RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item:  Yes___ No___)
Recommend approval for Tax Collector to award bid for Micro based image document computer, to Lacuna Computer of Mariposa.

BACKGROUND AND HISTORY OF BOARD ACTIONS:  Approval was given to solicit bids, and the Tax Collector contacted NCR, Delta Microfilm Service, Lacuna Computer, and EdTech Computer.  A legal advertisement was done in the Mariposa Gazette which outlined the bid procedures.
LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:  Deny request and resume operations as usual.  Award bid to Delta Microfilm Service at a higher cost.

COSTS:  ( ) Not Applicable
A. Budgeted current FY  $  
B. Total anticipated cost  $16,740.00  
C. Required Add'l funding  $  0.00  
D. Source:  Tax Collector's Cost Fund

SOURCE:  (x) 4ths Vote Required
A. Internal transfers  $  
B. Unanticipated revenues  $  
C. Reserve for contingency$  
D. Description: Request Auditor to draw warrant from Tax Collector's Cost Fund
Balance in Reserve for Contingencies, if approved:  $  n/a

SPECIAL INSTRUCTIONS:
List the attachments & number the pages consecutively:
1. Outline from Tax Collector of steps taken to this point

CLERK'S USE ONLY:
Res. No.:  91 - 568  
Ord. No.:  

Vote - Ayes:  5  Noes:  
Absent:  Abstained:  
Approved ( ) Denied ( )

Minute Order Attached

The foregoing instrument is a correct copy of the original on file in this office.
Date:  

ATTEST:  MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of Calif.

Deputy Clerk of the Board

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comments:  

C.A.O's Initials:  

FormWorx (Action Revised 12-89)
TO:          Board of Supervisors
FROM:        County Assessor & County Tax Collector
SUBJECT:     Request to obtain formal bids - Image Document Processor

November 19, 1991

As directed by the Board, we have formally solicited bids for a micro based image document processing computer.

The results of these bids are as follows:

1. Solicited bids from:
   NCR "Image-Based Document Management System"
   DELTA MICROFILM SERVICE "Electronic Filing Cabinet"
   LACUNA COMPUTER "Micro Based Image Document Computer"
   EDTECH "Micro Based Image Document Computer"

2. Legal Advertisement:
   Three consecutive weeks - Mariposa Gazette

3. We received written bids:
   a. Delta Microfilm Service - $18,000.00 plus options if required.
   b. Lacuna Computer - $16740.00 plus options if required
   c. Edtech - No bid received
   d. NCR - No bid received
   e. Boyer Business - Inquired. No bid received

After carefully reviewing the two bids received, it is our desire to award the bid to Lacuna Computer.