MARIPOSA COUNTY  AGENDA  DATE: 4-3-90
BOARD OF SUPERVISORS  ACTION FORM  AGENDA ITEM NO.: RA 5
DEPARTMENT: Human Services  BY: Wm. L'Heureux  PHONE: 966-3609
Social Services Div.

RECOMMENDED ACTION AND JUSTIFICATION: The Board of Supervisors
delegate signature authority to the Human Services Director for
Weatherization Personal Service Agreements and contract status reports
to the State. This action will decrease the extensive amount of
paperwork and time needed to place routine programmatic reports and
personal agreements for piecemeal weatherization work on the Board's
Agenda.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See attachment.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
1. The Board continue to sign off on routine reports and agreements
which may take time away from addressing more important County
matters.

COSTS: ( ) Not Applicable  SPECIAL INSTRUCTIONS:
A. Budgeted current FY $_______ List the attachments and
B. Total anticipated costs $_______ number the pages consecutively:
C. Required Add'1 funding $_______
D. Source: ____________________________

SOURCE: ( ) 4/5ths Vote Required
A. Internal transfers $_______
B. Unanticipated revenues $_______
C. Reserve for contingency $_______
D. Description:
Balance in Reserve for Contingencies,
if approved: $_______

CLERK’S USE ONLY:
Res. No.: 90-164
Ord. No.: ______
Vote - Ayes: ___  Noes: ___
Absent: ___  Abstained: ___
Approved ( ) Denied ( ) Minute Order Attached

The foregoing instrument is a
correct copy of the original on
file in this office.
Date: ____________________________

A. O. Initials: __________________

ADMINISTRATIVE OFFICER’S
RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further
Action

Comment: ____________________________

ATTEST: MARGIE WILLIAMS
Clerk of the Board of Supervisors
County of Mariposa, State of CA
By: ________________________________
Deputy

Action Form Revised 12/89
BACKGROUND AND HISTORY OF BOARD ACTIONS:

The board approved a two-year contract with the Department of Economic Opportunity in January 1989 for $221,521. This contract provides funding for weatherization of homes throughout the County. Each weatherization project requires a specialized weatherization Personal Services Agreement. To date, 121 projects have been completed. Authorizing the Human Services Director to sign the agreements will be cost-beneficial to the County by reducing Board agenda time, paperwork, and administrative and clerical support activities.

The county contract with the Department of Economic Opportunity requires quarterly and monthly reports regarding the completion of objectives and accountability of expenditures. Presently, these reports are forwarded to the Board for signature. This procedure appears to be unnecessary since the Board has assigned the Weatherization Program to the Human Services Department, which by doing so assigns the responsibility quid pro quo for contract oversight to the department director. Therefore, routine contract status reports should be reviewed, signed and forwarded to the State by the Director.