RESOLUTION - ACTION REQUESTED 2017-184

MEETING: April 4, 2017

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Authorize an Increase of Extra-Help Hours Beyond 999 Hours

RECOMMENDATION AND JUSTIFICATION:
Approve an Increase in Extra-Help Hours from 999 Hours to 1,200 Hours for a Social Services Aide Extra-Help Position in the Social Services Budget.

The additional hours are needed because of several vacancies in the Social Services Unit which are impacting the Department's ability to provide services. For this reason, it is necessary to increase the hours worked by the Social Services Aide Extra-Help position to ensure services are delivered in a timely and efficient manner by the Department.

Extra-Help positions can work up to 860 hours. The Human Resources Director can approve additional hours up to 999 hours because of need. Any hours above 999 requires Board approval. This increase in hours will allow the Social Services Unit to keep functioning satisfactorily for the remainder of the fiscal year. The Department is beginning the recruitment process to fill the vacancies. This action will help alleviate the need for these additional Extra-Help hours next fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has previously approved the increase of Extra-Help hours for other positions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If the Board chooses not to increase the Extra-Help hours it may have a negative impact on the Social Services Unit and the ability to provide assistance to our clients.

FINANCIAL IMPACT:
There is no impact to the County General Fund. There is sufficient funding in the Social Services Extra Help budget line to accommodate the increase in Extra-Help hours.

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Menetrey, Smallcombe, Jones, Long, Cann