

DEPARTMENT: Administration BY: John W. McCamman PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)
Adopt the attached budget resolution authorizing appropriation of funds from the 2% Transient Occupancy Tax Fund to the Personnel Officer, Sr. Office Assistant (Personnel) and Programmer/Analyst salary line items. Funds are also requested to be appropriated for purchased of fixed assets as necessary for these positions.

BACKGROUND AND HISTORY OF BOARD ACTIONS: On November 13, 1990, the Board amended the Employee Allocation Schedule to add the positions of Personnel Officer, Sr. Office Asst. and Programmer/Analyst. Funding for these positions in the amount of \$45,281 was approved by the Board at that time from Unanticipated Revenues resulting from implementation of the Property Tax Administration Fee. Due to pending litigation on this issue, the Board was made aware that funding for these positions may be requested from the Transient Occupancy Tax Fund. Salary savings of \$12,581 resulted from delay in filling these positions; \$8,000 of which is requested for purchase of fixed assets to be determined after the positions are filled. This request, with fixed assets, is \$4581 less than the original request approved by the Board.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Adopt resolution.
2. Do not adopt and not fill positions.
3. Appropriate funds from another source.

COSTS: () Not Applicable

A. Budgeted current FY \$ -0-

B. Total anticipated costs \$40,700

C. Required add'l funding \$40,700

D. Source: 2% TOT

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

Budget Resolution

SOURCE: (X) 4/5ths Vote Required

A. Internal transfers \$ _____

B. Unanticipated revenues \$ _____

C. Reserve for Contingency \$ _____

D. Description: 2% TOT

Balance in Reserve for Contingency if approved: \$ _____

CLERK'S USE ONLY:

Res. No.: 91-81

Ord. No.: _____

Vote - Ayes: 4 Noes: Laber

Absent: _____ Abstained: _____

(X) Approved () Denied

() Minutes Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

X Recommended

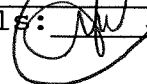
_____ Not Recommended

_____ For Policy Determination

_____ Submitted With Comment

_____ Returned for Further Action

Comment: _____

A.O. Initials: 

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS
County of Mariposa, State of CA

By: _____
Deputy

MARIPOSA COUNTY
ACTION FORM

BUDGET BOARD OF SUPERVISORS
RES. NO. 91-81

BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq, the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

| <u>APPROPRIATIONS (4/5ths Vote Required)</u> | | | <u>Department</u> |
|--|--------------------|--------------------|-------------------|
| <u>Item</u> | <u>Account No.</u> | <u>Amount</u> | |
| FROM: 2% Transient Occupancy Tax | 010-800-1-405 | \$40,700 | |
| TO: Reserve for Contingencies | 001-103-6-000 | \$40,700 | |
| FROM: Reserve for Contingencies | 001-103-6-000 | \$40,700 | |
| TO: Admin., Personnel Officer | 001-101-1-004 | 9,000 | |
| Admin., Sr.Ofc.Asst.-Pers. | 001-101-1-006 | 5,500 | |
| Admin., Benefits | 001-101-1-150 | 4,200 | |
| Admin., Fixed Assets | 001-101-4-375 | 4,000 | |
| DP, Programmer/Analyst | 001-210-1-002 | 10,700 | |
| DP, Benefits | 001-210-1-150 | 3,300 | |
| DP, Fixed Assets | 001-210-4-373 | 4,000 | |
| <u>TRANSFERS (3/5ths Vote Required)</u> | | | |
| <u>Department</u> | <u>Item</u> | <u>Account No.</u> | <u>Amount</u> |