

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: Decmeber 17, 1991
AGENDA ITEM NO: RR4

HOUSING AND COMMUNITY DEVELOPMENT AGENCY
BY: James F. Evans

PHONE: 966-6121

RECOMMENDED ACTION AND JUSTIFICATION: (POLICY ITEM: YES___ NO_X_)

Resolution authorizing the Director of the Mariposa County Housing and Community Development Agency to execute Personal Service Agreements for Calendar Year 1992 regarding Weatherization Program labor, Weatherization Program assessment and inspection, and Housing Authority inspections. (Authority to execute Agreements is necessary to operate the programs).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board authorized Human Services Director and Mariposa County HCD Director to execute Agreements in Calendar Year 1991.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION.

Board could approve all Agreements individually.

COSTS: (X) Not Applicable
A. Budgeted current FY \$ _____
B. Total anticipated costs \$ _____
C. Required Add'l funding \$ _____
D. Source: _____

SPECIAL INSTRUCTIONS:
List the attachments and number pages accordingly:

Staff Memo

SOURCE: () 4/5ths vote required
A. Internal transfers \$ _____
B. Unanticipated revenues \$ _____
C. Reserve for contingency \$ _____
D. Description: _____
Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:
Resolution No.: 91-591
Ordinance No.: _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstain: _____
hms Approved () Denied
() Minute Order Attached

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
 Recommended
 Not Recommended
 Policy Determination
 Submitted w/ Comment
 Returned for further action

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
Attest: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: _____
Deputy Clerk of the Board

Comment: _____

A.O. Initials: [Signature]

James F. Evans
Director



AGENCY

Division:

- Housing Authority of the County of Mariposa
- Redevelopment Agency of the County of Mariposa
- Community Services Programs

December 9, 1991

TO: Board of Supervisors

FROM: James F. Evans, Director *JFE*

SUBJECT: AUTHORIZATION TO EXECUTE PERSONAL SERVICES AGREEMENTS

I respectfully request authorization to execute Personal Services Agreements for Calendar Year 1992 for the following Mariposa County HCD Agency programs:

- 1) Housing Authority Rental Assistance Programs. Federal Regulations require that a Housing Quality Standards inspection be conducted at the time a client moves in and out of a housing unit. This service has currently been provided at less than \$55 per inspection for "move-ins" (initial and follow-up inspections) and \$30 for a "move-out" inspection. I anticipate approximately 60 inspections per year.
- 2) Weatherization Labor. For the past 8 years, Mariposa County has operated Federally-funded weatherization programs. Labor has been provided via Personal Services Agreements with a qualified individual. Total cost is estimated to be a maximum of \$30,000 to provide labor to weatherize approximately 70 homes.
- 3) Weatherization Assessments/Inspections. Weatherization program regulations require an initial assessment, work write-up, and final inspection on all housing units weatherized. Total cost to perform all functions has been \$85 per house for approximately 70 homes.

As you can surmise, it would be quite inefficient to require Board of Supervisors approval for each Personal Services Agreement regarding these three program areas. Agreements that meet County Counsel approval have been, and will continue to be utilized.

Thank you for your consideration of my request.