

MARIPOSA COUNTY AGENDA
BOARD OF SUPERVISORS ACTION FORM

HOUSING AND COMMUNITY DEVELOPMENT AGENCY
BY: James F. Evans

DATE: March 19, 1991
AGENDA ITEM NO: RA 11

PHONE: 966-6121

RECOMMENDED ACTION AND JUSTIFICATION: (POLICY ITEM: YES ___ NO)

Authorization to acquire a Sharp Copier Model SF 8300, from The Copy Company on a three year lease/purchase according to the terms on the attached purchase agreement, which adds this machine to the County maintenance contract. Present copy machine is worn out and needs to be replaced.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

County is presently under contract with The Copy Company for provision and maintenance of Sharp copiers.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Take no action. Present copier is broken and "taped" together. Our Dept. will shortly be without the ability to do copy work.
2. Direct Dept. to submit proposals from other companys on different copiers to obtain a comparison of machines available.

COSTS: () Not Applicable

A. Budgeted current FY \$ 630.00

B. Total anticipated costs \$ 630.00

C. Required Add'l funding \$ 0

D. Source: _____

SPECIAL INSTRUCTIONS:
List the attachments and number pages accordingly:

_____ One page proposal _____

SOURCE: () 4/5ths vote required

A. Internal transfers \$ _____

B. Unanticipated revenues \$ _____

C. Reserve for contingency \$ _____

D. Description: _____

Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:

Resolution No.: 91-121

Ordinance No.: _____

Vote - Ayes: 4 Noes: _____

Absent: Bogett Abstain: _____

How) Approved) Denied

() Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

Policy Determination

Submitted w/ Comment

Returned for further action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

Attest: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA

By: _____
Deputy Clerk of the Board

Comment: _____

A.O. Initials: [Signature]



PURCHASE AGREEMENT

TERRITORY	SALESMAN	DATE	ORDER NO.
COMPANY		02 / 27 / 91	

Housing and Community Development Agency of the County of Mariposa

BILL TO

ADDRESS
 P.O. Box 39
 CITY STATE ZIP
 Mariposa, CA 95338
 LEASE/P.O. NO.
 James E. Evans
 ATTENTION:

SHIP TO

ADDRESS
 CITY STATE ZIP
 DATE TO BE TIME TO BE AM
 DELIVERED DELIVERED PM
 ATTENTION:

TERMS OF INVOICE: LEASE NET COD TERMS _____

QTY.	EQUIPMENT AND SUPPLIES/SPECIAL INSTRUCTIONS	SER. NO.	UNIT PRICE	AMOUNT
one	Sharp SF 8300 Copier with ADF Stand included 36 MO lease @ 157.11 per month Tax included Service + Supplies included in Mariposa's County contract. Upgrade can be done during lease term Purchase option @ end of lease \$450.00		469.50	

RETURN <input type="checkbox"/>	STOCK TRANSFER <input type="checkbox"/>	DEMO <input type="checkbox"/>	STOCK RECEIVED <input type="checkbox"/>	NORMAL ORDER <input type="checkbox"/>	CASH SALE <input type="checkbox"/>
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SALES TAX
 TOTAL AMOUNT

BUYER: **X** James E. Evans, Director
 TITLE:
 BANK INFORMATION
 BANK OFFICER:



George Jaasma
 President



MACHINE DELIVERED BY:
 DATE:
 ON

THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE.

300 Motor City Court, Modesto, CA 95356 (209) 524-4359 FAX (209) 522-1244
 Stockton (209) 474-0170 • Merced (209) 384-0277 • Sonora (209) 533-3009

SEE REVERSE SIDE