RECOMMENDED ACTION AND JUSTIFICATION:
That the Board authorize the attached budget transfer for proper accountability of departmental expenditures. Since the Department is in need of certain office supplies, to support the work of the Director’s Secretary, a line item titled Office Supplies has been created in the Mental Health Budget and a transfer of funds is being requested to allow for the purchase of necessary office supplies.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
N/A

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
By transferring funds to this line item, the Human Services Department will be able to maintain accountability of expenditures thus assuring a clear audit trail. Negative action per this item would make it difficult to properly account for expenditures within the Departmental Division for secretarial support.

COSTS: (X) Not Applicable
A. Budgeted current FY $14,410
B. Total anticipated costs $500
C. Required Add'l funding $
D. Source:

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

SOURCE: ( ) 4/5ths Vote Required
A. Internal transfers $500
B. Unanticipated revenues $ 
C. Reserve for contingency $ 
D. Description: Balance in Reserve for Contingencies, if approved: $

CLERK'S USE ONLY:
Res. No.: 90-108
Ord. No.: 
Vote - Ayes: 5 Noes: 
Absent: Abstained: 
( ) Approved ( ) Denied ( ) Minute Order Attached

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment:

A.O. Initials: 

Action Form Revised 12/89
BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

### APPROPRIATIONS (4/5ths Vote Required)

<table>
<thead>
<tr>
<th>Department</th>
<th>Item</th>
<th>Account No.</th>
<th>Amount</th>
</tr>
</thead>
</table>

### TRANSFERS (3/5ths Vote Required)

<table>
<thead>
<tr>
<th>FROM: Mental Health</th>
<th>TO: Mental Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Services</td>
<td>Office Expense</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>019-470-2-187</td>
<td>$500.00</td>
</tr>
<tr>
<td>019-470-2-170</td>
<td>$500.00</td>
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