RESOLUTION - ACTION REQUESTED 2017-393

MEETING: June 20, 2017

TO: The Board of Supervisors

FROM: Eric Sergienko, Health Officer

RE: Approve the Allocation of Two Program Assistant II Position Within the Health Department

RECOMMENDATION AND JUSTIFICATION:
Approve the Allocation of Two Program Assistant II (PAII) in the Health Department’s Tobacco Program, One Full-Time Position and a 60% Permanent Part-Time Position Effective July 1, 2017.

The PAII position already exists as an approved Mariposa County job description. The additional allocations will allow the Health Department’s Tobacco Education Program to meet increased program deliverables required by the California Tobacco Control Program (CTCP).

There is sufficient grant funding for this allocation and there is no impact to the general fund as the Tobacco Education Program is funded entirely through State funds.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Per current policy, the Board of Supervisors reviews and approves any changes to the department’s allocation schedule when necessary to provide better services to the public.

The Mariposa County Tobacco Education Program (TEP) is a three-year grant funded program, previously funded by the CTCP at $150,000 per fiscal year. There is currently one Public Health Educator at 75% FTE and one PAII at 30% FTE allocated to the program.

On February 7, 2017, the California Department of Public Health / CTCP notified the Health Department of the determination that an annual amount of $369,105 will be available beginning in FY2017-2018 from the existing Proposition 99 funds and substantial new funding from Proposition 56, which increased the State tobacco tax.

With this significant increase in funding available for tobacco control, the CTCP expects and requires a corresponding increase in TEP deliverable requirements. CTCP has strongly recommended that hiring processes begin as soon as possible so that work can commence as of the grant effective dates of July 1, 2017. The funding amount is expected to continue at the increased level through June 30, 2021.
ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative action will result in lack of staff to provide grant-funded tobacco prevention, reduce smoking prevalence and tobacco related chronic diseases, and increase smoke-free areas to benefit the overall health of Mariposa County residents and visitors.

FINANCIAL IMPACT:
The Program Assistant II position ranges from $ 34,018.40 - $ 41,348.32 annually, plus benefits. There is sufficient revenue in the Tobacco Education Program and the two positions are included in the “Requested 17-18 Budget”. There is no impact to the County general fund.

ATTACHMENTS:
CTCP_FY17-18_Prop56Increase02.07.17 (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble
Dallin Kimble, County Administrative Officer 6/13/2017

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
February 7, 2017

Ginnie Nash
County of Mariposa
Agreement #: CTCP-17-22

Dear Ginnie Nash:

NOTIFICATION OF INCREASED FISCAL YEAR (FY) 2017/18 LOCAL LEAD AGENCY ALLOCATION FUNDING AVAILABLE THROUGH PROPOSITION 56

The California Department of Public Health (CDPH), California Tobacco Control Program (CTCP) is providing notification of the intent to allocate funds made available through Proposition 56, the California Healthcare, Research and Prevention Tobacco Tax of 2016, to your Local Lead Agency, pending the successful finalization of your application to incorporate any needed modifications.

The anticipated total funding amount for your agency from both Proposition 99 and Proposition 56 is projected to be up to $369,105 for the one-year allocation term of July 1, 2017 through June 30, 2018, with funding anticipated to continue at a similar level for the following three-year allocation term of 7/1/2018-6/30/2021. This total for Proposition 99 and Proposition 56 funding is based on appropriations to CDPH in the Governor’s Proposed Budget which included a decrease to CDPH for Proposition 99 and substantial new funding from Proposition 56.

The anticipated total Proposition 99 and Proposition 56 funding for your agency is contingent upon available revenues collected in the California Cigarette and Tobacco Surtax Fund and the California
Healthcare, Research and Prevention Tobacco Tax of 2016 Fund; available funding appropriated by the Legislature; and approval of the State Budget for FY 2017/18 and subsequent FYs. With this significant increase in funding available for tobacco control in your community, there will be a corresponding increase in deliverable requirements. Should additional staff be needed, it is strongly recommended that hiring processes begin as soon as possible so that work can commence on July 1, 2017. CDPH/CTCP anticipates updating the projected allocation after the May Revision to the State Budget is released.

CDPH/CTCP will post instructions and requirements for incorporating Proposition 56 requirements and dollars in the next several weeks. Your Program Consultant and Procurement Manager will contact you to schedule either a site visit or teleconference (meeting) to discuss your recently submitted Proposition 99 funding proposal as well as any modifications needed to incorporate Proposition 56 objectives, activities, and funds. CDPH/CTCP recommends the Project Director, Evaluator, and Fiscal Contact attend the meeting.

Thank you for your continued support and commitment to the issue of tobacco control. The next few years will provide California with a unique opportunity to take huge leaps forward toward our mutual goal of preventing and reducing tobacco use in California. We look forward to working with you during this exciting time.

Sincerely,

April Roeseler

April Roeseler, B.S.N., M.S.P.H.
Branch Chief
California Tobacco Control Program

cc: Eric Sergienko, MD, MPH