RESOLUTION - ACTION REQUESTED 2018-184

MEETING: April 24, 2018

TO: The Board of Supervisors

FROM: Thomas Cooke, District Attorney

RE: County Victim Services Grant Modification #3 & Amendment 2018-2019 FY

RECOMMENDATION AND JUSTIFICATION:
Approve Grant Award Modification & Amendment of the County Victim Services Grant (XC) Reallocating Funding; and Ratify the District Attorney Signing the Grant Modification and Amendment, Transferring Funding and Programmatic Responsibility from Behavioral Health and Rehabilitation Services to the District Attorney's Office; and Approve and Amend grant amount of $128,469.

The Grant Modification is revise and update correct contact information as well as the updated project narrative representing the change in the project's focus for the duration of the grant. The Grant Amendment is the allocation of additional funds of $128,469 to start July 1, 2018 through December 31, 2019 by the State of California Emergency Management Agency.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors has approved the County Victim Services Grant starting in 2016 to expand the services of victims of crime in Mariposa County. Funding for the program is provided through the State of California Emergency Management Agency.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
If the board were not to approve the budget or ratify the District Attorney signing the Grant Modification. This would cause funds to not be used for victim services and the Victim Witness Program would not have adequate funding to support the current staff employed. The Mariposa County Crime Victims would not have access to as many resources or services that is currently provided.

FINANCIAL IMPACT:
No general fund dollars will be used. Reallocating monies and responsibilities from Human Services to the District Attorney’s Office starting July 1, 2018 through December 31, 2019. The District Attorney’s Office will be accepting the amendment of $102,775.00 in grant funds with a required match of $25,694.00 for a total of $128,469.00.
Resolution - Action Requested 2018-184

ATTACHMENTS:
Modification & Amendment County Victim Services Grant (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Kevin Cann, District IV Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## Grant Subaward Modification

**MAIL TO: California Governor's Office Of Emergency Services**
3650 Schriever Ave
Mather, CA 95655:

**3. Subrecipient/Implementing Agency:** County of Mariposa

**4. Project Title:** County Victim Services (XC) Program

**5. Contact Person:** Jessica Mimnaugh
**Phone:** (209)742-7441  
**Fax:** (209)966-5780
**Email Address:** jmimnaugh@mariposacounty.org

**6. Performance Period:** July 1, 2016 to December 31, 2019

**7. Payment Mailing Address:** Post Office Box 730, Mariposa, California, 95338

### 8. Revision to Budget

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Current Allocation</th>
<th>Grant Funds</th>
<th>Required Match</th>
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**Proposed Change** (add (+) or subtract (-) from budgeted amount)

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<th>Required Match</th>
<th>Total</th>
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**Revised Allocation**

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<th>Required Match</th>
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<td>A. Personal Services</td>
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**9. Justification for Modification:** (If necessary, continue the justification on page 3.)

**10. Subrecipient Approvals**

**Thomas K. Cooke**  
Project Director (typed name)  
[Signature]  
Date: 04/12/18

**Luis Mercado - Auditor**  
Financial Officer (typed name)  
[Signature]  
Date: 04/12/18

**Cal OES USE ONLY**

<table>
<thead>
<tr>
<th>Program Specialist</th>
<th>Date</th>
<th>Unit Chief</th>
<th>Date</th>
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<tr>
<td>Grants Processing</td>
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</table>

**APPROVED AS TO FORM:**

[Signature]  
STEVEN W. DAHLEM  
COUNTY COUNSEL

Grant Subaward Modification – Cal OES 2-223 (Revised 3/2018)
9. Justification for Modification (cont.)

- Change Payment Address: From P.O Box 99, Mariposa, CA 95338 to P.O. Box 730 Mariposa, CA 95338

- Update signature authorization and contact information: From Project Director- Chevon Kothari to Thomas K. Cooke (District Attorney), Financial Officer- Joe Lynch to Luis Mercado (Interim Auditor), Routine Programmatic responsibility- Dumile Wilson to Jessica Mimnaugh (Victim Witness Coordinator), Routine Fiscal Responsibility- Lori Norman to Jessica Mimnaugh (Victim Witness Coordinator), Executive Director- Chevon Kothari to Dallin Kimble (County Administrative Officer), Official Designated- Chevon Kothari to Thomas K. Cooke (District Attorney), Chair of Governing Body- John Carrier to Rosemarie Smallcombe (Chairperson of Board of Supervisors).

