MARIPOSA COUNTY
BOARD OF SUPERVISORS
HOUSING AND COMMUNITY DEVELOPMENT AGENCY

AGENDA ACTION FORM
DATE: March 19, 1991
AGENDA ITEM NO:

BY: James F. Evans PHONE: 966-6121

RECOMMENDED ACTION AND JUSTIFICATION: (POLICY ITEM: YES__ NO √)

Authorization to acquire a Sharp Copier Model SF 8300, from The Copy Company on a three year lease/purchase according to the terms on the attached purchase agreement, which adds this machine to the County maintenance contract. Present copy machine is worn out and needs to be replaced.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

County is presently under contract with The Copy Company for provision and maintenance of Sharp copiers.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1. Take no action. Present copier is broken and "taped" together. Our Dept. will shortly be without the ability to do copy work.
2. Direct Dept. to submit proposals from other companies on different copiers to obtain a comparison of machines available.

________________________________________________________________________
COSTS: ( ) Not Applicable
A. Budgeted current FY $ 630.00
B. Total anticipated costs $ 630.00
C. Required Add’l funding $ ___0___
D. Source: ______________________

________________________________________________________________________
SOURCE: ( ) 4/5ths vote required
A. Internal transfers $________
B. Unanticipated revenues $_______
C. Reserve for contingency $_______
D. Description: ___________________
Balance in Reserve for Contingencies, if approved: $_______

________________________________________________________________________
CLERK’S USE ONLY:
Resolution No.: 91-121
Ordnance No.: __________________
Vote - Ayes: ______ Noes: ______
Absent: ___ Abstain: ___ Approved ( ) Denied ( ) Minute Order Attached

The foregoing instrument is a correct copy of the original on file in this office.
Date: ____________________
Attest: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: __________________________
Deputy Clerk of the Board

________________________________________________________________________
ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:
X Recommended
Not Recommended
Policy Determination
Submitted w/ Comment
Returned for further action

Comment: __________________________

A.O. Initials ___________
# PURCHASE AGREEMENT

**TERRITORY**

**SALESMAN**

**DATE**

**ORDER NO.**

02/27/91

---

**COMPANY**

**ADDRESS**

P.O. Box 39
Mariposa, CA 95338

**CITY**

**STATE**

**ZIP**

**SHIP TO**

**CITY**

**STATE**

**ZIP**

**DATE TO BE DELIVERED**

**TIME TO BE DELIVERED**

---

**ATTENTION:**

James F. Evans

---

## TERMS OF INVOICE:

**LEASE**

**COD**

**NET**

**TERMS**

---

## QTY.

<table>
<thead>
<tr>
<th>QTY</th>
<th>EQUIPMENT AND SUPPLIES/SPECIAL INSTRUCTIONS</th>
<th>SER. NO.</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sharp SF 8300 Copy with ADF</td>
<td></td>
<td>369.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stand included</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>36mo lease @ 15.11 per month</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tax included</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Service + supplies included in Mariposa</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Counties contact</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Upgrade can be done during lease term</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Purchase option at end of lease $450.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**RETURN**

**STOCK TRANSFER**

**DEMO**

**STOCK RECEIVED**

**NORMAL ORDER**

**CASH SALE**

---

**SALES TAX**

**TOTAL AMOUNT**

---

**BANK INFORMATION**

---

**X**

James F. Evans, Director

---

George Jaasma
President

---

**AUTHORIZED DEALER**

---

300 Motor City Court, Modesto, CA 95350  (209) 524-4359  FAX (209) 522-1244
Stockton (209) 474-0170  •  Merced (209) 384-0277  •  Sonora (209) 533-3009

---

SEE REVERSE SIDE