RESOLUTION - ACTION REQUESTED 2017-209

MEETING: April 18, 2017

TO: The Board of Supervisors

FROM: Steve Dahlem, County Counsel

RE: Budget Transfer

RECOMMENDATION AND JUSTIFICATION:

Resolution approving a transfer of funds from Contingency to the County Counsel enforcement budget line in the amount of $70,000. These funds were pre-authorized by the previous County Administrative Officer to allow County Counsel to oversee an enforcement action, including but not limited to receivership, to bring a property with numerous outstanding violations into compliance. Due to an oversight the funds were never placed in the enforcement line and as a result County Counsel's budget is now overdrawn.

It is anticipated that all of the $70,000 requested from Contingency will be reimbursed at the close of this case.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely makes decisions about the use of contingency funds for County services and budget updates.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

FINANCIAL IMPACT:
It is anticipated that the financial impact will be temporary and that all of the funds advanced from Contingency will be reimbursed.

ATTACHMENTS:
BudgActn Frm-2017 enforcement (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0113-431</td>
<td>0446</td>
<td>Code Enforcement</td>
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<td>$70,000</td>
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<tbody>
<tr>
<td>001</td>
<td>0104</td>
<td>414-1090</td>
<td>GENERAL CONTINGENCY</td>
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<td>$70,000</td>
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</tbody>
</table>

**TRANSFER BETWEEN FUNDS**

**TOTALS**

$70,000   $70,000

**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**JUSTIFICATION:** Request total cost of enforcement through end of case with anticipation of full reimbursement.

The increases noted above are for Fiscal Year 2015-2016 (Jan-Jun)

**DEPT HEAD SIGNATURE**

[Signature]

**DATE** 4-18-17

**APPROVED BY RES NO.** 17-209

**CLERK**

[Signature]

**DATE** 4-19-17

AUDITOR’S USE ONLY

BA #

Budget Revision Form Revised 11/95