RESOLUTION - ACTION REQUESTED 2018-333

MEETING: July 10, 2018

TO: The Board of Supervisors

FROM: Doug Binnewies, Sheriff-Coroner-Public Administrator

RE: Approve the Over-Hire of One Sheriff's Animal Control Officer Position

RECOMMENDATION AND JUSTIFICATION:
Approve an over-hire of one full-time Sheriff's Animal Control Officer Position effective July 15, 2018 through September 15, 2018, at which time the incumbent resigns the position.

Sheriff is requesting that the Board of Supervisors approve the over-hire position for one Sheriff's Animal Control Officer. Animal Control Unit staffing continues to be hampered due to one Animal Control Officer being away from their duty assignment because of non-work related injury/illnesses and a second Animal Control Officer will be resigning on September 15, 2018 due to moving out of state.

This vacancy continues to stress the staffing and overtime budget due to the length of time of the employee's absence. Currently the vacancy has been bridged by an emergency extra-help hire supported by Human Resources.

The position falls within the SEIU bargaining unit.

This over-hire action can be funded within the Sheriff's Office budget and will not impact the County general fund.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Since July 2017, a Sheriff's Animal Control Officer position has been vacant due to injury/illness. A determination regarding the work status of this employee has yet to be made creating a void in staffing. The Board of Supervisors has previously approved overfill positions due to extenuating circumstances.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the over-hire of a Sheriff's Animal Control Officer position.

FINANCIAL IMPACT:
No financial impact to the General Fund. This position will be funded within the Sheriff's annual budget and through salary savings.
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RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey