RECOMMENDED ACTION AND JUSTIFICATION: (POLICY ITEM: YES NO X)

Resolution authorizing the Housing and Community Development Agency Director to accept the attached proposal regarding telephone equipment with Sierra Tel Tronics and execute a lease agreement. (Necessary to procure telephone system for new office space.)

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board previously approved new HCD office space.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

HCD would have no telephones.

COSTS: (X) Not Applicable
A. Budgeted current FY $300.00
B. Total anticipated costs $300.00
C. Required Add’l funding $0
D. Source: __________

SOURCE: 4/5ths vote required
A. Internal transfers __________
B. Unanticipated revenues __________
C. Reserve for contingency __________
D. Description: __________
Balance in Reserve for Contingencies, if approved: __________

SPECIAL INSTRUCTIONS:
List the attachments and number pages accordingly:

____________________________
____________________________
____________________________
____________________________

Equipment Proposal

____________________________
____________________________
____________________________
____________________________

CLERK’S USE ONLY:
Resolution No.: 91-63
Ordinance No.: __________
Vote - Ayes: 5 Noes: ______
Absent: ______ Abstain: ______
Approved ( ) Denied ( )
Minute Order Attached

The foregoing instrument is a correct copy of the original on file in this office.
Date: __________
Attest: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: __________
Deputy Clerk of the Board

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:

Reviewed (x) Not Recommended
Policy Determination Submitted w/ Comment
Returned for further action

Comment: __________

A.O. Initials: __________