TO: EVELYN BILLINGS, AUDITOR
FROM: MARGIE WILLIAMS, CLERK OF THE BOARD
RE: MAINTENANCE OF MUSEUM & HISTORY CENTER

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on NOVEMBER 17, 1992.

ACTION AND VOTE:

9:24 a.m. Larry Pollard, Public Works Director;
   G) Discussion Regarding Repair and Maintenance of
      Mariposa Museum and History Center (Administrative
      Officer)
BOARD ACTION: Don Weston/History Center, provided
input. Larry advised that Public Works is preparing an
agenda item concerning maintenance of facilities
issues. (M)Erickson, (S)Baggett, Res. 92-600 adopted
appropriating $3,800 from Reserve for Contingencies for
repair and maintenance of the Museum and History
Center/Ayes: Unanimous. Public Works to meet with Don
Weston and develop a policy for future maintenance of
the facility.

cc: Public Works
    Administrative Officer
    File
    History Center
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ No_x__) Discussion Regarding Repair and Maintenance of the Mariposa Museum and History Center

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The attached letter from the Mariposa Museum and History Center, Inc. requests funding from the County for repairs of windows, wood preparation and painting of all trim. Does the Board want to contribute to the repair and maintenance of the Museum and History Center? Funding for this present request is estimated to be approximately $3,000 which would require an appropriation from reserve for contingencies.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1. Adopt a policy for maintenance to the Museum and History Center and appropriate the funding.
2. Do not adopt a policy but appropriate as a one-time funding for the Museum and History Center.
3. Do not adopt a policy; do not fund repairs and maintenance.

COSTS:
A. Budgeted current FY $ 0
B. Total anticipated costs $ 3,000
C. Required additional funding
D. Internal transfers

SOURCE: (x) 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies $ 3,000
C. Source description:
Balance in Reserve for Contingencies, if approved:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. Letter from Mariposa Museum & History Ctr

CLERK’S USE ONLY:
Res. No.: 92-600 Or. No. ____________________________
Vote - Ayes: ___ Noes: ___ Absent: ___
( ) Approved ( ) Denied
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date:
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
✓ Recommended
☐ Not Recommended
☐ For Policy Determination
☐ Submitted with Comment
☐ Returned for Further Action

Comment:

A.O. Initials:

Action Form Revised 5/92
**Budget Action Form**

**Dept/Div:** Administration  
**Contact:** John McCann  
**Date:** 11/24/92  
**Phone:** 966-3222

**Action Requested:** (Check All That Apply)
- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- [ ] Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- [ ] Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>Fund/Dept/Acct No.</th>
<th>Line Item Description</th>
<th>Amount (From)/To</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-103-6-000</td>
<td>General Fund Contingency</td>
<td>($3,800)</td>
</tr>
<tr>
<td>001-235-2-130</td>
<td>Building Maintenance/Maint of Structure</td>
<td>$3,800</td>
</tr>
</tbody>
</table>

**Justification:** Resolution No. 92-600 was passed by the Board of Supervisors on November 17, 1992 for repair and maintenance of the Museum and History Center in the amount of $3,800.

**Department Head Signature:**  
**Date:** 11/24/92

**Approved By:**  
**Res. No. 92-600**  
**Clerk:**  
**Date:** 11/17/92

**Administrator:**  
**Date:**

**Auditor:**  
**Date:**

**Auditor's Use Only:**
**Description:**  
**Transfer No.:**

**B.R. No.:**

Budget Action Form Revised 5/92
November 3, 1992

To: Honorable Board of Supervisors
Mariposa County, California.

From: Mariposa Museum and History Center, Inc.
Donald Weston, vice pres.
Rose Marie Moore, pres.

Subject: Painting and Repairing of Mariposa County Public Library and History Center.

As per the Lease Agreement of January 19, 1979 we are requesting funds to assert the need of the County Library and History Center building for repairs of the South Center windows, as there are moisture leaks when it rains. We are also requesting wood preparation and painting of all trim.

These areas of Maintenance need immediate attention and we would greatly appreciate the Boards assistance in accomplishing the above goals.

Respectfully,
Donald Weston, vice pres.
Rose Marie Moore, pres.
M.M.H.C.