- Adding Additional Funds awarded $102,755 in 17VOCA funds with a $25,694 match requirement.

- The performance Period was extended to 12/31/2019.
CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD AMENDMENT

Federal Grant #  FIPS#  Amendment# 1
Project # N/A  DUNS#  Performance Period 07/01/2016 to 12/31/2019

This amendment is between the California Governor’s Office of Emergency Services, hereafter called Cal OES, and the Grant Subrecipient: Mariposa County

AMENDMENT TO IMPLEMENTING AGENCY: Changing Agency from Mariposa County Human Services Department to Mariposa County District Attorney’s Office/ Victim Witness Services Program

AMENDMENT TO FUNDS:
Increase the 2017 VOCA funds by $102,775 from $ 0 to $102,775;
Increase the 2017 VOCA match by $25,694 from $ 0 to $25,694;
Increase the Total Project Cost by $128,469 from $176,860 to $305,329.

Change the Performance Period of Subaward from 6/30/18 to 12/31/19

SPECIAL CONDITIONS:
The 2015 VOCA funds in the amount of $141,488 must be expended by 6/30/18 and the final 2-201 must be submitted by 8/31/2018.
The 2017 VOCA funds in the amount of $102,775 must be expended by 12/31/2019 and the final 2-201 must be submitted by 2/28/2020.

All other provisions of this agreement shall remain as previously agreed upon.

<table>
<thead>
<tr>
<th>Subrecipient (Certification and Signature of Authorized Agent)</th>
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<tbody>
<tr>
<td>By (Authorized Signature)</td>
</tr>
<tr>
<td>Thomas K. Cooke</td>
</tr>
<tr>
<td>Printed Name</td>
</tr>
<tr>
<td>Thomas K. Cooke</td>
</tr>
<tr>
<td>Address</td>
</tr>
<tr>
<td>5101 Jones Street, P.O. Box 730, Mariposa CA 95338</td>
</tr>
</tbody>
</table>

Governor’s Office of Emergency Services (For Cal OES use only)

| By Director or Designee  | Date  |
|  |  |
| Printed Name  | Title  |
|  |  |
| Amount Encumbered by this Document  | Program/Component  | Match  | Item  |
|  |  |  |  |
| Prior Amount Encumbered  | Fund Source  | Chapter  | Statute  | Fiscal Year  |
|  |  |  |  |  |
| Total Amount Encumbered to Date  | PCA #  | Project #  | CFDA #  |
|  |  |  |  |

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

Signature of Cal OES Fiscal Officer  | Date  |
|  |  |
PROJECT CONTACT INFORMATION

Subrecipient: County of Mariposa/Mariposa County District Attorney's Office

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The **Project Director** for the project:
   
   Name: Thomas K. Cooke  
   Title: Mariposa County District Attorney
   
   Telephone #: (209)966-3626  
   Fax#: (209)966-5681  
   Email Address: tcooke@mariposacounty.org
   
   Address/City/Zip: 5101 Jones Street- Post Office Box 730, Mariposa, California 95338-0730

2. The **Financial Officer** for the project:
   
   Name: Luis Mercado  
   Title: Mariposa County Interim Auditor
   
   Telephone #: (209)966-7606  
   Fax#: (209)966-7810  
   Email Address: lmercado@mariposacounty.org
   
   Address/City/Zip: 4982 10th Street- Post Office Box 729, Mariposa, California 95338-0729

3. The **person** having **Routine Programmatic** responsibility for the project:
   
   Name: Jessica Mimnaugh  
   Title: Mariposa County Victim Witness Coordinator
   
   Telephone #: (209) 742-7441  
   Fax#: (209) 966-5680  
   Email Address: jimmimnaugh@mariposacounty.org
   
