

DEPARTMENT: Tax Collector

BY: Don Z. Phillips

PHONE: 966-2621

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No ___)
Recommend approval for Tax Collector to award bid for Micro based image document computer, to Lacuna Computer of Mariposa.

BACKGROUND AND HISTORY OF BOARD ACTIONS: Approval was given to solicit bids, and the Tax Collector contacted NCR, Delta Microfilm Service, Lacuna Computer, and EdTech Computer. A legal advertisement was done in the Mariposa Gazette which outlined the bid procedures.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: Deny request and resume operations as usual. Award bid to Delta Microfilm Service at a higher cost.

COSTS: () Not Applicable
A. Budgeted current FY \$
B. Total anticipated cost \$ 16,740.00
C. Required Add'l funding \$ 0.00
D. Source: Tax Collector's Cost Fund

SPECIAL INSTRUCTIONS:
List the attachments & number the pages consecutively:

1. Outline from Tax Collector of steps taken to this point

SOURCE: (x) 4ths Vote Required
A. Internal transfers \$
B. Unanticipated revenues \$
C. Reserve for contingency \$
D. Description: Request Auditor to draw warrant from Tax Collector's Cost Fund
Balance in Reserve for Contingencies, if approved: \$ n/a

CLERK'S USE ONLY:
Res. No.: 91-568
Ord. No.: _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
Approved () Denied
() Minute Order Attached

ADMINISTRATIVE OFFICER'S
RECOMMENDATION:
This item on agenda as:

Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

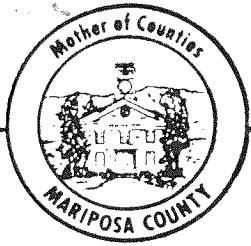
Date: _____

ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of Calif

Deputy Clerk of the Board

Comments: _____

C.A.O's Initials: JRM/bjhm



County of Mariposa

Office of Treasurer-Tax Collector

Telephone:

Tax Collector (209) 966-2621

Treasurer (209) 966-2830

Don Z. Phillips
Treasurer-Tax Collector
Hall of Records
P.O. Box 36
Mariposa, CA 95338

November 19, 1991

TO: Board of Supervisors

FROM: County Assessor & County Tax Collector

SUBJECT: Request to obtain formal bids - Image Document Processor

As directed by the Board, we have formally solicited bids for a micro based image document processing computer.

The results of these bids are as follows:

1. Solicited bids from:
 - NCR "Image-Based Document Management System"
 - DELTA MICROFILM SERVICE "Electronic Filing Cabinet"
 - LACUNA COMPUTER "Micro Based Image Document Computer"
 - EDTECH "Micro Based Image Document Computer"
2. Legal Advertisement:
 - Three consecutive weeks - Mariposa Gazette
3. We received written bids:
 - a. Delta Microfilm Service - \$18,000.00 plus options if required.
 - b. Lacuna Computer - \$16740.00 plus options if required
 - c. Edtech - No bid received
 - d. NCR - No bid received
 - e. Boyer Business - Inquired. No bid received

After carefully reviewing the two bids received, it is our desire to award the bid to Lacuna Computer.