

510

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: DEPARTMENT HEADS

FROM: MARGIE WILLIAMS, CLERK OF THE BOARD *mw*

RE: DESIGNATION OF MANAGEMENT AND CONFIDENTIAL EMPLOYEES

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on October 22, 1991

ACTION AND VOTE:

9:22 a.m. Administrative Officer presented staff report on behalf of Catherine Harmon, Personnel Officer;

A) Resolution Designating Specific Employee Positions as Management and Confidential Employees

BOARD ACTION: Lisa Edelheit/SEIU, provided input. Res. 91-510 adopted, on a provisional basis, with direction to staff to meet with the Union/Ayes: (M)Erickson, (S)Taber, Punte, Radanovich; Noes: Baggett.

cc: File

Attachment - Resolution No. 91-510

DEPARTMENT: ADMINISTRATION BY: Catherine Harmon PHONE: 966-5694

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes: ___ No: X)

Adopt this resolution designating specific employee positions as management and confidential employees.

BACKGROUND AND HISTORY OF BOARD ACTIONS: Resolution 88-480 adopted September 27, 1988, as amended October 23, 1990, designated certain classifications as management and confidential. If approved, this resolution will supersede said resolution.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- Maintain current designations.
- Make any changes to the recommended designations as deemed necessary by the Board.

COSTS: () Not Applicable
 A. Budgeted current FY \$ _____
 B. Total anticipated costs \$ _____
 C. Required Add'l funding \$ _____
 D. Source: _____

SPECIAL INSTRUCTIONS:
 List the attachments and number the pages consecutively:

SOURCE: () 4/5ths Vote Required
 A. Internal transfers \$ _____
 B. Unanticipated revenues \$ _____
 C. Reserve for contingency \$ _____
 D. Description: _____
 Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:
 Res. No.: 91-510
 Ord. No.: _____
 Vote - Ayes: 4 Noes: Reggett
 Absent: _____ Abstained: _____
 () Approved () Denied
 (X) Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
 This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further correct copy of

The foregoing instrument is a the original on _____ Action file in this office.

Date: _____
ATTEST: MARGIE WILLIAMS
 Clerk of the Board of Supervisors
 County of Mariposa, State of CA
 By: _____
 Deputy

Comment: _____

 A.O. Initials: [Signature]

MARIPOSA COUNTY RESOLUTION No. 91-510

**A RESOLUTION DESIGNATING SPECIFIC EMPLOYEE POSITIONS
AS MANAGEMENT AND CONFIDENTIAL EMPLOYEES**

WHEREAS, California Government Code Section 3507.5, empowers a public agency to designate Management and Confidential Employees pursuant to rules and regulations adopted therefore, and

WHEREAS, Mariposa County Resolution No. 88-479 establishes rules and regulations providing for designation of Management and Confidential Employees, and

WHEREAS, the Board of Supervisors desires to designate certain employees positions as Management and Confidential Employees, and

WHEREAS, the Board of Supervisors desires to designate which positions are eligible for payroll deduction for the purpose of paying bargaining unit dues, and

WHEREAS, the County Administrative Office has met and consulted with The Mariposa County Managerial/Confidential Organization and Mariposa County Employees Association regarding the designation of the below delineated confidential positions;

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE MARIPOSA COUNTY BOARD OF SUPERVISORS, a political subdivision of the State of California, as follows:

1. The following are designated as **MANAGEMENT EMPLOYEES**:
 - a. Administrative Assistant - District Attorney's Office
 - b. Agricultural Weights and Standards Inspector
 - c. Air Pollution Control/Special Services Officer
 - d. Assistant Auditor/Recorder
 - e. Assistant County Clerk
 - f. Assistant Public Works Director
 - g. Assistant Treasurer/Tax Collector
 - h. Chief Building Inspector
 - i. Clerk of the Justice Court
 - j. Deputy Director of Welfare
 - k. Deputy Director, Parks and Recreation
 - l. Deputy Director, Roads
 - m. Deputy District Attorney
 - n. Manager, Special Districts and Facilities
 - o. Planner IV
 - p. Program Assistant

- q. Programmer/Analyst
- r. Public Health Educator
- s. Public Works Administrator
- t. Staff Services Analyst II
- u. Veterans/Senior Services Assistant

2. The following are designated as **CONFIDENTIAL EMPLOYEES**:

"Confidential Employee" - means any employee who, in the regular course of his/her duties, has access to or possesses information related to his/her employer's employer-employee relations. The following positions are tied to the Mariposa County Managerial and Confidential Organization for benefits and to the Mariposa County Public Employees Association for salaries and are not dues-paying members of either unit.

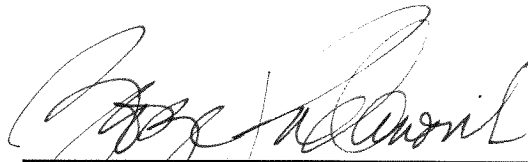
- a. Accountant II/I - Auditor/Recorder
- b. Executive Legal Secretary/Legal Secretary - County Counsel
- c. Executive Secretary - Administration
- d. Secretary - Administration/Board of Supervisors
- e. Senior Office Assistant - Personnel

3. The following position is tied to the Mariposa County Managerial and Confidential Organization for benefits and is not a dues paying member.

- a. Clerk of the Board of Supervisors

PASSED AND ADOPTED this 22nd day of October, 1991 by the Board of Supervisors of Mariposa County by the following vote:


AYES: PUNTE, ERICKSON, RADANOVICH, TABER
NOES: BAGGETT
ABSENT: NONE
ABSTAINED: NONE




GEORGE P. RADANOVICH, Chairman
Mariposa County Board of Supervisors

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

ATTEST:



MARGIE WILLIAMS
Clerk of the Board



JEFFREY G. GREEN
County Counsel