

MARIPOSA COUNTY  
BOARD OF SUPERVISORS

AGENDA  
ACTION FORM

DATE: 2/26/91  
AGENDA ITEM NO: 8-C

DEPARTMENT: Public Works By: Rich Begley  
Deputy Director/Parks & Recreation  
PHONE: 966-2498

RECOMMENDED ACTION AND JUSTIFICATION:

Listed for the consideration of the Board of Supervisors are main points presented by Cemetery Ad Hoc Committee. Minutes are attached.

1. The efforts in organizing the cemetery and identifying unmarked graves by the late Buck Hansen, Cemetery Caretaker, should be recognized by a plaque presented by the Board of Supervisors to his daughter, Coleen Hansen.
2. The cemetery budget should be supplemented to pay the salary for the burial person employed by the mortuaries to maintain burial records and fill in collapsed graves.
3. It is recommended that signs be placed at all cemetery entrances stating the following: "No burials, coping construction or permanent improvements without a permit from Mariposa County."

Staff Report

1. The late Buck Hansen did accomplish the identification of numerous unmarked graves. He also cross referenced existing graves by name, section and year buried. The individual performing the burials has the best chance of identifying and keeping burial records accurate.
2. The 001-238-2-231 cemetery line item was reduced to \$1,500 in the 1990-91 budget. Depending on the level of service desired, any supplement to the cemetery budget would pay off in improved appearance of the cemeteries.

Current Level of Service:

1 Maintenance visit/mo x 4 cemeteries	= \$52.50 x 12	= \$ 630
100 gallons herbicide x \$72/gallon = 1% mix x 1 time		= 720
Miscellaneous repairs/supplies		= 150
Amount Budgeted 1990-91		\$1,500

Proposed Increased Level of Service:

Same level as above		= \$1,500
Plus - \$500/year for grave digger to maintain records		= 500
Plus - \$500/year for fuel and equipment rental support of annual cemetery cleanup prior to Memorial Day		= 500
Plus - \$600 signs for cemetery entrance/6 signs @100 ea		= 600
Amount to meet recommendations of Cemetery Ad Hoc Committee		= \$3,100

3. In order to make the proposed cemetery signs effective, the Board may direct County Counsel to prepare an ordinance prohibiting burials, coping construction, and permanent improvements, unless a permit from the County has been obtained.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board in the past has approved funds for improvement of the cemetery.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. The Mariposa Cemetery would be unregulated for an unknown time period. Unregulated burials, in most cases, are not an efficient use of space. The cemetery may fill up faster if burials are not regulated.

Continued . . .

Alternatives to Existing Burial System:

1. The BOS may consider adopting a permit fee to cover the maintenance of the cemeteries.
2. The BOS may consider adopting a fee to cover the assignment of a plot, inspection of burial, inspection of coping installation and headstone installation.
3. The BOS may consider adopting a fee that will cover assignment of a plot, burial, inspections and all records. Preliminary estimate of this fee would be \$400 -\$500 each.

COSTS: ( ) Not Applicable  
 A. Budgeted current FY \$1,500  
 B. Total anticipated costs \$3,100  
 C. Required Add'l funding \$ \_\_\_\_\_  
 Source: \_\_\_\_\_

SPECIAL INSTRUCTIONS:  
 List the attachments and number the pages consecutively:  
Mariposa County Cemetery Ad Hoc Committee Report

SOURCE: ( ) 4/5ths Vote Required  
 A. Internal Transfers \$ \_\_\_\_\_  
 B. Unanticipated revenues \$ \_\_\_\_\_  
 C. Reserve for contingency \$ \_\_\_\_\_  
 D. Description: \_\_\_\_\_

Balance in Reserve for Contingencies, if approved: \$ \_\_\_\_\_

CLERK'S USE ONLY:  
 Res. No.: 91-89  
 Ord. No.: \_\_\_\_\_  
 Vote - Ayes: 5 Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 ( ) Approved ( ) Denied  
 (X) Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:  
 This item on agenda as:  
 Recommended  
 Not Recommended  
 For Policy Determination  
 Submitted with Comment  
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
 ATTEST: MARGIE WILLIAMS  
 Clerk of the Board of Supervisors  
 County of Mariposa, State of CA  
 By: \_\_\_\_\_  
 Deputy

Comment: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 A.O. Initials EW

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BE IT RESOLVED by the Board of Supervisors of Mariposa County a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

APPROPRIATIONS (4/5ths Vote Required)

<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
FROM: Reserve for Contingencies		001-103-3-000	\$1,600
TO: PWD/Parks & Recreation	Sp. Dp. Cemetery	001-238-2-232	\$1,600

TRANSFERS (3/5ths Vote Required)

<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
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# Mariposa County Board of Supervisors



JOHN W. McCAMMAN  
Administrative Officer

MARGIE WILLIAMS  
Clerk of the Board

P.O. Box 784  
MARIPOSA, CALIFORNIA 95338  
(209) 966-3222

DISTRICT 1 ..... ARTHUR G. BAGGETT, JR.  
DISTRICT 2 ..... SALLY S. PUNTE  
DISTRICT 3 ..... ERIC J. ERICKSON  
DISTRICT 4 ..... GEORGE P. RADANOVICH  
DISTRICT 5 ..... GERTRUDE R. TABER

## MARIPOSA COUNTY BOARD OF SUPERVISORS

### MINUTE ORDER

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TO: LARRY POLLARD, PUBLIC WORKS DIRECTOR  
FROM: MARGIE WILLIAMS, CLERK OF THE BOARD  
RE: CEMETERY AD HOC COMMITTEE

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on February 26, 1991

#### ACTION AND VOTE:

Discussion of Recommendation of Cemetery Ad Hoc Committee  
BOARD ACTION: Rich Begley, Parks and Recreation Deputy Director, provided input. (M)Erickson, (S)Taber, Board approved recommendation to recognize the efforts by the late Buck Hansen, Cemetery Caretaker/Ayes: Unanimous. (M)Erickson, (S)Taber, Board approved supplementing the current level of service to the cemetery/Ayes: Unanimous. (M)Erickson, (S)Taber, Res. 91-89 adopted appropriating \$1,600 from Reserve for Contingencies to cemetery budget for increased service as proposed/Ayes: Unanimous. (M)Erickson, (S)Baggett, County Counsel to work with Public Works Department to draft signing ordinance for the cemetery in the town of Mariposa/Ayes: Unanimous. Winnie Williams, Cemetery Ad Hoc Committee, provided input. (M)Erickson, (S)Baggett, direction was given to Public Works Department to investigate the possibility of creation of zones of benefit under countywide service area for cemetery issues/Ayes: Unanimous. Chairman advised that when this matter is brought back, a department will be assigned to handle the historical reports and records.

cc: Parks & Recreation Dept.  
Auditor  
File  
County Counsel