RESOLUTION - ACTION REQUESTED 2017-380

MEETING: June 13, 2017

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Transferring Funds Within the PW Roads Division ($5000)

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funds Within the Public Works Roads Division to Offset a Categorical Shortfall in the 02 category ($5,000).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely authorizes the transfer of allocations from one category to another within a fund to avoid year-end categorical shortfalls.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action would cause the Roads division's 02 category to be over expended. Category shortfalls are not permissible and would cause the Auditor an inability to pay Extra Help, Overtime, Longevity, Callback and Incentive Pay.

FINANCIAL IMPACT:

There is no financial impact caused by transferring funds between categories within the Roads division.

ATTACHMENTS:

Budget Action Form (PDF)

CAO RECOMMENDATION

Requested Action Recommended

Dallin Kimble
Dallin Kimble, County Administrative Officer 6/6/2017
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>300</td>
<td>0301-581</td>
<td>.0179</td>
<td>Maintenance Worker I/II</td>
<td></td>
<td></td>
<td>5,000</td>
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<tr>
<td>300</td>
<td>0301-581</td>
<td>0240</td>
<td>Standby/Callback</td>
<td></td>
<td></td>
<td>5,000</td>
</tr>
</tbody>
</table>

### TRANSFER BETWEEN FUNDS

| TOTALS | 5,000   | 5,000   |

**ACTION REQUESTED:** (Check all that apply)

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Transfer funds from the 01 category to the 02 category to offset shortfall.

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**DEPT HEAD SIGNATURE**

**DATE:** 5-25-17

**APPROVED BY RES NO.**

**DATE:** 6-14-17

**300 Roads**

Auditor's Use Only

BA#

Budget Action Form Revised 11/95