RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes:XX No____) 
Adopt this Resolution establishing a policy on PC Software and the 
Federal Copyright Act as follows:

Commencing upon adoption of this Resolution, County officers and 
employees are prohibited from making unauthorized copies of Personal 
Computer software. The software manufacturers license shall be 
adequately secured. Where necessary, because of restrictions in the 
manufacturers license agreement, a separate version of the program or 
a license must be purchased for each individual system that the 
program is installed on. Department heads and supervisors shall 
inform all employees, by posting a copy of this Resolution in a 
prominent space in the work area, that unauthorized copying of 
software is a violation of Title 17 of the United States Code and 
could subject the employee and/or the County to civil or criminal 
penalties.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
As a result of the County becoming involved with computers and word 
processing on a piece-meal basis, employees have not been properly 
educated on the importance of adhering to personal computer software 
licences. Employees have not understood that when you buy a program, 
you are actually buying a license to use that program. The license 
may contain restrictions which can limit use to only one computer. 
The board has not previously had a policy relative to software license 
agreements.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not state a policy, which could make the County liable to civil and 
criminal penalties should a software publisher ever win a judgement 
that the County allowed employees to violate the U.S. Code as it 
applies to software copyright.

COSTS: (x) Not Applicable
A. Budgeted current FY $_____ 
B. Total anticipated costs $_____ 
C. Required Add'l funding $_____ 
D. Source:______________

SPECIAL INSTRUCTIONS:
List the attachments and number 
the pages consecutively:

SOURCE: ( ) 4/5ths Vote Required
A. Internal transfers $_____ 
B. Unanticipated revenues $_____ 
C. Reserve for contingency $_____ 
D. Description:____________ 
Balance in Reserve for Contingencies, 
if approved: $_____ 

CLERK'S USE ONLY:
Res. No.: 91-259 
Ord. No.: 
Vote - Ayes: 5 Noes: 
Absent: _____ Abstained: 
Approved ( ) Denied 
( ) Minute Order Attached 

ADMINISTRATIVE OFFICER'S 
RECOMMENDATION: 
This item on agenda as:

Recommended 
Not Recommended 
For Policy Determination
The foregoing instrument is a correct copy of the original on file in this office.

Date: ____________________________

ATTEST: MARGIE WILLIAMS

Clerk of the Board of Supervisors

County of Mariposa, State of CA

By: ______________________________

Deputy

Comment: ____________________________

A.O. Initials: _______________________

Submitted with Comment

Returned for Further Action

Action Form Revised 2/91
MARIPOSA COUNTY BOARD OF SUPERVISORS

       MINUTE ORDER

________________________________________________________

TO:        DEPARTMENT HEADS

FROM:      MARGIE WILLIAMS, CLERK OF THE BOARD

RE:        POLICY ON PC SOFTWARE AND THE FEDERAL COPYRIGHT
            ACT

________________________________________________________

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 11, 1991

ACTION AND VOTE:

10:26 a.m. Richard Campbell, Data Processing;
Resolution Establishing a Policy on PC Software and the
Federal Copyright Act
BOARD ACTION: Res. 91-259 adopted - (M)Taber, (S)Punte/Ayes:
Unanimous.

cc: File

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PLEASE NOTE: The attached Resolution calls for all employees
              to be advised of the adopted policy and for said policy to be
              posted in a prominent space in the work area.
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