RESOLUTION - ACTION REQUESTED 2017-457

MEETING: July 11, 2017

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Authorize Budget Action Transferring Funds Within the PW Fleet Budget to Cover Purchase ($11,900)

RECOMMENDATION AND JUSTIFICATION:

Authorize Budget Action Transferring Funds Within the Public Works Fleet Budget to Cover the Purchase of Diagnostic Equipment ($11,900).

This request moves $11,900 from salary savings in the Fleet Equipment Mechanic budget account into a Fixed Asset account created by the Auditor for the purpose of purchasing diagnostic equipment.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely authorizes moving allocations from one category to another within a fund.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action will cause an inability for the Fleet manager to purchase necessary equipment, as the dollar amount requires the purchase to be made from a fixed asset budget account.

FINANCIAL IMPACT:

There is no financial impact to the County budget by transferring funds from one category to another within the Fleet Maintenance budget.

ATTACHMENTS:

Budget Action Form (PDF)

CAO RECOMMENDATION

Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0158</td>
<td>Equipment Mechanic</td>
<td></td>
<td></td>
<td>11,900</td>
</tr>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0646</td>
<td>Diagnostic Equipment</td>
<td></td>
<td></td>
<td>11,900</td>
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</tbody>
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## TRANSFER BETWEEN FUNDS

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**TOTALS**: 11,900  11,900

**ACTION REQUESTED**: (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION**: Allocate for fixed asset purchase.

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**DEPT HEAD SIGNATURE**

**DATE**: 6-11-17

**APPROVED BY RES NO.** 17-457 CLERK

**DATE**: 7-11-17

**700 Fleet Maintenance**

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Budget Action Form Revised 11/95