

DEPARTMENT: LIBRARY/LITERACY BY: LYNDA CAMPBELL PHONE: 966-5905

RECOMMENDED ACTION AND JUSTIFICATION:

- 1.) Approve and sign lease agreement with Wachs Realty for office space at 5067 Charles Street;
- 2.) Draw warrant on Special Dept. (001-510-2-162) for \$8,400 for rent from July 1, 1992 to June 30, 1994, and \$1,000 for PG&E deposit. Total: \$9,400 (Funds to come from Pay roll Acts 001-510-1-001 and 001-510-1-100)

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The money for pre-payment of two years' rent comes from a State grant. There are sufficient funds in the 91/92 Budget but not in the 92/93 Budget. (The same holds true for PG&E)

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- 1.) No action would result in the Literacy Program remaining in inadequate quarters.

COSTS: () Not Applicable

- A. Budgeted current FY \$ _____
- B. Total anticipated costs \$ 9,400
- C. Required Add'l funding \$ _____
- D. Source: STATE LITERACY GRANT

SPECIAL INSTRUCTIONS:

- 1. Submit Original of Action Form
- 2. Submit eleven copies of all attachments, number the pages, and list the attachments:

seven page lease attached

SOURCE: () 4/5ths Vote Required

- A. Internal transfers \$ 10,000
- B. Unanticipated revenues \$ _____
- C. Reserve for contingency \$ _____
- D. Description: _____

Balance in Reserve for Contingencies, if approved: \$ 10,000

CLERK'S USE ONLY:

Res. No.: 92-336
 Ord. No.: _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____ Abstained: _____
 (BL) Approved () Denied
 () Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA

By: _____
Deputy

Comment: _____

A.O. Initials: 

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BE IT RESOLVED by the Board of Supervisors of Mariposa County a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

APPROPRIATIONS (4/5ths Vote Required)

<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
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TRANSFERS (3/5ths Vote Required)

	<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
FROM:	LIB/LITERACY	PAYROLL	001-510-1-001	\$ 3,000
FROM:	LIB/LITERACY	PAYROLL	001-510-1-100	7,000
TO:	LIB/LITERACY	SPECIAL DEPT.	001-510-2- 232	600
	LIB/LITERACY	RENTS	001-510-2-212	8,400
	LIB/LITERACY	UTILITIES	001-510-2-261	1,000