

MARIPOSA COUNTY RESOLUTION NO. 87-446

A RESOLUTION ADOPTING CHANGES TO THE
MARIPOSA COUNTY PERSONNEL POLICIES AND
PROCEDURES HANDBOOK

WHEREAS, the Employees Associations have reviewed the proposed changes to the Mariposa County Personnel Policies and Procedures Handbook which are attached hereto as Exhibits "A", "B", and "C", and

WHEREAS, the Board of Supervisors has approved in concept these same changes;

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Mariposa County that the revisions identified as Exhibits "A", "B", and "C", attached hereto and by this reference incorporated herein, are hereby adopted as amendments to the Mariposa County Personnel Policies and Procedures Handbook. A brief description of the Exhibits is as follows:

1. Exhibit "A" amends Section 10.03 regarding meal allowance for elected officials, department heads or designated representatives, and

2. Exhibit "B" amends Section 5.13.03 regarding longevity pay for department heads and elected officials, and

3. Exhibit "C" adds Section 8.06 1 regarding compensatory time off and vacation time for department heads.

PASSED AND ADOPTED by the Board of Supervisors of Mariposa County this 24th day of November, 1987 by the following vote:


AYES:	BAGGETT, DALTON, ERICKSON, RADANOVICH, TABER
NOES:	NONE
ABSENT:	NONE
ABSTAINED:	NONE




LEROY RADANOVICH, Chairman
Board of Supervisors

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

ATTEST:



MARGIE WILLIAMS
Clerk of the Board



JEFFREY G. GREEN
County Counsel

"10.03 Elected officials and Department heads: If, because of county business, an elected official or Department head or his or her designated representative provides a meal or meals for himself or another person or persons, the elected official or Department head shall have a meal allowance of Twenty-five Dollars (\$25.00) per day. If the actual and necessary expense for meals exceed the sum of Twenty-five Dollars (\$25.00) for any day, then in that event the elected official or Department head may be reimbursed for actual and necessary expenses. For those days wherein meal expense exceeds Twenty-five Dollars (\$25.00) the claim shall be accompanied by receipts or facsimiles thereof and the claim shall be signed under penalty of perjury."

EXHIBIT A

"5.13.03 Longevity Pay:

1. Longevity pay shall be granted to all regular County employees, excluding appointed department heads and elected officials.

a. For ten (10) years of continuous service, a three percent (3%) pay increase to be effective on the tenth anniversary date of the employee.

b. For fifteen (15) years of continuous service, a three percent (3%) pay increase to be effective on the fifteenth anniversary date of the employee.

c. Employees with a minimum of twenty (20) years of continuous service with the County as of July 1, 1986 shall receive, commencing July 1, 1986, a three percent (3%) pay increase. Employees who do not have a minimum of twenty (20) years of continuous service with the County as of July 1, 1986, shall receive a three percent (3%) pay increase to be effective on the twentieth anniversary date of the employee.

2. Longevity pay shall be granted despite any pending step increases or range changes."

EXHIBIT B

"8.06 Compensatory time off and vacation time for department heads:

1. Department heads and appointed officials shall not accrue, use or charge compensatory time, overtime, or standby pay. Department heads and appointed officials are required to spend the number of hours working which are needed to accomplish the duties assigned to that department head.

2. For purposes of vacation time accrual, department heads and appointed officials will not be required to account for vacation time accrued or used. Department heads and elected officials will be requested to notify the Administrative Office when vacations are scheduled. On no account will department heads be out of the County for thirty (30) consecutive days without prior Board approval."

EXHIBIT C