RESOLUTION - ACTION REQUESTED 2018-48

MEETING: February 6, 2018

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Add One Allocation of a Social Worker I/II

RECOMMENDATION AND JUSTIFICATION:
Add One Allocation of a Social Worker I/II in the Employment and Community Services Unit, Effective Immediately; Approve Budget Action Transferring Funds Within the Employment and Community Services Budget to Fund the Position for the Remainder of the Fiscal Year. ($27,000).

We initially hired a Social Services Aide as a resource and referral staff person. As the position developed there became a lot of client contact and the necessity to follow clients through the process of getting the services they need, such as public assistance benefits. This position requires more hands on case work than we anticipated. The position is multi faceted, resource knowledge based and requires the staff member to take on additional responsibilities that have come up within the Agency. We feel that it is important to have a Social Worker I that knows case management and has one on one contact with the clients. This position is claimable and will be partially paid by State and Federal reimbursement.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
It is typical of the Board to review and possibly approve the addition of position allocations.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the allocation and moving appropriations for this Social Worker I/II position or the corresponding budget action. Not adding this Social Worker I/II position, may not allow us to keep up with the demands and functions in the Employment and Community Services Division.

FINANCIAL IMPACT:
There will be no impact to the County General Fund

ATTACHMENTS:
budget action 7830 (PDF)
Resolution - Action Requested 2018-48

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
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<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
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<td>309.1706</td>
<td>Transfer in State Admin Revenue</td>
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<td>Transfer out Federal Admin Revenue</td>
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<td>691.0704</td>
<td>Transfer out State Admin Revenue</td>
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**TOTALS** | 4,050 | 4,050 |

## TRANSFER BETWEEN FUNDS

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**TOTALS** | 0 | 0 |

**ACTION REQUESTED:** (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Add Social Worker I allocation to Employment and Community Services Budget

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**DEPT HEAD SIGNATURE** [Signature]
**DATE** 1/3/98
**APPROVED BY RES NO.** 18-49
**CLERK** [Signature]
**DATE** 2-6-98

**DEPARTMENT** Human Services

**AUDITOR’S USE ONLY**
**BA #**

Revision Form Revised 0