RESOLUTION - ACTION REQUESTED 2017-577

MEETING:  August 22, 2017

TO:  The Board of Supervisors

FROM:  Mike Healy, Public Works Director

RE:  Approve Budget Action Allocating Savings in Salaries & Benefits to Services and Supplies ($9,700)

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds Within the Public Works Fleet Maintenance Budget to Offset a Year-End Shortfall ($9,700)

Approve Budget Action Allocating Savings in Salaries & Benefits to Services and Supplies ($9,700) to offset a shortfall in the 04 category.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The board routinely authorizes reallocating funds from a category with savings to offset another which is over expended.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action would leave the Fleet Maintenance budget for the services and supplies category over expended prohibiting the Auditor from paying outstanding invoices.

FINANCIAL IMPACT:
There is no impact to the County budget.

ATTACHMENTS:
Budget Action Form  (PDF)

CAO RECOMMENDATION
Requested Action Recommended

Dallin Kimble, County Administrative Officer  8/15/2017
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>0305-584</td>
<td>0101</td>
<td>Fleet Superintendent</td>
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<td>1,500</td>
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<td>0305-584</td>
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<td>Truck Driver/Mechanic</td>
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<td>0305-584</td>
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<td>0450</td>
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**TRANSFER BETWEEN FUNDS**

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<th>Increase</th>
<th>Decrease</th>
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**TOTALS** 9,700 9,700

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Allocate savings in categories 01, 02 and 03 to offset a categorical shortfall in category 04.

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**DEPT HEAD SIGNATURE**

**DATE:** 8-23-17

**APPROVED BY RES NO.**

**DATE:** 8-23-17

**700 Fleet Maintenance**

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Budget Action Form Revised 11/95