RESOLUTION - ACTION REQUESTED 2017-211

MEETING: April 18, 2017

TO: The Board of Supervisors

FROM: Eric Sergienko, Health Officer

RE: Approve the Allocation of a 60% Permanent Part-Time Program Assistant II Position

RECOMMENDATION AND JUSTIFICATION:
Approve a 60% permanent part-time Program Assistant I/II allocation in the Health Department to be filled at the Program Assistant II level effective May 1, 2017.

This position already exists as an approved Mariposa County classification. The additional allocation will allow the Health Department’s SNAP-Ed program to strengthen its nutrition and physical activity education activities and public outreach. There is sufficient funding for this allocation and there is no impact to the general fund as the SNAP-Ed program is funded entirely through State funds.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Per current policy, the Board of Supervisors reviews and approves any changes to the department’s allocation schedule when necessary to provide better services to the public.

The Supplemental Nutrition Assistance Program (SNAP-Ed) is a three-year grant funded program that became effective October 1, 2016, with funding at $65,000 per federal fiscal year with Board Resolution 2016-310. There is currently one full-time Program Assistant II allocated to the SNAP-Ed program.

On March 3, 2017, the State Nutrition and Obesity Prevention Branch (NEOPB) notified the Health Department of the determination that an annual amount of $150,000 (Tier 1 level) is needed to support SNAP-Ed programming infrastructure in Mariposa County. The increase in funding is effective immediately and will continue at the Tier 1 level for the three-year grant agreement (October 1, 2016 to September 20, 2019).

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this position is not approved, it will have a negative consequence resulting in a lack of staff to provide grant-funded nutrition and physical activity education and outreach to underserved populations in the community.

FINANCIAL IMPACT:
The Program Assistant II position salary ranges from $34,018.40 - $41,348.32 annually, plus benefits. There is sufficient revenue in the SNAP-Ed and Health Department budgets due to salary savings to accommodate this request. The pending FY 2017/2018 Budget will be adjusted accordingly. There is no impact to the County general fund.

ATTACHMENTS:
FFY2017-2019_SNAP-EdFunding_Increase03.02.17 (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble
Dallin Kimble, Interim CAO 4/13/2017

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey