RESOLUTION - ACTION REQUESTED 2018-172

MEETING: April 17, 2018

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve the Agreement & Budget Action for the Remodel of Bridgeport Fire Station ($30,000)

RECOMMENDATION AND JUSTIFICATION:
Approve the Agreement with CNW Construction, Inc. for the Remodel of the Bridgeport Fire Station, and Authorize the Board of Supervisors Chair to Sign the Agreement; and Approve a Budget Action Transferring Funds Within the Public Works Department To Cover the Cost of the remodel ($30,000).

As previously discussed with the Board of Supervisors, the project scope includes modifications to the SBAC Compressor room, construction of a mezzanine level storage room and related HVAC improvements.

The bid award is in the amount of $87,000 with inspection costs estimated at $10,000, and a project contingency at $7,000. The current balance in Budget Account 520-1312-791-0622 has $74,000 and requires a fund transfer from Fund CSA-3 in the amount of $30,000. The development of engineering plans and specifications in-house cost $11,004. The project scope includes modifications to the SBAC Compressor room, construction of a mezzanine level storage room and related HVAC improvements.

The original low bid submitted was for $147,000. Staff contacted the newly appointed Fire Management staff to determine if there were items in the project that were deemed non-essential and some items were identified as such. Staff met with the low bidder and negotiated a cost reduction eliminating the cost associated with the deletion of non-essential improvements. The result of these negotiations brought the construction costs to an award total of $87,000.00

The County Fire Department has identified the need for this work, and has directed Public Works to facilitate it through design and construction.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
On November 7, 2017 Resolution 2017-759 the Board authorized the Public Works Director to solicit and accept bids for improvements to this fire station.
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ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
This project will not go forward and suitable facility storage will not be accomplished.

FINANCIAL IMPACT:
CSA-3 has sufficient funds available to fund these necessary Fire Station improvements.

ATTACHMENTS:
Budget Action Bridgeport Remodel  (PDF)
CNW Construction, Inc. Bridgeport Fire Station Remodel 18-033  (PDF)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

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<th>FUND</th>
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<th>DESCRIPTION</th>
<th>PROJECT</th>
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### TRANSFER BETWEEN FUNDS

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**TOTALS** 30,000 30,000

**ACTION REQUESTED:** (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Transfer out from CSA #3, fund 310 into Bridgeport Fire Station construction project, Fund 520.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**CLERK**

**DATE:** 4/11/18

**DATE:** 4-24-18

**AUDITOR'S USE ONLY**

**BAS#**

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Budget Action Form Revised 11/95