RESOLUTION - ACTION REQUESTED 2017-690

MEETING: October 10, 2017

TO: The Board of Supervisors

FROM: Eric Sergienko, Health Officer

RE: Health Care Program for Children in Foster Care (HCPCFC) MOU

RECOMMENDATION AND JUSTIFICATION:
Approve a Memorandum of Understanding (MOU) with Mariposa County Human Services/Child Welfare Services (CWS), Probation Department and the Health Department's Health Care Program for Children in Foster Care (HCPCFC) to Implement Areas of Responsibility for Sharing Information and Case Coordination with the Foster Care Nurse; and Authorize the County Health Officer, Chief Probation Officer and the Director of Human Services to Sign the MOU.

The purpose of the MOU is to facilitate the coordination of certain health services for those Medi-Cal/foster care individuals in the County. The MOU shall become effective retroactively July 1, 2017 through June 30, 2018.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors previously approved the MOU last year with Board Resolution 2016-622.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the MOU. The facilitation of services between the three departments will not be officially documented.

FINANCIAL IMPACT:
None

ATTACHMENTS:
HCPCFC MOU 2017-2018 (DOC)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey
EXCUSED: Kevin Cann
HCPCFC Memorandum of Understanding

In providing these services, the PHN administratively coordinates the health care needs of children in foster care, including their developmental, dental and mental health needs. The PHN supports adherence to the health assessment periodicity schedule specified in the CHDP Health Assessment Guidelines, ensures that identified health needs are monitored, and supports continuity of health care services. The PHN/Social Worker updates the CWS/CMS Health and Education Passport, including prescribed medications, and shares medical information where appropriate. The PHN consults with physicians and other medical and non-medical professionals regarding the health and well-being of children in foster care and in coordinating appropriate medical treatment.

Areas of Responsibility for Child Health and Disability Prevention (CHDP) Public Health Nurses (PHNs) and Child Welfare Service (CWS) Agency Social Workers and Probation Officers in the Health Care Program for Children in Foster Care (HCPCFC) include the following:

<table>
<thead>
<tr>
<th>Service Provided</th>
<th>Local CHDP Responsibilities Foster Care PHN</th>
<th>Local Child Welfare Service Agency Responsibilities Social Worker/Probation Officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>PHN will be located in the CWS agency with accessibility to all team members</td>
<td>PHN will be located in the CWS agency with accessibility to the Child Welfare Services/Case Management System (CWS/CMS) and all team members servicing children in foster care.</td>
</tr>
<tr>
<td>Supervision</td>
<td>PHN will be supervised by supervising PHN in the local CHDP Program with input from CWS agency staff.</td>
<td>CWS Director and Chief Probation Officer will provide input to the CHDP Director.</td>
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</tbody>
</table>

County/City: Mariposa County

Effective Dates: July 1, 2017 to June 30, 2018

Mariposa County
Update June 13, 2017
## Children's Medical Services Plan and Fiscal Guidelines

**County/City:** Mariposa County  
**Effective Dates:** July 1, 2017 to June 30, 2018

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<tr>
<td><strong>Accessing Resources</strong></td>
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<tr>
<td>• PHN will identify health care providers in the community.</td>
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<td>• CWS agency Social Worker/Probation Officer will ensure that the PHN is assigned as secondary in the CWS/CMS system for all new placements.</td>
</tr>
<tr>
<td>• PHN will evaluate the adequacy, accessibility and availability of the referral network for health care services and collaborate with CHDP staff to identify and recruit additional qualified providers.</td>
<td>• CWS agency Social Worker/Probation Officer will work with PHN and substitute care provider (SCP) to ensure that all children in foster care are referred for health services appropriate to age and health status on a timely basis.</td>
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<tr>
<td>• PHN will serve as a resource to facilitate (e.g., assist in scheduling appointments, arranging transportation, etc.) referrals to early intervention providers, specialty providers, dentists, mental health providers, CCS and other community programs.</td>
<td>• CWS agency Social Worker/Probation Officer will work with the substitute care provider and the PHN to identify an appropriate health care provider for the child.</td>
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<td>• PHN will ask for assistance, when needed, from the foster care PHN in the child's county of residence, to identify and access resources to address the health care needs of children placed out of county.</td>
<td>• CWS agency Social Worker/Probation Officer will work with the PHN to ensure that children placed out of county have access to health services appropriate to age and health status.</td>
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### Local CHDP Responsibilities Foster Care PHN

