

**RECOMMENDED ACTION AND JUSTIFICATION:** (Policy Item: Yes \_\_\_ No X)

Adopt this resolution transferring funds from Salary Savings to Fixed Assets for the purchase of 2 computers and 2 printers.

The Social Services Division purchased 2 computers in 1985 and 1987. There is a need now to improve our ability to process information to meet the increasing demand by staff to access computer time because of increased workloads.

We have discussed this matter with Rick Campbell, DP Programmer/Analyst for the County, and he has recommended that we obtain 2 new 386 style machines and 2 new 24 pin dot matrix printers in order to handle our current spreadsheet and data base needs (see attached letter).

The State Dept. of Social Services has recently reviewed our PC automated overpayment collection program and has recommended that we obtain County permission to upgrade our PC to a 386 model for more efficient processing of the Data Based Program. They will approve our request at the State level with the normal County administration match of approximately 12.5%.

The Administrative Claim to the State is currently processed on the PC 4 times a year and has been for the past 5 years. The claim currently uses approximately 3 million bytes of memory, consists of 5 spreadsheets, and prints out to a document of 27-40 pages in length. Needless to say, it would increase the speed of processing and save time to be able to use newer faster PC's to handle this time consuming project.

Funds to support this purchase will be realized from salary savings.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Division purchased its' first PC in 1985 and its' second one in 1987. There have been no other PC's approved for purchase from the Welfare Budget.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

1. Clerical and administrative staff will continue to manually track information resulting in decreased productivity.
2. Old computers could be rebuilt and upgraded but would be out of service for months during the rebuilding and is not viewed as a cost effect alternative.
3. Additional less expensive PC/XTs could be purchased for the Division but it would not increase the speed of processing current spreadsheets and data bases, thus no staff time would be saved.

AGENDA ACTION FORM PAGE 2

COSTS: ( ) Not Applicable  
A. Budgeted current FY \$ \_\_\_\_\_  
B. Total anticipated costs \$ \_\_\_\_\_  
C. Required Add'l funding \$ \_\_\_\_\_  
D. Source: \_\_\_\_\_

SPECIAL INSTRUCTIONS:  
List the attachments and  
number the pages consecutively:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SOURCE: ( ) 4/5ths Vote Required  
A. Internal transfers \$5,500\_  
B. Unanticipated revenues \$ \_\_\_\_\_  
C. Reserve for contingency \$ \_\_\_\_\_  
D. Description: \_\_\_\_\_  
Balance in Reserve for Contingencies,  
if approved: \$ \_\_\_\_\_

CLERK'S USE ONLY:  
Res. No.: 91-152  
Ord. No.: \_\_\_\_\_  
Vote - Ayes: 4 Noes: \_\_\_\_\_  
Absent: None Abstained: \_\_\_\_\_  
*MW* Approved ( ) Denied  
( ) Minute Order Attached

ADMINISTRATIVE OFFICER'S  
RECOMMENDATION:  
This item on agenda as:  
 Recommended  
\_\_\_\_\_  
Not Recommended  
\_\_\_\_\_  
For Policy Determination  
Submitted with Comment  
Returned for Further  
Action

The foregoing instrument is a  
correct copy of the original on  
file in this office.

Date: \_\_\_\_\_  
ATTEST: MARGIE WILLIAMS  
Clerk of the Board of Supervisors  
County of Mariposa, State of CA  
By: \_\_\_\_\_  
Deputy

Comment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
A.O. Initials: [Signature]

BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

APPROPRIATIONS (4/5THS Vote Required)

<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
-------------------	-------------	--------------------	---------------

TRANSFER (3/5ths Vote Required)

<u>Department</u>	<u>Item</u>	<u>Account No.</u>	<u>Amount</u>
-------------------	-------------	--------------------	---------------

FROM:

Social  
Services

SWIV  
Program Mgr I

001-490-1-025  
001-490-1-007

\$ 754.55  
4,745.45

TO:

Social  
Services

PC/Printer

001-490-4-374

\$5,500.00