

**MARIPOSA COUNTY  
BOARD OF SUPERVISORS**

**AGENDA  
ACTION FORM**

**DATE:** 3-12-91  
**AGENDA ITEM NO.:** 7

**DEPARTMENT:** JUSTICE COURT

**BY:** Carlos C. LaRoche

**PHONE:** (209)966-5711

**RECOMMENDED ACTION AND JUSTIFICATION:**

Adopt this resolution appropriating an additional \$4,000.00 to Justice Court extra help account. This is needed to keep pace with the increasing work load. Additional deputies have been added in the past three years, additional personnel has been added in probation and criminal and motor vehicle violations have increased along with probation violations involving cases referred back to the Court. We have used the extra help money budgeted along with excess money in the Clerk I/II account due to a 2 month delay in filling the vacant position. Our Court Clerk is leaving on 3-29-91 and we will have to utilize extra help during a training period. Extra help is also necessary during vacation and sick leave. More help is needed to retain good personnel ( Good personnel leave to find jobs with less work)

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Board granted a fourth person then the action was changed to balance the budget. It was the opinion of the Board extra help could be used instead of permanent help. It was mentioned that the board would consider granting additional funds if necessary to complete the year.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

1. Approve the attached resolution transferring funds.
2. Transfer funds from jury & witness expense but only approximately \$1,500.00.
3. Approve 1,100.00 to cover March only.
4. Take no action.

**COSTS:** ( ) Not Applicable

A. Budgeted current FY \$ 4,000.00

B. Total anticipated costs \$ \_\_\_\_\_

C. Required Add'l funding \$ 4,000.00

D. Source: General Contingency

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:  
#1

**SOURCE:** (X) 4/5ths Vote Required

A. Internal transfers \$ \_\_\_\_\_

B. Unanticipated revenues \$ \_\_\_\_\_

C. Reserve for contingency \$ 4,000.00

D. Description: \_\_\_\_\_

Balance in Reserve for Contingencies, if approved: \$ 29,229

**CLERK'S USE ONLY:**

Res. No.: 91-114 a

Ord. No.: \_\_\_\_\_

Vote - Ayes: 5 Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

( ) Approved ( ) Denied

(X) Minute Order Attached

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**

This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS  
Clerk of the Board of Supervisors  
County of Mariposa, State of CA

By: \_\_\_\_\_  
Deputy

Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A.O. Initials: [Signature]

**MARIPOSA COUNTY  
BOARD OF SUPERVISORS**

**BUDGET  
ACTION FORM**

**RES. NO. 91-114a**

BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

<u>Department</u>	<u>APPROPRIATIONS (4/5ths Vote Required)</u> <u>Item</u>	<u>Account No.</u>	<u>Amount</u>
FROM:	General Contingency	001-103-6-000	<del>\$4,000.00</del> 3,045.00
TO;	Justice Court Extra Help	001-260-1-004	<del>\$4,000.00</del> 3,045.00

<u>Department</u>	<u>TRANSFERS (3/5ths Vote Required)</u> <u>Item</u>	<u>Account No.</u>	<u>Amount</u>
FROM:	Clerk II/I	001-260-1-003	955.00
TO:	Extra Help	001-260-1-004	955.00

MARIPOSA JUSTICE COURT

BUDGET BALANCES AS OF 2-28-91

Extra Help	\$ 324.84
Jury & Witness Expense	\$4,808.95
Profession & Special Services	\$2,011.75

This account provides for Court Reporters, Interpreters etc. With a major capital case pending before the Court it will probably be necessary to transfer any excess money from the Jury and Witness Expense to this account. Hence if Jury & Witness funds were transferred to extra help it would be necessary to appropriate more money for this account.

# Mariposa County Board of Supervisors



JOHN W. McCAMMAN  
Administrative Officer

MARGIE WILLIAMS  
Clerk of the Board

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DISTRICT 1 ..... ARTHUR G. BAGGETT, JR.  
DISTRICT 2 ..... SALLY S. PUNTE  
DISTRICT 3 ..... ERIC J. ERICKSON  
DISTRICT 4 ..... GEORGE P. RADANOVICH  
DISTRICT 5 ..... GERTRUDE R. TABER

## MARIPOSA COUNTY BOARD OF SUPERVISORS

### MINUTE ORDER

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TO: JUSTICE COURT  
FROM: MARGIE WILLIAMS, CLERK OF THE BOARD *MW*  
RE: EXTRA HELP FOR JUSTICE COURT

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on March 12, 1991

#### ACTION AND VOTE:

9:30 a.m. Resolution Appropriating \$4,000 from General Contingency to Extra Help for Justice Court for Balance of Budget Year (4/5ths Vote Required)

BOARD ACTION: Betty Mankins, Clerk of the Justice Court, provided input. (M)Erickson, (S)Baggett, Res. 91-114 adopted transferring salary savings from the position being vacated in the amount of \$955.00, and appropriating the balance to total \$4,000.00/Ayes: Unanimous.

cc: Auditor  
File

RECEIVED  
MAR 18 1991

MARIPOSA JUSTICE