- PHN will review health care reports including medical components of the JV220 for Social Worker/Probation Officers and others as needed.
- PHN will review psychotropic medications authorized by the court, including necessary laboratory tests, screenings and measurements. PHN will consult with the Child’s Social Worker/Probation Officer regarding any medications, laboratory tests and screenings and which are outside the parameters described in the *California Guidelines for the Use of Psychotropic Medication with Children and Youth in Foster Care*.
- PHN will collaborate with child’s Social Worker/Probation Officer in developing a health plan for each child expected to remain in foster care.
- PHN will work with substitute care provider and SW and Probation agency staff, to ensure that the child’s Health and Education Passport is updated including the documentation of the psychotropic medications from the JV220.
- PHN will assist substitute care providers in obtaining timely CHDP and dental exams.
- PHN will expedite timely referrals for medical, dental, developmental, and mental health services.
- PHN will assist social worker/probation officer in obtaining additional services necessary to educate and/or support the foster caregiver in providing for the special health care needs, including but not limited to Early and Periodic Screening, Diagnosis, and Treatment Supplemental Services (EPSDT-SS).
- PHN will obtain and provide health care documentation when necessary to support the request for health care services.
- PHN will collaborate with Social Worker/Probation Officer, CASA volunteer biological parent when possible and substitute care provider to ensure that necessary medical/health care information available to those persons responsible for providing healthcare for the child, including a copy of the Health Education Passport (HEP).
- PHN will assist Social Worker/Probation Officer to assess the suitability of the foster care placement in light of the health care needs of the child.

### Local Child Welfare Service Agency Responsibilities Social Worker/Probation Officer

- Before submission to the court, child’s Social Worker/Probation Officer will review the JV 220A/B, including necessary laboratory tests, screenings and measurements, consulting with the PHN as necessary.
- Child’s Social Worker/Probation Officer will collaborate with PHN to develop a health plan which identifies the health care needs and service priorities for each child expected to remain in foster care for 6 months or longer.
- Social Worker/Probation Officer or designee will incorporate health plan into child’s case record.
- Social Worker/Probation Officer will assemble and provide health care documentation to the court when necessary to support the request for health care services, including any changes needed with prescribed psychotropic medications.
- Social Worker/Probation Officer will collaborate to complete and keep current the child’s Health and Education Passport (HEP) or its equivalent and provide a copy of the HEP to the substitute care provider.
- Social Worker/Probation Officer will consult with the PHN to assess the suitability of the foster care placement in light of the health care needs of the child.
- Social Worker/Probation Officer will review child’s health plan with PHN at least every six months and before every court hearing to assure that relevant information will be incorporated into the HEP and court report.
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| Health Care Planning and Coordination | • PHN will collaborate with the Social Worker/Probation Officer to develop a system of tracking and follow-up on any prescribed psychotropic medications, laboratory tests and other screening measurements, as well as changes in the health care status of the child, service needs, and effectiveness of services.  
• PHN will review child's health plan with Social Worker/Probation Officer as needed and at least every six months.  
• PHN will participate in the Child & Family Team (CFT) Meetings. | • Social Worker/Probation Officer will collaborate with the PHN and substitute care provider to develop a system of tracking and follow-up on any prescribed psychotropic medications, laboratory tests and other screening measurements, as well as changes in the health care status of the child, service needs, effectiveness of services provided, etc.  
• CWS staff will invite PHN to participate in CFT Meetings. |
| Training/Orientation | • PHN will participate in developing and providing educational programs for health care providers to increase community awareness of and interest in the special health care needs of children in foster care.  
• PHN will educate Social Workers, Probation Officers, juvenile court staff, substitute care providers, school nurses and others about the health care needs of children in foster care; update information about CHDP; and update information on Mariposa County provider resources. | • CWS agency staff/Probation Officers will provide input to PHN in developing curriculum for training others about health care needs of children in foster care.  
• CWS agency staff/Probation Officers will collaborate with PHNs in educating juvenile court staff, substitute care providers, and others about the health care needs of children in foster care.  
• CWS agency personnel will arrange for PHN access to the Child Welfare Services/Case Management System (CWS/CMS) system and provide training in its use.  
• CWS agency staff will provide training opportunities to PHN regarding psychotropic medications. |
| Policy/Procedure Development | • PHN will participate in multi-disciplinary meetings for review of health-related issues when requested. | • CWS agency staff/Probation Officers will include the PHN in team meetings and provide orientation to social services and consultation on CWS/CMS. |
County/City: Mariposa County

