RESOLUTION - ACTION REQUESTED 2017-610

MEETING: September 12, 2017

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Early Termination of Current Monocrome Copier and Execution of New Lease for Color Copier

RECOMMENDATION AND JUSTIFICATION:
Approve Early Termination of Current Monochrome Copier Lease Agreement; Approve a Five-Year Lease Agreement with Spriggs Business Systems for Bizhub Color Copier; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The Ricoh color printer, which has been serving the Public Works Fiscal and Administration divisions for quite some time has suffered a catastrophic failure well beyond the point of economically prudent repair. Staff recommends replacing this machine with a Bizhub copier that will lower the color print cost by .0137 per sheet. Doing so necessitates a new agreement with Spriggs Business Systems.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
In 2011 the Board adopted Resolution 2011-131 to terminate the lease in place and to execute a new lease for a new machine.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The Board could choose not to approve the agreement and provide alternative direction to the Department or the Department could choose to replace the Ricoh color printer with a new machine but would loose the economic benefit of consolidating all of these functions into one Bizhub unit.

FINANCIAL IMPACT:
Sufficient funding is in place within appropriated department funds. Minimal if any cost change is expected.

ATTACHMENTS:
Lease Agreement  (PDF)

CAO RECOMMENDATION
Requested Action Recommended
RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Kevin Cann, District IV Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey