RESOLUTION - ACTION REQUESTED 2017-576

MEETING: August 22, 2017

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Allocating Savings from Benefits to Services & Supplies ($11,000)

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds within the Public Works Fleet Maintenance Budget to offset a year-end shortfall. ($11,000)

Approve Budget Action Allocating Savings in Salaries & Benefits to Services and Supplies ($11,000) to offset a shortfall in the 04 category.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board routinely authorizes reallocating funds from a category with savings to offset another which is, or about to be, over expended.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action would leave the Fleet Maintenance budget for its Services & Supplies category over expended, prohibiting the Auditor from paying outstanding invoices.

FINANCIAL IMPACT:
There is no financial impact to the County budget.

ATTACHMENTS:
Budget Action Form (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble
Dallin Kimble, County Administrative Officer 8/15/2017
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>0304</td>
<td>Accrued Benefits</td>
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### TRANSFER BETWEEN FUNDS

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<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
</table>

| TOTALS | 11,000 | 11,000 |

**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies.

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Allocate savings in category 03 offset a categorical shortfall in category 04.

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**DEPT HEAD SIGNATURE**

**DATE:** 7-17-17

**APPROVED BY RES NO.** 17-576

**CLERK**

**DATE:** 8-22-17

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**700 Fleet Maintenance**

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Budget Action Form Revised 11/95