RESOLUTION - ACTION REQUESTED 2017-77

MEETING: February 21, 2017

TO: The Board of Supervisors

FROM: Eric Sergienko, Health Officer

RE: Rescind Resolution 2016-622 and Approve the Revised HCPCFC MOU

RECOMMENDATION AND JUSTIFICATION:
Rescind Resolution 2016-622 and Approve the Revised Health Care Program for Children in Foster Care (HCPCFC) Memorandum of Understanding with Mariposa County Human Services Child Welfare Services (CWS), Probation Department and the Health Department’s Health Care Program for Children in Foster Care to Implement Areas of Responsibility for Sharing Information and Case Coordination with the Foster Care Nurse; and Authorize the County Health Officer, Chief Probation Officer and the Director of Human Services to Sign the Revised MOU.

Revisions were necessary as federal and state requirements have changed due to medication requirements.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On December 6, 2016, the Board of Supervisors adopted the HCPCFC MOU with Resolution # 2016-622.

The purpose of the MOU is to facilitate the coordination of certain health services for those Medi-Cal/foster care individuals in the county. The MOU shall become effective retroactively July 1, 2016 through June 30, 2017.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the MOU.

FINANCIAL IMPACT:
None

ATTACHMENTS:
Finalupdate_12_30_-_16HCPCFC Memorandum of Understanding (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Menetrey, Smallcombe, Jones, Long, Cann
**HCPCFC Memorandum of Understanding**

In providing these services, the PHN administratively coordinates the health care needs of children in foster care, including their developmental, dental and mental health needs. The PHN supports adherence to the health assessment periodicity schedule specified in the CHDP Health Assessment Guidelines, ensures that identified health needs are monitored, and supports continuity of health care services. The PHN/Social Worker updates the CWS/CMS Health and Education Passport, including prescribed medications, and shares medical information where appropriate. The PHN consults with physicians and other medical and non-medical professionals regarding the health and well-being of children in foster care and in coordinating appropriate medical treatment.

Areas of Responsibility for Child Health and Disability Prevention (CHDP) Public Health Nurses (PHNs) and Child Welfare Service (CWS) Agency Social Workers and Probation Officers in the Health Care Program for Children in Foster Care (HCPCFC) include the following:

**County/City:** Mariposa County  
**Effective Dates:** July 1, 2016 to June 30, 2017

<table>
<thead>
<tr>
<th>Service Provided</th>
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<th>Local Child Welfare Service Agency Responsibilities Social Worker/Probation Officer</th>
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<tr>
<td><strong>Location</strong></td>
<td>• PHN will be located in the CWS agency with accessibility to all team members</td>
<td>• PHN will be located in the CWS agency with accessibility to the Child Welfare Services/Case Management System (CWS/CMS) and all team members servicing children in foster care.</td>
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<td><strong>Supervision</strong></td>
<td>• PHN will be supervised by supervising PHN in the local CHDP Program with input from CWS agency staff.</td>
<td>• CWS Director and Chief Probation Officer will provide input to the CHDP Director.</td>
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## Local CHDP Responsibilities Foster Care PHN

