RESOLUTION - ACTION REQUESTED 2017-441

MEETING: July 11, 2017

TO: The Board of Supervisors

FROM: Rene LaRoche, Clerk of the Board

RE: Budget Action to Address FY16-17 Shortfalls

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funds within the Board of Supervisors budget to correct shortfalls for training related expenses in FY16-17.

Additional funds are needed in the Trainings & Seminars, Private Vehicle Use, and New Supervisors Training budget lines to allow processing of one claim, as well as to correct a previously unaddressed shortfall. Sufficient funds exist in the Software, and Publications/Legal Notice budget lines to cover the claim and shortfall and staff is now recommending that the Board of Supervisors budget be revised accordingly.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board regularly approves changes to County budgets.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. The Board of Supervisors budget will have a deficit in training categories, and the Auditor will be unable to pay a claim.

FINANCIAL IMPACT:
There is no net impact from this budget action.

ATTACHMENTS:
Budget Action Form (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Rene LaRoche
Rene LaRoche, Clerk of the Board 7/6/2017
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0101-411</td>
<td>04-81</td>
<td>Software</td>
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<td>$580</td>
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<tr>
<td>001</td>
<td>0101-411</td>
<td>04-29</td>
<td>Publications/Legal Notice</td>
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<td>$190</td>
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<tr>
<td>001</td>
<td>0101-411</td>
<td>04-90</td>
<td>Trainings &amp; Seminars</td>
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<td>$433</td>
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<tr>
<td>001</td>
<td>0101-411</td>
<td>04-96</td>
<td>Private Vehicle Use</td>
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<td>$31</td>
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<td>0101-411</td>
<td>04-97</td>
<td>New Supervisors Training</td>
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<td>$306</td>
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</tbody>
</table>

**TOTAL** $770 $770

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**TRANSFER BETWEEN FUNDS**

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**TOTALS** $0 $0

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: Transfers will enable shortfalls to be addressed so that remaining invoices can be paid.

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DEPT HEAD SIGNATURE: 

**DATE** June 26, 2017

APPROVED BY RES NO. 17-441 CLERK: 

**DATE** 7-11-17

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AUDITOR'S USE ONLY

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Budget Revision Form Revised 11/95