

MARIPOSA COUNTY RESOLUTION NO. 87-312

A RESOLUTION ADOPTING THE MARIPOSA COUNTY  
FIRE DEPARTMENT ADMINISTRATIVE AND  
OPERATIONAL POLICIES

BE IT HEREBY RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that the Board of Supervisors hereby approves the Mariposa County Fire Department Administrative and Operational Policies, as attached hereto as Exhibit "A" and incorporated herein.

PASSED AND ADOPTED by the Mariposa County Board of Supervisors this 4th day of August, 1987, by the following vote:


AYES: Radanovich, Erickson, Taber, Baggett, Dalton  
NOES: None  
ABSENT: None  
ABSTAINED: None



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LEROY RADANOVICH, Chairman  
Board of Supervisors

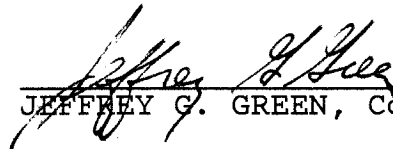
ATTEST:



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MARGIE WILLIAMS, Clerk of the Board

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:



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JEFFREY G. GREEN, County Counsel

# EXHIBIT A

## MARIPOSA COUNTY FIRE DEPARTMENT ADMINISTRATIVE AND OPERATIONAL POLICIES

The Mariposa County Board of Supervisors, pursuant to Mariposa County Ordinance No. 687, has created a Mariposa County Fire Department. In order to fully implement Ordinance No. 687 it is necessary for the Board of Supervisors to establish certain administrative and operational policies. These policies shall be adopted by resolution of the Board of Supervisors and may be amended from time to time by resolution of the Board of Supervisors.

### INTRODUCTION AND BASIC POLICY STATEMENT

The County of Mariposa provides, through the Mariposa County Fire Department, fire protection to the unincorporated areas of Mariposa County. The County provides for this basic protection through certain specified support of volunteers operating, when available, the various volunteer fire companies within the County. The County support provided these companies is contingent on certain specified local support for the Mariposa County Fire Department.

The Mariposa County Fire Department is organized through agreements with volunteer fire companies in the County of Mariposa, which provide fire protection service to areas within the County. These volunteer companies receive support from the County, and from local fund raising. Each volunteer company has an elected chief who commands the company and who operates under the overall coordination and direction of the County Fire Chief. A complete list of the volunteer companies existing in Mariposa County is on file with the Clerk of the Board.

### I

#### COUNTY SUPPORT OF THE MARIPOSA COUNTY FIRE DEPARTMENT

The County will, to the best of its financial ability, provide the following to the Mariposa County Fire Department:

A. Fire apparatus and equipment which shall be determined by each volunteer company location and needs, as determined by the County.

B. With each type of fire apparatus and equipment, a basic complement of tools, hose, and appliances.

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- C. Replacement of worn-out fire apparatus and equipment.
- D. Fuel, oil, preventive maintenance and repair of the fire apparatus and its equipment.
- E. Utility bills will be paid for by the County.
- F. Communication equipment.

The County shall provide workers compensation and liability insurance to the volunteer fire fighters.

II

LOCAL SUPPORT OF  
THE MARIPOSA COUNTY FIRE DEPARTMENT

A. The local volunteer companies must supply able-bodied volunteer fire fighters. The local volunteer companies are responsible for maintaining and caring for the basic complement of fire apparatus and equipment to the specifications and satisfaction of the County Fire Chief. The local volunteer companies may supply any equipment over and above the complement or the plan which the County cannot provide. This equipment is to be used by the volunteer companies only after approval of the County Fire Chief and acceptance as County equipment.

B. Fire apparatus and equipment supplied by the County to any volunteer company may be withdrawn by the Board of Supervisors for good cause, including, but not limited to, continued poor attendance at training sessions and fires, poor maintenance of fire apparatus and equipment, failure to follow proper operating policy or inability to respond to fire, failure or refusal to follow the directions of the County Fire Chief.

III

FIRE APPARATUS AND EQUIPMENT

A. All fire apparatus and equipment located in the various local volunteer companies is the property of the County. It is the policy of the County of Mariposa that all the fire apparatus and equipment which is acquired by a local volunteer company, either through its own means or through the County, shall remain in the possession of that local volunteer company. This policy shall not prevent or prohibit County from selling, disposing, exchanging, or removing any fire apparatus or equipment from a

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local volunteer company location if such sale, disposal, exchange or removal is determined by the Board of Supervisors to be in the best interest of the County. Prior to the Board of Supervisors making a determination to sell, dispose, exchange, or remove any fire apparatus or equipment from a local volunteer company, the Board of Supervisors shall request a recommendation from the County Fire Chief, the Volunteer Chiefs Association and the affected Company regarding said proposed action. All proceeds of the sale or exchange of fire apparatus or equipment which was purchased with non-County funds shall be used for the benefit of the affected local volunteer fire company.

B. All fire apparatus and equipment of local volunteer companies, and all local volunteer company stations shall be located on real property either owned or leased by County.

C. A volunteer fire fighter may drive a Mariposa County-owned vehicle only if the fire fighter has a valid California drivers license for the type of vehicle to be operated.

