RESOLUTION - ACTION REQUESTED 2017-428

MEETING:  June 27, 2017

TO:  The Board of Supervisors

FROM:  Sarah Williams, Planning Director

RE:  Approve a Professional Services Agreement with Michael Baker International, Inc.

RECOMMENDATION AND JUSTIFICATION:
Approve a Professional Services Agreement with Michael Baker International, Inc. to Develop a General Plan Implementation Program; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Mariposa County General Plan was adopted in December of 2006. The General Plan provides the long-range vision and policy direction defining what the County is and wants to become. The General Plan’s implementation is described as the “foundation for the future” guiding the County’s growth and development. According to the General Plan, the Board of Supervisors implements the General Plan through development and adoption of ordinances and standards.

Since 2006, General Plan Implementation progress has been limited by resources (time and financial), the availability of experienced staff, the extent of community interest and involvement, and the complexity of the implementation tasks.

This Professional Services Agreement with Michael Baker International (Attachment B) will provide professional planning assistance to Mariposa County to develop and complete a comprehensive General Plan implementation program. The program is intended to be a written strategy to guide and complete implementation activities. Following development and Board approval of the implementation program, it is anticipated that Mariposa County will enter into separate agreements with the selected Consultant for completion of individual implementation tasks.

On April 5, 2017 staff issued a Request for Proposals (Attachment A). Three consultant teams submitted responses. Planning staff evaluated the responses and recommend that the Board of Supervisors select Michael Baker International.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
12/2006:  Resolution 06-575 approving General Plan

3/2007:  Resolution 07-100 amending Mariposa Town Plan for drive thru facilities (for drug store)

6/2008: Resolution 08-266 amending the Bear Valley Community Planning Study Area land use diagram

2/2009: Resolution amending Fish Camp Town Plan land use diagram for Tenaya Lodge project

12/2009: Resolution 09-595 adopting Housing Element Update

1/2010: Resolution 10-49 amending Mariposa Town Plan for 5-bedroom B&Bs

6/2010: Resolution 10-324 amending time frame priorities for completion of area plan for El Portal

7/2012: Resolution 12-366 amending Mariposa Town Plan for Housing Element (emergency shelters, transitional housing, supportive housing, etc.)

7/2012: Resolution 12-367 adding criteria for transfers of ag lands

7/2012: Resolution amending land use text to add General Forest zone for zoning consistency

11/2012: Resolution 12-561 clarifying policies for processing transfers of ag lands projects

11/2012: Resolution 12-562 amending Mariposa Town Plan for sign regulations

12/2012: Resolution 12-593 amending land use text to add Timber Exclusive zone for zoning consistency

12/2012: Resolution 12-593 adopting the Catheys Valley Community Plan

11/2015: Resolution 15-543 amending policies for mining permitting

3/2016: Resolution 16-102 amending General Plan definitions and Mariposa Town Plan for transient occupancy facilities

10/2016: Resolution 16-565 adopting Housing Element Update

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**
Negative action would result in no professional services agreement. Current staff would continue to implement the General Plan on a limited basis.

**FINANCIAL IMPACT:**
FY 2016/2017 Planning Department Budget includes $55,000 in un-spent funding for this agreement. The requested FY 2017/2018 Budget provides
$150,000 for completing phase 1 (development of implementation strategy) and commencement of phase 2 (implementation tasks).

ATTACHMENTS:
Attachment A: RFP for General Plan Implementation Program (PDF)
Attachment B: 170619 Agreement for GP Implementation Program MBI (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble, County Administrative Officer 6/22/2017

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey