RESOLUTION - ACTION REQUESTED 2017-704

MEETING: October 17, 2017

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Approve Second Amendment to Blue Ridge Tree Mortality Contract

RECOMMENDATION AND JUSTIFICATION:

Approve a Second Amendment to the Blue Ridge Services, Inc. Agreement for Tree Mortality Operations Management Services, to Provide an Additional $240,000 and Making the Total Compensation Paid to Contractor not to Exceed $560,000; and Authorize the Board of Supervisors Chair to Sign the Amendment.

The FY18 Adopted Budget includes an additional $60,000 for tree mortality management. The majority of these funds will be directed toward activities eligible for 75 percent reimbursement under the California Disaster Assistance Act (CDAA). Blue Ridge Services, Inc. has volunteered to donate more than enough hours to offset any non-reimbursable expenses. As a result, and because tree mortality remains a significant issue in our County, staff recommends the attached amendment.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors declared a State of Emergency related to tree mortality with Resolution 2015-446 and has regularly renewed this action.

On July 19, 2016, the Board directed staff to prepare an RFQ for a Tree Mortality Operations Manager, which was approved with Resolution 16-500 on September 20, 2016.

On December 20, 2016, the Board approved the selection of Blue Ridge Services, Inc., and directed staff to draft an agreement. The resulting agreement was approved on February 7, 2017, and is attached to this item.

The first amendment to the agreement was approved with Resolution 2017-073 on February 21, 2017. This amendment expanded the agreement from $160,000 to $320,000.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the amendment. Blue Ridge Services, Inc., will have fewer funds to use for tree mortality mitigation efforts.

**FINANCIAL IMPACT:**
The amended amount includes an additional amount of $240,000, included in the FY18 requested budget.

**ATTACHMENTS:**
- Second Amendment  (PDF)
- FY17 Blue Ridge Services Agreement (DOCX)
- 2017.02.21 Contract Amendment  (DOCX)
- Tree Mortality Budget Action Form  (PDF)

**RESULT:** ADOPTED BY CONSENT VOTE [UNANIMOUS]
**MOVER:** Rosemarie Smallcombe, District I Supervisor
**SECONDER:** Merlin Jones, District II Supervisor
**AYES:** Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

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<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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### TRANSFER BETWEEN FUNDS

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**ACTION REQUESTED:** (Check all that apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:**

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**DEPT HEAD SIGNATURE**

[Signature]

**DATE** 10/18/17

**APPROVED BY RES NO.** [Signature]

**CLERK** [Signature]

**DATE** 10/18/17

**AUDITOR’S USE ONLY**

**BA #**

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Budget Revision Form Revised 11/95