RESOLUTION - ACTION REQUESTED 2017-301

MEETING: May 16, 2017

TO: The Board of Supervisors

FROM: Doug Binnewies, Sheriff-Coroner-Public Administrator

RE: Authorize Resubmission of California Office of Emergency Services Form 130

RECOMMENDATION AND JUSTIFICATION:
Approve the California Office of Emergency Services Form 130; Applicants Agent Resolution for Non-State Agencies, and Authorize the Required Signatures on the Form 130.

This form allows for a universal resolution designating specific County staff to file for emergency financial assistance and is effective for all open and future disasters up to 3 years following the date of this approval. This is required by CalOES for any grant funding for financial assistance after a disaster; obtaining Federal financial assistance under Public Law 93-288 as amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988. This form contains authorized agents of the County as directed by CalOES representatives.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Mariposa County seeks financial recovery funds when a declared or significant disaster impacts communities or the County as a whole. The two most common forms of public assistance are Fire Management Assistance Grant (FMAG) and the California Disaster Assistance Act Fund (CDA). Both of these public assistance programs require the governing body of the County from which the request originates to have a current CalOES 130 form on file.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Forego an opportunity to recover from financial impacts created by declared or significant disasters.

ATTACHMENTS:
Cal OES 130 Designation of Applicant’s Agent Resolution - Mariposa (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF MARIPOSA
(Governing Body) (Name of Applicant)

THAT

The Sheriff
(Title of Authorized Agent)

OR

The County Administrative Officer (CAO)
(Title of Authorized Agent)

OR

The Director of Public Works
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the County of Mariposa
(Name of Applicant), a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the County of Mariposa
(Name of Applicant), a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
☐ This is a disaster specific resolution and is effective for only disaster number(s)___________________________

Passed and approved this __________ day of May, 2017

[Signature]
(Name and Title of Governing Body Representative)

[Signature]
(Name and Title of Governing Body Representative)

Board of Supervisors Chair
(Name and Title of Governing Body Representative)

CERTIFICATION

I, ___________________________ duly appointed and ___________________________ of
(Name) (Title)

Mariposa County Board of Supervisors
(Name of Applicant)

Resolution passed and approved by the Board of Supervisors of the County of Mariposa
(Governing Body) (Name of Applicant)

on the __________ day of May, 2017.

[Signature] [Signature]
(Signature) (Title)

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A Designation of Applicant’s Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor’s Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If “Titles Only” is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body’s signature.

2. **Names and Titles:** If the Governing Body so chooses, the names and titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

**Governing Body Representative:** These are the names and titles of the approving Board Members.
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

**Certification Section:**

**Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate “Self Certification.”