RESOLUTION - ACTION REQUESTED 2018-254

MEETING: June 12, 2018
TO: The Board of Supervisors
FROM: Chevon Kothari, Human Services Director
RE: Approve Budget Action for Unanticipated Administrative Revenues

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Totalling $725,000 for Fiscal Year 2017-18 Increasing Unanticipated Administrative Revenues and Transfers in the Human Services Budgets.

This budget action adjusts the administrative revenue budgets to allow for unanticipated state and federal revenues. This budget action also reduces the amount of the realignment transfer in as less realignment funding will be required due to the increased state and federal funding.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
In the normal course of business the Department must request Budget Actions to balance the various Human Services funds.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If this budget action is not approved, the Human Services Department may be unable make the necessary administrative transfers for the fourth quarter of the fiscal year.

FINANCIAL IMPACT:
There is no impact to the County General Fund.

ATTACHMENTS:
Budget Actions #8308  (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
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<td>Transfer out State Admin Revenue</td>
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<tr>
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**TOTALS** | 0 | 0 |

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**TRANSFER BETWEEN FUNDS**

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<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS** | 0 | 0 |

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**ACTION REQUESTED:** (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION** Adjust budget to account for additional state/federal administrative revenue

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**DEPT HEAD SIGNATURE**

**DATE** 5/23/18

**APPROVED BY RES NO.** 18-254

**CLERK SIGNATURE**

**DATE** 6-13-18

**AUDITOR’S USE ONLY**

**DEPARTMENT** Human Services

**BA #**

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Revision Form Revised 0