

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: EVELYN BILLINGS, AUDITOR
FROM: MARGIE WILLIAMS, CLERK OF THE BOARD *MW*
RE: BOARD OF SUPERVISORS - MID-YEAR BUDGET TRANSFERS

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on April 2, 1991

ACTION AND VOTE:

Discussion and Action Concerning Utilization of Board of Supervisors Mid-Year Fund Balance (Administrative Officer)
BOARD ACTION: (M)Baggett, (S)Erickson, Res. 91-133 adopted transferring funds in Board budget and establishing priority order for purchase of fixed assets, including speaker stands/Ayes: Baggett, Erickson, Radanovich; Noes: Punte, Taber. Supervisor Erickson requested that replacement of the table top in the Board meeting room be referred to Historical Sites and Records Preservation Commission for recommendation.

cc: John McCamman, Administrative Officer
File

DEPARTMENT: Administration BY: John W. McCamman PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Discussion and Action Concerning Utilization of Board of Supervisors Mid-Year Fund Balance

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Attached is a determination as to the appropriate use of the Board of Supervisors' midyear savings for discussion and action.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Take action as recommended for use of the midyear savings.
2. Make changes to the recommended use and take action for use of the midyear savings according to those changes.

COSTS: () Not Applicable

A. Budgeted current FY \$ 21,411

B. Total anticipated costs \$ 7,686

C. Required add'l funding \$ 15,844

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. Determination as to
Appropriate Use of Board
of Supervisors Midyear
Savings

SOURCE: () 4/5ths Vote Required

A. Internal transfers \$ _____

B. Unanticipated revenues \$ _____

C. Reserve for Contingency \$ _____

D. Description: _____

Balance in Reserve for Contingency if approved: \$ _____

CLERK'S USE ONLY:

Res. No.: 91-133

Ord. No.: _____

Vote - Ayes: 3 Noes: Punte, Faber

Absent: _____ Abstained: _____

() Approved () Denied

(X) Minutes Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted With Comment

Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS
County of Mariposa, State of CA

By: _____
Deputy

Comment: _____

A.O. Initials: [Signature]

BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq, the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

APPROPRIATIONS (4/5ths Vote Required)

<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
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TRANSFERS (3/5ths Vote Required)

<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
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From:	Board of Supervisors	Salaries Sr. Off	001-100-1-006	\$ 21,411
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To:	Board of Supervisors	Communications	001-100-2-060	4,200
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	Board of Supervisors	In-County Mileage	001-100-2-256	3,500
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	Board of Supervisors	Fixed Assets	001-100-4-370	15,844
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From: *Adm. Office Salaries* \$2,133

DETERMINATION AS TO APPROPRIATE USE OF
BOARD OF SUPERVISORS MIDYEAR SAVINGS

The Board of Supervisors budget has identified savings of \$15,844. This results from salary savings of \$21,411 from the Board's Salaries and savings due to vacancies in the Senior Office Assistant position, offset by a portion of the savings totalling \$7,686 recommended to be transferred to Communications (\$4,200) and In-County Mileage (\$3,500). This leaves a savings of \$15,844.

Various issues have been brought to my attention by Board members regarding potential uses for those funds. Included in those issues in staff's priority order are:

1. Provide access for the Clerk of the Board to the Computer to provide index program (\$3,800 for equipment, plus software which is unknown at this time.) (Approx \$4,000 for Software)
2. Central Laser printing for all clerical support positions in the Board office (\$2,800).
3. Replacement P.C. for Deputy Clerk of the Board and Executive Secretary (\$5,000).
4. Upgrade clerical chairs throughout the office (\$1,000).
5. Replacement of the cassette recorder for Board/Planning Commission meetings (\$200).
6. *Speaker Stands*
6. 8. Replace the dias chairs in the Board meeting room (\$2,400).
7. 9. Replacement of file cabinets in the vault for Agreements/Ordinances/Resolutions (\$500).
8. 7. Replace the table top in the Board meeting room (\$3,000).

The Board of Supervisors may have other priorities that need to be identified with this list as well.

Based upon the above, the Board of Supervisors can transfer \$15,844 to fixed assets and fund items 1-7. Item 8 can be deferred as a capital improvement item, or re-prioritized as the Board deems appropriate. As funds are already appropriated, a 3/5ths vote is required to approve these items.