RECOMMENDED ACTION AND JUSTIFICATION:

1.) Approve and sign lease agreement with Wachs Realty for office space at 5067 Charles Street;
2.) Draw warrant on Special Dept. (001-510-2-162) for $8,400 for rent from July 1, 1992 to June 30, 1994, and $1,000 for PG&E deposit. Total: $9,400 (Funds to come from Payroll Acts 001-510-1-001 and 001-510-1-100)

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The money for pre-payment of two years' rent comes from a State grant. There are sufficient funds in the 91/92 Budget but not in the 92/93 Budget. (The same holds true for PG&E)

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1.) No action would result in the Literacy Program remaining in inadequate quarters.

COSTS: ( ) Not Applicable
A. Budgeted current FY $________ B. Total anticipated costs $9,400 C. Required Add'l funding $________
D. Source: STATE LITERACY GRANT

SPECIAL INSTRUCTIONS:
1. Submit Original of Action Form
2. Submit eleven copies of all attachments, number the pages, and list the attachments:
   seven page lease attached

SOURCE: ( ) 4/5ths Vote Required
A. Internal transfers $10,000
B. Unanticipated revenues $________
C. Reserve for contingency $________
D. Description: Balance in Reserve for Contingencies, if approved: $10,000

CLERK'S USE ONLY:
Res. No.: 92-336
Ord. No.: ________
Vote – Ayes: 5 Noes: ________
Abstained: ________
( ) Approved ( ) Denied ( ) Minute Order Attached

The foregoing instrument is a correct copy of the original on file in this office.

Date: ________
ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: ________
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as: 
( ) Recommended ( ) Not Recommended ( ) For Policy Determination 
( ) Submitted with Comment ( ) Returned for Further Action

Comment: ________

A.O. Initials: ________

Action Form Revised 12/89
BE IT RESOLVED by the Board of Supervisors of Mariposa County a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

### APPROPRIATIONS (4/5ths Vote Required)

<table>
<thead>
<tr>
<th>Department</th>
<th>Item</th>
<th>Account No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### TRANSFERS (3/5ths Vote Required)

<table>
<thead>
<tr>
<th>FROM: LIB/LITERACY</th>
<th>Item</th>
<th>Account No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAYROLL</td>
<td>001-510-1-001</td>
<td>$3,000</td>
<td></td>
</tr>
<tr>
<td>PAYROLL</td>
<td>001-510-1-100</td>
<td>7,000</td>
<td></td>
</tr>
</tbody>
</table>

| TO: LIB/LITERACY   | SPECIAL DEPT. | 001-510-2-232 | 600 |
| LIB/LITERACY       | RENTS        | 001-510-2-212 | 8,400 |
| LIB/LITERACY       | UTILITIES    | 001-510-2-261 | 1,000 |