Fee for the Summer Fun Street Fair

RECOMMENDATION AND JUSTIFICATION:
Authorize Public Works to Waive the Encroachment Permit Fee of $140.00 for the Closure of 7Th Street to Hold the First "Summer Fun Street Fair", Sponsored by CASA of Mariposa on Friday, August 11, 2017 from 3:00 P.M. to 9:00 P.M.

The section of 7th Street closure would be between Highway 140 and Bullion Street where traffic is minimal. This would not restrict traffic flow on Highway 140 and/or around the Town of Mariposa. Event signage will be posted for vehicle caution and awareness.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors granted approval of similar closures on 5th Street during Butterfly Days and Jessie Street for the Mariposa History Center Open House and waived the encroachment fee.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve, CASA of Mariposa would be required to pay the $140.00 encroachment fee.

ATTACHMENTS:
Application for Encroachment Permit(PDF)
Poster (PDF)
MiM Letter 2017 (DOC)
Food Vendor Letter 2017 (DOC)

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble
Dallin Kimble, Interim CAO 3/16/2017
RESULT:  ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:  Kevin Cann, District IV Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Menetrey, Smallcombe, Jones, Long, Cann
MARIPOSA COUNTY
APPLICATION FOR ENCOCHMENT PERMIT

TO: PUBLIC WORKS DEPARTMENT
4639 BEN HUR ROAD
MARIPOSA, CA 95338

DATE: 2/20/17
BUILDING PERMIT:

GENTLEMEN:

THE UNDERSIGNED HEREBY APPLIES FOR PERMISSION TO EXCAVATE, CONSTRUCT, AND/OR OTHERWISE ENCOCH on A COUNTY RIGHT-OF-WAY ON 7th Street ROAD AND AGREES TO DO THE WORK IN ACCORDANCE WITH COUNTY RULES AND REGULATIONS AND SUBJECT TO COUNTY INSPECTION AND APPROVAL, BY PERFORMING THE FOLLOWING WORK: (PLEASE FILL IN ALL BLANKS THAT APPLY).

1. ___ DRIVEWAY
   ___ ROAD CROSSING
   ___ WATER PIPE, CULVERT, ETC.
   ___ LDA ROAD

2. ___ NEW BUILDING/HOME
   ___ REMODEL EXISTING
   ___ NEW MAILBOX
   X___ OTHER (EXPLAIN BELOW)
   "Please see attached document."

3. DRIVING INSTRUCTION FROM A KNOWN LANDMARK TO LOCATION OF ENCOCHMENT, I.E., INTERSECTION OF COUNTY ROADS, STATE HIGHWAYS OR TOWN, ETC.

   7th Street block between Hwy 49 & Bullion. Also requesting 7th street parking lot by map.

4. ATTACH MAP SHOWING LOCATION AND SKETCHES SHOWING WHAT IS TO BE DONE, SHOW LOCATION OF THE STAKE MARKING PROPOSED ENCOCHMENT OR WORK TO BE DONE.

   N/A

5. ASSESSOR'S PARCEL NUMBER: N/A

6. ADDRESS OF PARCEL: 7th Street block between Hwy 49 & Bullion

APPLICANT IS REQUIRED TO STAKE THE ENCOCHMENT WITH THE PINK CARD PROVIDED AND/OR NEW MAILBOX LOCATION WITH THE GREEN CARD PROVIDED.

NO PERMIT WILL BE ISSUED UNTIL POSTING HAS BEEN COMPLETED AND APPROPRIATE FEES HAVE BEEN COLLECTED. WORK WILL NOT BE STARTED UNTIL AN ENCOCHMENT PERMIT HAS BEEN ISSUED BY THE DEPARTMENT OF PUBLIC WORKS.

PERMIT NO. ______________

DATE ISSUED ______________

[Signature]
OWNERS NAME (Please print)

[Signature]
SIGNATURE OF OWNER/APPLICANT

P.O. Box 73
OWNERS MAILING ADDRESS

MARIPOSA, CA 95338
CITY STATE ZIP

209 742-4206
PHONE NUMBER
Description of work to be performed:

CASA of Mariposa County is interested in hosting the first *Mariposa Summer Fun Street Fair* on Friday, August 11, 2017 from 3 p.m.- 9 p.m. (with setup as early as 12:30pm). The location we are requesting is the 7th Street Block in Mariposa between Highway 49 and Bullion Street. In addition we would like to request the parking lot behind the MPUD station. We are aware that the event booths will have to start after Subway's parking spaces. In addition we will make sure no event booths are blocking MPUD’s driveway.

