RESOLUTION - ACTION REQUESTED 2017-319

MEETING: May 23, 2017

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Reducing General Fund Contingency to Cover Match for BPMP-5940(123) in PW

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Reducing General Fund Contingency and Increasing Appropriations in the Public Works Budget to Cover the Required Match for Previously Approved Program Supplemental Agreement with the State of California Department of Transportation for Bridge Preventative Maintenance Project BPMP-5940(123) ($27,987).

The Program Supplemental Agreement Approved by Resolution 2017-101 was not accompanied with a Budget Action Form, therefore the Auditors office has not programmed the funding allocations into the budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Finance Letter which were attached to the Program Supplemental Agreement are not sufficient for the Auditor to increase (or decrease) funding allocations into the County's accounting and budgeting software known as AS400. Budget Action Forms are required to be attached to requests for Board approval for recognizing state and federal financial commitments.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action results in the Bridge Replace/Repair budget (fund 522) not having the appropriations needed to pay contractors for services provided.

FINANCIAL IMPACT:
The Program Supplemental Agreement for which this Budget Action Form is requested to accompany increases the total amount of revenue in the County budget.

ATTACHMENTS:
Budget Action - FY16-17 BPMP Funding Phase 1  (PDF)

CAO RECOMMENDATION
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey
EXCUSED: Kevin Cann
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0104-414</td>
<td>1090</td>
<td>GF Contingency</td>
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<td>27,987</td>
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<tr>
<td>001</td>
<td>0161-427</td>
<td>0702</td>
<td>Transfer Out</td>
<td></td>
<td>27,987</td>
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<tr>
<td>522</td>
<td>1323-309</td>
<td>1600</td>
<td>Transfer In</td>
<td></td>
<td>(27,987)</td>
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<tr>
<td>522</td>
<td>1323-306</td>
<td>6749</td>
<td>Federal - Construction/Bridge Maint.</td>
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<td>(216,013)</td>
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<td>522</td>
<td>1323-795</td>
<td>0649</td>
<td>Bridge Maintenance</td>
<td></td>
<td>244,000</td>
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### TRANSFER BETWEEN FUNDS

|      |          |         |                               |         | (       ) | (       ) |

### TOTALS 27,987

### ACTION REQUESTED:

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

### JUSTIFICATION:

Recognize federal revenue commitment for Bridge Preventative Maintenance Program (BPMP) - Phase I.

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DEPT HEAD SIGNATURE  
APPROVED BY RES NO. 17-319 Clerk  
AUDITOR'S USE ONLY BA#