Effective Dates: July 1, 2017 to June 30, 2018

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<tr>
<td>Transition from</td>
<td>PHN will provide assistance to the Social</td>
<td>CWS agency staff/Probation Officers will collaborate with PHN to assure youth</td>
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<tr>
<td>Foster Care</td>
<td>Worker/Probation Officer, youths and/or</td>
<td>leaving foster care supervision are aware and connected to resources for</td>
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<td>non-minor dependents leaving foster care</td>
<td>independent living, and will receive education regarding any psychotropic</td>
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<td>on the availability of options of health</td>
<td>medications prescribed.</td>
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<td>care coverage as well as community resources</td>
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<td>to meet the health care needs upon</td>
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<td>emancipation, and education regarding any</td>
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<td></td>
<td>psychotropic medications prescribed.</td>
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<td>Quality</td>
<td>PHN will conduct joint reviews of case</td>
<td>CWS agency staff/Probation Officers will conduct joint reviews of case records</td>
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<td>Improvement</td>
<td>records for documentation of health care</td>
<td>for documentation of health care services</td>
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<td>services with CWS agency/Probation</td>
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<td>Department.</td>
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<td>PHN will work with CWS agency/Probation</td>
<td>CWS agency/Probation Department will work with PHN to develop a plan for</td>
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<td>Department to develop a plan for evaluating</td>
<td>evaluating the process and impact of the addition of the PHN component to the</td>
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<td>the process and impact of the addition of</td>
<td>foster care team.</td>
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<td>the PHN component to the foster care team.</td>
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<td>PHN will establish baseline data for</td>
<td>CWS agency/Probation Officers will collaborate and assist PHN in gathering data.</td>
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<td>evaluating health care services provided</td>
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<td>to children in foster care.</td>
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This Memorandum of Understanding in effect from July 1, 2017 through June 30, 2018 unless revised by mutual agreement. In the event that changes in Federal or State requirements impact the current Memorandum of Understanding, the local health department, social services department, and probation department agree to renegotiate the pertinent section within 90 days of receiving new instructions from the State.

Public Health Director or Child Health and Disability Prevention Program Director

Country Social Services Director or County Child Welfare Service Agency Director

Chief Probation Officer

APPROVED AS TO FORM:

[Signature]

Mariposa County

Update June 13, 2017
Relationship of CHDP Unit to

Health Services and Human Services Department

Mariposa County
November 9, 2016
Attachment A
Relationship of CHDP Unit to

Health Services, Human Services and Probation Departments
CHDP PROCESS
Informing Through Diagnosis and Treatment
for Children in Foster Care Placed in Mariposa County

Social Worker
Informing at Licensing and Placement

Probation Officer
Informing at Licensing and Placement

Client name given to eligibility worker

Client name given to Foster Care Nurse

PM 357 to EPSDT Unit

Appointment scheduling/Transportation Assistance Requested

Foster Parent Contacted by Home Visit/Telephone
CHDP Brochure, List of Providers
Letter sent X 2

Med/Dental Appointments Made

PM 160 Copy to EPSDT Unit

PM 160 Copy to Social Services Case File

Documented: Back of 357

Documented: Health and Education Passport

4.5's: Telephone Contact with Client/Provider
Scheduling/Transportation Assistance Offered

Documented: Back of PM 160

Follow-up with DX/RX:
Appointment kept? Need for Further RX? Scheduling/Transportation Assistance Offered

Copy PM 160 front and back to Social Services Case File

Documented: Health and Education Passport