

**In-Home Supportive Services
Public Authority Advisory Committee
of Mariposa County
Post Office Box 99
Mariposa, CA 95338
(209) 966-2000**



MINUTES

January 9, 2017

Members Present: Paul Perry; Ron Schmidt; Sally Punte

Members Absent: Colleen Charlton (excused)

Staff Present: Baljit Gill; Sheila Baker; Tamara Bristow

BOS Liaison: Marshall Long

Guest: Carrie Young; Debbie Owens; Char Horning (applicant)

Recording Secretary: Monica Ramirez

- 1) **Call to Order and Introductions** – Chair Paul P., called the meeting to order at 1:31 PM
- 2) **Public Comments** – Welcomed Char H., to the Committee meeting. Char H., submitted the application for a position on the Committee. All members viewed and accepted application.
- 3) **Approval of January 9th, 2017 Agenda** – Sally p., made motion to approve the Agenda. Ron S., seconded the motion – **motion carried.**
- 4) **Approval of January 9, 2017 Minutes** – Sally P., made motion to accept Minutes as changed. Ron S., seconded the motion, all members agreed – **motion carried.**
- 5) **February 13th 2017** - Meeting Cancelled.
- 6) **UDWA** – Carrie Y., reported that the Governors' report will come out soon. When that report comes out she will share it with the Committee. In March there will be a CPR, First Aide/Blood Borne Pathogen class scheduled in Mariposa for the In-Home Care Providers.
- 7) **Old Business** –
 - a. **Membership: Openings & Advertisement for new Committee Members.** Article

and Notice of Vacancy has been posted in the paper. Char Horning applied for one of the Committee member openings.

- b. Removal of Committee Member Marvita Seawell:** On January 6, 2017, the request to remove Marvita Seawell from the IHSS Advisory Committee was submitted to the Board of Supervisors. The Board of Supervisors accepted the removal of Marvita Seawell from the IHSS Advisory Board Committee on January 24, 2017.

8) New Business –

- a. Elections-** Ron S., made a motion that all IHSS Advisory Committee Officers' positions on the Committee remain seated the same as they are currently. Sally P., seconded the motion, all members agreed- **motion carried.**
- b. Vote:** Vote to accept Char Horning's application for membership.
- c. Meeting Schedule**
- d. Appoint or Elect Chairperson**

9) Committee Goals –

- a.** Fill all Committee Member Openings.

10) Committee Concerns – none.

11) Updates:

- a. BOS Update – Marshall Long:** Long time period without meetings being held due to the Holidays. Tomorrow of course we will have a new Chairman and Vice Chair, Committee members and Supervisor will be installed. It's a New Year and new term.
- b. Program Update – Baljit Gill:** IHSS conducting Re-Intakes for people that were not put on IHSS last year. We called back people who had been denied or withdrew their applications, and from that had twenty potential applicants; and six said they would like us to come out and do another Intake again. On the APS/PGC side we began using a new Data Based program called LEAPS, and this went live last week. We are now going to be able to track, and bring up history on our clients. We will be inputting all of

our 2014-2016 Intakes in to this system.

- c. PA Update – Tamara Bristow:** Are still actively looking for more Preferred Providers. About a hundred people have received third violations with the State of California. Out of these people, no one had taken the second violations trainings, so they are rolling back violations, which will give more time for letters to be sent out. Ron S., asked if time card is rejected when is the care provider notified? Tamara B., stated that they are immediately sent to the Recipients. CPR classes are in the process of being scheduled.
- d. CAPA Update – Tamara Bristow:** None.
- e. Monthly Financial Update – Chevon Kothari:** None.
- f. Department Updates – Chevon Kothari:** Baljit G., reported that we finally got a Psych Nurse on staff. The Nurse will mainly work with Behavioral Health Department, but his services will also benefit our Social Services Division as well. The Nurse will be working one day a week with our Foster youth, and assist APS, and IHSS staff with questions and concerns.

12) Next Scheduled Meeting Date: April 10, 2017

13) Adjournment – 2:10 PM