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| Accessing Resources | • PHN will identify health care providers in the community.  
• PHN will evaluate the adequacy, accessibility and availability of the referral network for health care services and collaborate with CHDP staff to identify and recruit additional qualified providers.  
• PHN will serve as a resource to facilitate (e.g., assist in scheduling appointments, arranging transportation, etc.) referrals to early intervention providers, specialty providers, dentists, mental health providers, CCS and other community programs.  
• PHN will ask for assistance, when needed, from the foster care PHN in the child’s county of residence, to identify and access resources to address the health care needs of children placed out of county. | • CWS agency Social Worker/Probation Officer will ensure that the PHN is assigned as secondary in the CWS/CMS system for all new placements.  
• CWS agency Social Worker/Probation Officer will work with PHN and substitute care provider (SCP) to ensure that all children in foster care are referred for health services appropriate to age and health status on a timely basis.  
• CWS agency Social Worker/Probation Officer will work with the substitute care provider and the PHN to identify an appropriate health care provider for the child.  
• CWS agency Social Worker/Probation Officer will work with the PHN to ensure that children placed out of county have access to health services appropriate to age and health status. |
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<td>PHN will review health care reports including medical components of the JV220 for Social Worker/Probation Officers and others as needed.</td>
<td>Before submission to the court, child's Social Worker/Probation Officer will review the JV 220A/B, including necessary laboratory tests, screenings and measurements, consulting with the PHN as necessary.</td>
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<td>PHN will review psychotropic medications authorized by the court, including necessary laboratory tests, screenings and measurements. PHN will consult with the Child's Social Worker/Probation Officer regarding any medications, laboratory tests and screenings and which are outside the parameters described in the California Guidelines for the Use of Psychotropic Medication with Children and Youth in Foster Care.</td>
<td>Child's Social Worker/Probation Officer will collaborate with PHN to develop a health plan which identifies the health care needs and service priorities for each child expected to remain in foster care for 6 months or longer.</td>
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<td>PHN will collaborate with child's Social Worker/Probation Officer in developing a health plan for each child expected to remain in foster care.</td>
<td>Social Worker/Probation Officer or designee will incorporate health plan into child's case record.</td>
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<td>PHN will work with substitute care provider and SW and Probation agency staff, to ensure that the child's Health and Education Passport is updated including the documentation of the psychotropic medications from the JV220.</td>
<td>Social Worker/Probation Officer will assemble and provide health care documentation to the court when necessary to support the request for health care services, including any changes needed with prescribed psychotropic medications.</td>
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<td>PHN will assist substitute care providers in obtaining timely CHDP and dental exams.</td>
<td>Social Worker/Probation Officer will collaborate to complete and keep current the child's Health and Education Passport (HEP) or its equivalent and provide a copy of the HEP to the substitute care provider.</td>
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<td>PHN will expedite timely referrals for medical, dental, developmental, and mental health services.</td>
<td>Social Worker/Probation Officer will consult with the PHN to assess the suitability of the foster care placement in light of the health care needs of the child.</td>
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<td>PHN will assist social worker/probation officer in obtaining additional services necessary to educate and/or support the foster caregiver in providing for the special health care needs, including but not limited to Early and Periodic Screening, Diagnosis, and Treatment Supplemental Services (EPSDT-SS).</td>
<td>Social Worker/Probation Officer will review child's health plan with PHN at least every six months and before every court hearing to assure that relevant information will be incorporated into the HEP and court report.</td>
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<td>PHN will obtain and provide health care documentation when necessary to support the request for health care services.</td>
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<td>PHN will collaborate with Social Worker/Probation Officer, CASA volunteer biological parent when possible and substitute care provider to ensure that necessary medical/health care information available to those persons responsible for providing healthcare for the child, including a copy of the Health Education Passport (HEP).</td>
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<td>PHN will assist Social Worker/Probation Officer to assess the suitability of the foster care placement in light of the health care needs of the child.</td>
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| Health Care Planning and Coordination | • PHN will collaborate with the Social Worker/Probation Officer to develop a system of tracking and follow-up on any prescribed psychotropic medications, laboratory tests and other screening measurements, as well as changes in the health care status of the child, service needs, and effectiveness of services.  
• PHN will review child’s health plan with Social Worker/Probation Officer as needed and at least every six months. | • Social Worker/Probation Officer will collaborate with the PHN and substitute care provider to develop a system of tracking and follow-up on any prescribed psychotropic medications, laboratory tests and other screening measurements, as well as changes in the health care status of the child, service needs, effectiveness of services provided, etc. |
| Training/Orientation             | • PHN will participate in developing and providing educational programs for health care providers to increase community awareness of and interest in the special health care needs of children in foster care.  
• PHN will educate Social Workers, Probation Officers, juvenile court staff, substitute care providers, school nurses and others about the health care needs of children in foster care; update information about CHDP; and update information on Mariposa County provider resources. | • CWS agency staff/Probation Officers will provide input to PHN in developing curriculum for training others about health care needs of children in foster care.  
• CWS agency staff/Probation Officers will collaborate with PHNs in educating juvenile court staff, substitute care providers, and others about the health care needs of children in foster care.  
• CWS agency personnel will arrange for PHN access to the Child Welfare Services/Case Management System (CWS /CMS) system and provide training in its use.  
• CWS agency staff will provide training opportunities to PHN regarding psychotropic medications. |
| Policy/Procedure Development     | • PHN will participate in multi-disciplinary meetings for review of health-related issues when requested.                                                                                                                                                                                               | • CWS agency staff/Probation Officers will include the PHN in team meetings and provide orientation to social services and consultation on CWS/CMS.                                                                |
### Children's Medical Services Plan and Fiscal Guidelines

**County/City:** Mariposa County  
**Effective Dates:** July 1, 2016 to June 30, 2017

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<td>Transition from Foster Care</td>
<td>- PHN will provide assistance to the Social Worker/Probation Officer, youths and/or non-minor dependents leaving foster care on the availability of options of health care coverage as well as community resources to meet the health care needs upon emancipation, and education regarding any psychotropic medications prescribed.</td>
<td>- CWS agency staff/Probation Officers will collaborate with PHN to assure youths leaving foster care supervision are aware and connected to resources for independent living, and will receive education regarding any psychotropic medications prescribed.</td>
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</table>
| Quality Improvement    | - PHN will conduct joint reviews of case records for documentation of health care services with CWS agency/Probation Department.  
  - PHN will work with CWS agency/Probation Department to develop a plan for evaluating the process and impact of the addition of the PHN component to the foster care team.  
  - PHN will establish baseline data for evaluating health care services provided to children in foster care. | - CWS agency staff/Probation Officers will conduct joint reviews of case records for documentation of health care services  
  - CWS agency/Probation Department will work with PHN to develop a plan for evaluating the process and impact of the addition of the PHN component to the foster care team.  
  - CWS agency/Probation Officers will collaborate and assist PHN in gathering data. |

This Memorandum of Understanding in effect from July 1, 2016 through June 30, 2017 unless revised by mutual agreement. In the event that changes in Federal or State requirements impact the current Memorandum of Understanding, the local health department, social services department, and probation department agree to renegotiate the pertinent section within 90 days of receiving new instructions from the State.

**Public Health Director or Child Health and Disability Prevention Program Director**

![Signature]

**Date:** 3/31

**County Social Services Director or County Child Welfare Service Agency Director**

![Signature]

**Date:** 2/28/17

**Chief Probation Officer**

![Signature]

**Date:** 2/28/17

**APPROVED AS TO FORM:**

![Signature]

**STEVEN W. DAHLEM**  
**COUNTY COUNSEL**

Mariposa County  
Update December 30, 2016