

DEPARTMENT: Administration BY: John W. McCamman PHONE: 966-4744

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No x)  
Continued Discussion and Recommendations Regarding Proposed New  
Organization for Animal Control

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Board of Supervisors discussed the Sheriff's action eliminating Animal Control activities from his budget as a result of the 2% across the Board reduction. As an alternative to provide at least some of that service, the Board has been discussing providing some support to the Constable's office to allow for two days per week of animal control effort. The Constable has indicated a need for an additional \$10,000 to operate Animal Control during his court hours. The Sheriff has identified a \$4,107 savings in his budget to address a portion of these costs.

Options include:

1. Assign Animal Control to the Constable without any additional support over the \$4,107;
  - This would result in a loss of service at a minimum of two days per week;
2. Assign Animal Control to the Constable with some other additional support from the reserve for contingencies (cost \$4,550 - \$5,893);
  - This would be an increased cost for a service reduction from the adopted budget.
3. Assign Animal Control to the Constable based upon a Deputy Constable position (a new class) at a lower rate of pay and at two days per week (16 hours x \$6.50 (est) x 38 weeks = \$3,952 x 1.0865 = \$4,294 + mileage of \$2,000 = \$6,294 - \$4,102 = \$2,187)
  - This is justified based upon a lesser independence for the position and the fact that it is part time.
  - This will require additional Personnel work in developing a job description and recruiting;
4. Do #3 above, but do not appropriate funds over the \$4,107 from the Sheriff;
  - Develop an expectation that work must be done within existing budget - there is no further flexibility.
5. Provide direction in closed session to your negotiator regarding the impact of the layoff on the Animal Control Officer.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Options listed above

COSTS: ( ) Not Applicable	
A. Budgeted current FY	\$ _____
B. Total anticipated costs	\$ _____
C. Required additional funding	\$ _____
D. Internal transfers	\$ _____
SOURCE: ( ) 4/5ths Vote Required	
A. Unanticipated revenues	\$ _____
B. Reserve for contingencies	\$ _____
C. Source description:	_____
Balance in Reserve for Contingencies,	_____
if approved: \$	_____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. Salary Adjustments _____
2. Constable's proposed Budget Adjustments for Addition of Small Animal Control _____
_____
_____

CLERK'S USE ONLY:

Res. No.: 72-566

Ord. No. \_\_\_\_\_

Vote - Ayes: 5

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstained: \_\_\_\_\_

Approved \_\_\_\_\_

( ) Denied

() Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- \_\_\_\_\_ Not Recommended
- \_\_\_\_\_ For Policy Determination
- \_\_\_\_\_ Submitted with Comment
- \_\_\_\_\_ Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: [Signature]

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: ROGER MATLOCK, SHERIFF;  
BILL HIBPSHMAN, CONSTABLE

FROM: MARGIE WILLIAMS, CLERK OF THE BOARD

RE: ANIMAL CONTROL FUNCTION

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA  
ADOPTED THIS Order on October 27, 1992.

ACTION AND VOTE:

10:27 a.m. Roger Matlock, Sheriff; and Bill Hibpshman, Constable;  
Continued Discussion and Recommendations Regarding Proposed New Organization for Animal Control (Continued from 10/20/92)

BOARD ACTION: Pelk Richards/Undersheriff, appeared on behalf of Roger Matlock, and provided input, along with Bill Hibpshman. (M)Radanovich, (S)Punte (who passed the gavel), to appropriate \$2,187 from Reserve for Contingencies, and assign the animal control function based upon a Deputy Constable position failed by the following vote - Ayes: Radanovich; Noes: Baggett, Punte, Erickson, Taber. Pelk advised that the Sheriff Department would still back up the animal control function for dog bites and other emergencies. Vere Geary provided input. (M)Baggett, (S)Radanovich, Res. 92-566 adopted appropriating \$4,550 from Reserve for Contingencies to Constable budget for animal control function/Ayes: Unanimous. Administrative Officer advised that direction will be requested in closed session regarding negotiations with the Union on the impact of the layoff of the Animal Control Officer. County Counsel to prepare ordinance for transfer of this function. Alice Casaretto provided input.

cc: Auditor  
Administrative Officer  
File  
*County Counsel*

COUNTY OF  
MARIPOSA

BUDGET ACTION FORM

Please add  
to Res. 92-56  
previously dis  
Thanks m

DEPT/DIV: Constable

CONTACT: Bill Hibpshman

DATE: October 27, 1992

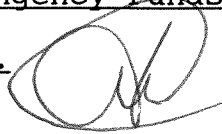
PHONE: 966-6700

ACTION REQUESTED: (Check All That Apply)

- ( x ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- ( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- ( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
001-100-6-000	General Fund Contingency	(\$ 4,550)
001- 350 -1-003	Jail Officer	( 4,107 )
001-330-1-101	Extra Help/Animal Control	8,657

Justification: Resolution No. 92-566 was adopted by the Board on October 27, 1992 allocating General Fund Contingency Funds to the Constable budget for animal control extra help.



Department Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Res. No. 92-566 Clerk: [Signature] Date: 10-27-92

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Auditor: \_\_\_\_\_ Date: \_\_\_\_\_

AUDITOR'S USE ONLY:

Description: \_\_\_\_\_ Transfer No.: \_\_\_\_\_

\_\_\_\_\_ B.R. No.: \_\_\_\_\_