   Address/City/Zip: 5080 Jones Street, Post Office Box 730, Mariposa, California 95338-0730

4. The **person** having **Routine Fiscal Responsibility** for the project:
   
   Name: Jessica Mimnaugh  
   Title: Mariposa County Victim Witness Coordinator
   
   Telephone #: (209) 742-7441  
   Fax#: (209) 966-5680  
   Email Address: jimmimnaugh@mariposacounty.org
   
   Address/City/Zip: 5080 Jones Street, Post Office Box 730, Mariposa, California 95338-0730

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:
   
   Name: Dalin Kimble  
   Title: Mariposa County Administrative Officer
   
   Telephone #: (209)966-3222  
   Fax#: (209)966-5147  
   Email Address: dkimble@mariposacounty.org
   
   Address/City/Zip: 5100 Bullion Street- Post Office Box 784, Mariposa, California 95338-0784

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:
   
   Name: Thomas K. Cooke  
   Title: Mariposa County District Attorney
   
   Telephone #: (209) 966-3626  
   Fax#: (209)966-5681  
   Email Address: tcooke@mariposacounty.org
   
   Address/City/Zip: 5101 Jones Street- Post Office Box 730, Mariposa, California 95338-0730

7. The **chair** of the **Governing Body** of the subrecipient:
   
   Name: Rosemarie Smallcombe  
   Title: Chair, Mariposa County Board of Supervisors
   
   Telephone #: (209)966-3222  
   Fax#: (209)966-5187  
   Email Address: rsmallcombe@mariposacounty.org
   
   Address/City/Zip: 5100 Bullion Street- Post Office Box 784, Mariposa, California 95338-0784

Project Contact Information Cal OES 2-102 (Revised 3/2018)
SIGNATURE AUTHORIZATION

Subaward #: XC16 01 0220

Subrecipient: County of Mariposa
Implementing Agency: Mariposa County District Attorney's Office

*The Project Director and Financial Officer are REQUIRED to sign this form.

*Project Director: Thomas K. Cooke
Signature: [Signature]
Date: 04/12/18

*Financial Officer: Luis Mercado
Signature: [Signature]
Date: 04/12/18

The following persons are authorized to sign for the Project Director

Signature
Jessica Mimnaugh
Print Name

Signature
Windy González
Print Name

The following persons are authorized to sign for the Financial Officer

Signature
Rebecca Smock
Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

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Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name
CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (Cal OES 2-104), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, and Civil Rights Compliance. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.
CERTIFICATION OF ASSURANCE OF COMPLIANCE

1. Thomas K. Cooke hereby certify that
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

SUBRECIPIENT: County of Mariposa

IMPLEMENTING AGENCY: Mariposa County District Attorney's Office

PROJECT TITLE: County Victim Services (XC) Program

is responsible for reviewing the Subrecipient Handbook and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending $750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

☑ The above named Subrecipient receives $750,000 or more in federal grant funds annually.

☐ The above named Subrecipient does not receive $750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity — (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of ancestry, age (over 40), color, disability (physical and mental, including HIV and AIDS), genetic information, gender, gender identity, gender expression, marital status, medical condition (genetic characteristics, cancer or a record or history of cancer), military, veteran status, national origin, race, religion (includes religious dress and grooming practices), sex (includes pregnancy, childbirth, breastfeeding and/or related medical conditions) sexual orientation, or request for family medical leave. Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.