The event will a 'Made in Mariposa' event, featuring local food, crafts and art vendors. Music and activities will also be part of the festivities. There will be no fee to enter the street fair. A portion of the proceeds from the food and vendors total sales will go to non-profit organization CASA of Mariposa County.
SUMMER FUN
Friday, August 11th 2017
STREET FAIR
Sponsored by CASA of Mariposa County

Location: 7th Street Mariposa, CA
Time: 3 pm- 9PM *Live Music Starts @ 3 PM

FEATURING
Made in Mariposa
Food by Local Vendors
Live Music from Local Favorites
And so much more!

Come support CASA by supporting your community
You are invited to participate in the first Summer Fun Street Fair sponsored by CASA of Mariposa County. The event is scheduled for Friday, August 11, 3:00 p.m. to 9:00 p.m., on 7th Street in downtown Mariposa. The art and artisan booths will showcase members of Made in Mariposa. Other activities will include music, food, wine, beer, games, face painting and more.

This section of the event is open to artists, crafts people, and pre-packaged food vendors that make their own products. This is a juried show with a limited number of artisans in each category. Applicants must be a member of Made in Mariposa. Please submit the attached application along with four (4) photos of your art or craft, booth fee and a self-addressed stamped envelope.

PLEASE NOTE:

- Applicants sharing a booth must each submit an application and photographs.
- The booth fee is $20.00 plus a 10% donation of your final sales; spaces are 10’x10’. You are responsible for providing canopies/easy-ups, tables, chairs, etc.
- NO GENERATORS WILL BE ALLOWED.
- Food Vendors: Mariposa County Health Department permits are required for all food and beverage sales. No exceptions.
- Set-up is from 12:30 p.m. to 2:45 p.m. on Friday, August 11. Breakdown is after 9:00 p.m. on Friday. There are NO early breakdowns and NO vehicles are allowed around the booth areas until after 9:00 p.m.

Applications must be received by July 1, 2017. Applications received after July 1, 2017 will be charged an additional $5.00 fee. The jurying will take place after July 5, 2017. Acceptance letters, placement maps, and instructions will be mailed by July 14, 2017. If you are not accepted, your check and photos will be returned. If you have questions, please contact Kim Smick-Sullivan at 209-742-6092, or e-mail at kim.at.casa.mariposa@gmail.com.
You are invited to participate as a food vendor in the first Summer Fun Street Fair sponsored by CASA of Mariposa County. The event is scheduled for Friday, August 11, 3:00 p.m. to 9:00 p.m., on 7th Street in downtown Mariposa. Activities will include art and artisans from Made in Mariposa, music, food, wine, beer, games, face painting and more.

This section of the event is open to vendors providing cooked-to-order food. Menus are subject to approval of the CASA Summer Fun Street Fair committee. Please submit the attached application along with your menu, booth fee and a self-addressed stamped envelope.

**PLEASE NOTE:**

- Applicants sharing a booth must each submit an application and menu.
- The booth fee is $20.00 plus a 10% donation of your final sales; spaces are 10'x10'. You are responsible for providing canopies/easy-ups, tables, chairs, etc.
- NO ELECTRICITY IS AVAILABLE.
- QUIET GENERATORS WILL BE ALLOWED with prior approval.
- Mariposa County Health Department permits are required for all food and beverage sales.
  
  **No exceptions.**

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*Food Vendor Letter 2017*
To: County of Mariposa  
   Public Works Department

From: Gordon Wilkinson  
   Merced Running Club  
   Co-Race Director, Indian Gulch-Hornitos Run

Subject: Encroachment Permit Application  
For Indian Gulch-Hornitos Run  
On Sunday, April 2, 2017

To Mariposa County Public Works Staff and Board of Supervisors:

This is the 41th Annual Indian Gulch-Hornitos Run. I am applying for an Encroachment Permit for our event, in hopes that the fee of $140 would be waived. This is a well managed event presented by the Merced Running Club in Merced, CA. This year myself, John Mason, and Al Garcia are the new Co-Race Directors, and we want permits to be handled properly this year. Also this year we have added a trainee, Sandra Erb, and she will be the race director next year.

The Merced Running Club is a non-profit organization and profits from a race such as this eventually find their way back into the running community.

There are three additional pages attached to this application.

First is the copy of the Certificate of Additional Insured made out to Mariposa County.

Second is a map of the course that we use each year. The race starts and finishes on High Street. The run starts on High Street, intersects with Hornitos Road and heads south. When the race reaches Indian Gulch Road they turn there. The 2 mile race turns around on Hornitos Road and the 5 and 10 mile races turn around on Indian Gulch Road. These turnarounds are shown on the map.

For safety, there will be Runner on the Road signs on Hornitos Road on each side of High Street and on each side of Indian Gulch Road. There will also be two course monitors at each intersection. There will also be a Runners on the Road sign on Indian Gulch Road prior to the 10 mile turnaround.

Additionally there will be a water station at both the 5 mile and 10 mile turnarounds.

Third is a copy of ours race entry form

Thanking you in advance for consideration of waving the Encroachment Permit fees.

Sincerely,

[Signature]

[Date: 2017-02-14]