RESOLUTION - ACTION REQUESTED 2017-496

MEETING: July 25, 2017

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Approval of Budget Action to Veterans Service Office Budget FY 2016-17

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funding Within the Veterans’ Services Budget to Training & Seminars Line Item to Meet Mandated Training Expenses of the Veterans Service Officer for FY 2016-17 ($2,800).

Annual training costs for the Veterans Service Officer were higher than initially projected during the budgeting process. A transfer from the salary category into the appropriation line item will cover the increase in Training & Seminar costs incurred.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has historically approved appropriation changes requested by departments when necessary.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
A negative action would require the non-reimbursement to the Veterans Service Officer for the out of pocket costs he incurred to attend the mandated training for FY 2016-17.

FINANCIAL IMPACT:
$2,800 will be transferred from the Salaries of the Community Services Director & Extra-Help line items to the Training & Seminars line items in the Veterans' Services Budget.

ATTACHMENTS:
Budget Action--Veterans Srvs (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Rene LaRoche, Clerk of the Board 7/21/2017
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tbody>
<tr>
<td>001</td>
<td>0510</td>
<td>701.01-01</td>
<td>Comm. Srvs. Director</td>
<td></td>
<td>(1,600)</td>
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<tr>
<td>001</td>
<td>0510</td>
<td>701.02-01</td>
<td>Extra Help</td>
<td></td>
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<td>(1,200)</td>
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<tr>
<td>001</td>
<td>0510</td>
<td>701.04-90</td>
<td>Training &amp; Seminars</td>
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<td>2,800</td>
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<th>TRANSFER BETWEEN FUNDS</th>
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| TOTALS | $0 | $0 |

**ACTION REQUESTED:** (Check all that apply)

(1) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Transfer between categories needed to increase Training & Seminars line-item to meet mandated training requirements for Veterans Service Officer in FY 2016-17.

**DEPT HEAD SIGNATURE**

**DATE:** 07/13/2017

**APPROVED BY RES NO.** 17-496

**CLERK**

**DATE:** 7-26-17

**DEPARTMENT**

Community Services--Veterans Services

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Budget Revision Form Revised 07/2000