IV

ORGANIZATION

The Mariposa County Fire Department shall be directed by the Mariposa County Fire Chief. There shall be three (3) battalions with each battllion having the responsibility for several volunteer fire companies. Each volunteer fire company shall be directed by a volunteer fire chief who shall be elected by a majority of the members of the applicable volunteer fire company pursuant to the bylaws of each volunteer fire company. At the present time the County contracts with the California Department of Forestry (CDF) for the services of the Mariposa County Fire Chief and the battalion chiefs.

V

REQUIREMENTS AND PROCEDURES FOR  
BECOMING A VOLUNTEER FIRE FIGHTER

A. REQUIREMENTS FOR MEMBERSHIP:

1. An applicant must be in good physical condition and able to perform all of the manipulative skills of the training requirements for each volunteer fire fighter.

2. Each applicant must pass a physical examination, which shall be given to each applicant at County expense.

3. An applicant must not be less than eighteen (18) years of age nor older than sixty-five (65) years of age. If an

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applicant or existing volunteer fire fighter is older than 65 a medical release covering the duties of a volunteer must be provided on an annual basis. The medical examination will be at the expense of the County.

4. Each applicant must have a valid California Drivers License for the type of vehicle driven.

B. PROCEDURES FOR BECOMING A VOLUNTEER FIRE FIGHTER:

1. Each prospective member must file an "Application for Volunteer Membership" and a health questionnaire, on a form approved by County, with the applicable volunteer fire company.

2. Each applicant must have membership approval from the volunteer fire company wherein he desires to become a member. The approval for an applicant will be governed by the bylaws of the applicable volunteer fire company.

3. The completed application with all accompanying documents shall be filed with the Mariposa County Fire Chief. The accompanying application documents shall be processed with due diligence. The Mariposa County Fire Chief shall forward the application to the Mariposa County Sheriffs Department for a check on the applicant's drivers license.

4. The application shall be approved by the Mariposa County Fire Chief unless there is a problem with the physical capabilities of the applicant or the drivers license record of the applicant.

5. Once the application is approved by the Mariposa County Fire Chief the new applicant will be allowed to respond to fires, rescues, etc., upon completion of the volunteer fire fighter Basic Eight training and issuance of the appropriate safety gear.

VI

TRAINING

A. The purpose of the training program is to standardize training within the Mariposa County Fire Department.

B. All volunteer fire fighters must drill a minimum of three (3) hours per calendar month.

C. All volunteer fire fighters must meet the department standard before advancing to the next level.

D. All volunteer fire fighters in the Mariposa County Fire Department system shall meet the same minimum standards.

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E. The following program is required of all volunteer fire fighters:

Basic Eight: To reach this level a volunteer fire fighter must successfully complete eight (8) hours of basic training at the company level which shall include basic cardiopulmonary resuscitation (CPR) and first aid. Personal protective clothing, communication equipment, or fire department equipment will not be issued until this portion of the training phase has been successfully completed.

F. The following shall be goals of the volunteer companies:

1. Fire Fighter I, Fire Fighter II, Certified Volunteer Fire Fighter and Fire Command Officer Level Training: A volunteer participating in the Fire Fighter I, Fire Fighter II, Certified Volunteer Fire Fighter and Fire Command Officer level training programs must successfully complete the requirements of the State Board of Fire Services for certification. A copy of the certification requirements is attached hereto, marked Exhibit "A" and by this reference incorporated herein, as amended from time to time.

2. The County shall, for a period of two years, study the feasibility of requiring Certified Fire Fighter training to be mandatory.

G. Volunteer Fire Chief: A volunteer fire chief must be capable of performing the administrative and performance duties of a company officer which may include a series of fire command classes. A volunteer fire chief shall be selected by a majority vote of his/her volunteer fire company members, pursuant to the bylaws of his/her volunteer fire company. It shall be the goal of the County Fire Department that all company officers be the equivalent of a Fire Fighter I.

H. Miscellaneous:

1. Purchasing: The Mariposa County Administrative Officer shall make all purchases for the Mariposa County Fire Department pursuant to an approved budget for the Mariposa County Fire Department. The Administrative Officer shall consider requests of the Mariposa County Fire Chief who shall consult with the Fire Chiefs' Association.

2. Volunteer Fire Chiefs Association: The Mariposa County Volunteer Fire Chiefs Association shall serve in an advisory capacity to the Board of Supervisors regarding major policy as it affects the Mariposa County Fire Department.

3. Drivers License Check: The Mariposa County Fire

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Chief is responsible to see that a valid drivers license check is completed prior to allowing any individual to drive any equipment, State, County or volunteer owned. A recheck may be made at any time as determined by the Mariposa County Fire Chief. If a problem exists with an individual's drivers license, the Mariposa County Fire Chief may take appropriate action regarding that individual's use of County-owned fire equipment.

4. Volunteer Fire Companies: Each volunteer fire company shall operate its company administratively based upon its bylaws duly adopted by a majority of the volunteer fire fighters in that fire company. The training requirements contained herein are to be considered minimum requirements. Each volunteer fire company may adopt training requirements which exceed those contained herein, but shall not adopt training requirements which are less stringent than contained herein.

5. Fire Fighting Equipment: No fire fighting equipment may be used in any emergency or fire response without the prior approval of the Mariposa County Fire Chief.