Please provide the following information:

Equal Employment Opportunity Officer: Dallin Kimble
Title: Mariposa County Administrative Officer
Address: 5100 Bullion Street, Post Office Box 784, Mariposa, California 95338-0784
Phone: (209)966-3222
Email: dkimble@mariposacounty.org
III. **Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)**

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. **California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. **Lobbying – (Subrecipient Handbook Section 2154)**

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. **Debarment and Suspension – (Subrecipient Handbook Section 2155)**

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. **Proof of Authority from City Council/Governing Board**

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. **Civil Rights Compliance**

The Subrecipient complies will all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.
All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

**CERTIFICATION**

I, the official named below, am the same individual authorized to sign the Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official’s Signature: [Signature]  
Authorized Official’s Typed Name: Thomas K. Cooke  
Authorized Official’s Title: Mariposa County District Attorney  
Date_executed: 04/12/18  
Federal Employer ID #: 94-6000880  
Federal DUNS #: 071859607  
Current System for Award Management (SAM) Expiration Date: [Blank]  
Executed in the City/County of: Mariposa

**AUTHORIZED BY:** (not applicable to State agencies)

- [ ] City Financial Officer
- [ ] City Manager
- [✓] Governing Board Chair
- [ ] County Financial Officer
- [ ] County Manager

Signature: [Signature]  
Typed Name: Rosemarie Smallcombe  
Title: Chair, Mariposa County Board of Supervisors

**APPROVED AS TO FORM:**  
[Signature]  
STEVEN W. DAHLEM  
COUNTY COUNSEL
# PROJECT SUMMARY

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<tbody>
<tr>
<td>2. PROJECT TITLE</td>
<td>County Victim Services (XC) Program</td>
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<tr>
<td>3. PERFORMANCE PERIOD</td>
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<tr>
<td><strong>Name:</strong> County of Mariposa</td>
<td><strong>Phone:</strong> (209)966-3626</td>
</tr>
<tr>
<td><strong>Address:</strong> 5080 Jones Street, P.O. Box 730</td>
<td><strong>Fax #:</strong> (209) 966-5780</td>
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<tr>
<td><strong>City:</strong> Mariposa</td>
<td><strong>Zip:</strong> 95338</td>
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<tr>
<td><strong>Name:</strong> Mariposa County District Attorney's Office</td>
<td><strong>Phone:</strong> (209) 966-3626</td>
</tr>
<tr>
<td><strong>Address:</strong> 5080 Jones Street, P.O. Box 730</td>
<td><strong>Fax #:</strong> (209) 966-5781</td>
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<td><strong>Zip:</strong> 95338</td>
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<th>7. PROGRAM DESCRIPTION</th>
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<tr>
<td>The County Victim Witness Services Program will support Mariposa County in providing direct Services to victims of crime. To address unmet gap/needs, the following activities will be implemented to support victims in better participating in the criminal justice process and increased emotional healing and support following victimization. Activities include: Transportation funding (gas vouchers) to victims to attend court and services; and Victim Witness Services provided in person to victims residing in the remote Northern area of the County</td>
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<tr>
<th>8. PROBLEM STATEMENT</th>
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<td>Although Mariposa County has developed strong Victim Services, there continues to exist a nyumber of gaps and needs of the victims that go unaddressed due to resource limitations, the vast geographical expanse of the county coupled with limited transportation opportunities and resources, and the eligibility for certain services based on income or their willingness to go through the criminal justice system. For these reasons, a number of vulnerable and isolated victims fall through the cracks. The results could be reduced participation in the criminal justice process and victims experiencing untreated trauma -both which have negative impacts on our victims and the community at large. The current project aims to address these gaps.</td>
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<tr>
<th>9. OBJECTIVES</th>
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<tr>
<td>- By December 31st 2019, 175 victims of crime will be served by their assigned advocate, of these 25 will be served in Coulterville through the North County Office.</td>
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<tr>
<td>- By December 31st, 2019, 35 victims of crime will receive transportation assistance to access resources and meet and confer with the District Attorney's Office and community partners</td>
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<td>- By December 31st, 2019, 30 victims of crime will be referred to Mariposa County Behavioral Health and Recovery Services and partnering agencies for resources and eligibility for other state benefits.</td>
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<tr>
<td>- By December 31st, 2019, 35 Victims of crime will be referred to the California Victim Compensation Program and/or other financial resources (community based/private sources) for financial, emotional, and physical assistance.</td>
<td></td>
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10. ACTIVITIES
-The Project will provide in-person Victim Witness Services to residents in northern Mariposa County, by stationing Victim Witness Advocate in the Human Services Coulterville Office to provide in-person support and services.
- The Project will support and educate a Victim Witness Advocate to serve all residents of Mariposa County and build relationships and rapport with victims of crime in the County.
- The Project will administer gas vouchers to victims of crime to allow victims opportunities to engage in the criminal justice dialogue, attend court hearing/dates, testify for criminal justice agency, meet and confer with the prosecution, access resources in neighboring counties that may be geographically closer to victims residence, and allow for victims of crime to have opportunities to follow-up with crime-related doctor's visits.

11. EVALUATION (if applicable)
Due to the nature of the grant, victim services will be tracked. We will be able to track the engagement with the victim witness Advocate and the direct services that are being provided.

12. NUMBER OF CLIENTS
(if applicable)
330 Total Services
325 Unduplicated Victims

13. PROJECT BUDGET
(these are the same amounts as on Budget Pages)

<table>
<thead>
<tr>
<th></th>
<th>Personal Services</th>
<th>Operating Expenses</th>
<th>Equipment</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>15VOCA</td>
<td></td>
<td>$141,488</td>
<td></td>
<td>$141,488</td>
</tr>
<tr>
<td>15VOCA Match</td>
<td></td>
<td>$25,442</td>
<td>$9,930</td>
<td>$35,372</td>
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<tr>
<td>17VOCA</td>
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<td>$96,977</td>
<td>$5,798</td>
<td>$102,775</td>
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<tr>
<td>17VOCA Match</td>
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<td>$23,789</td>
<td>$1,905</td>
<td>$25,694</td>
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<tr>
<td>Totals:</td>
<td></td>
<td>$146,208</td>
<td>$159,121</td>
<td>$305,329</td>
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Project Summary - Cal OES 2-150 (Revised 7/2015)
<table>
<thead>
<tr>
<th>Subrecipient: Mariposa County</th>
<th>Subaward #: XC16 01 0220</th>
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</thead>
<tbody>
<tr>
<td><strong>A. Personal Services – Salaries/Employee Benefits</strong></td>
<td><strong>2015 VOCA</strong></td>
</tr>
<tr>
<td><strong>In Kind Match</strong></td>
<td></td>
</tr>
<tr>
<td>Dumile Wilson (Project Director Designate): $50,549 (Salary X .05(FTE) x 2 yr (grant duration))</td>
<td>$5,055</td>
</tr>
<tr>
<td>Dumile Wilson (Project Director Designate): <em>Benefits (33% of Salary) X .05(FTE) X 2 yrs (grant duration)</em></td>
<td>$1,668</td>
</tr>
<tr>
<td>Chevon Kothari (HSD Director): $117,109 (Salary) X .025 (FTE) X 2 yrs (grant duration)</td>
<td>$5,855</td>
</tr>
<tr>
<td>Chevon Kothari (HSD Director): <em>Benefits (38.2% of Salary) X .025 (FTE) X 2 yrs (grant duration)</em></td>
<td>$2,236</td>
</tr>
<tr>
<td>Baljit Gill (Deputy Director, Social Services): $84,927 (Salary) X .020 (FTE) X 2 yrs (grant duration)</td>
<td>$3,397</td>
</tr>
<tr>
<td>Baljit Gill (Deputy Director, Social Services): <em>Benefits (54.7% of Salary) X .020 (FTE) X 2 yrs (grant duration)</em></td>
<td>$1,858</td>
</tr>
<tr>
<td>Christine Doss (Deputy Director, Behavioral Health Recovery Services): $66,670 (Salary) X .020 (FTE) X 2 yrs (grant duration)</td>
<td>$3,466</td>
</tr>
<tr>
<td>Christine Doss (Deputy Director, Behavioral Health Recovery Services): <em>Benefits (55% of Salary) X .020 (FTE) X 2 yrs (grant duration)</em></td>
<td>$1,907</td>
</tr>
<tr>
<td><em>Benefits: Include Medical, Life Insurance, State Disability Insurance, Retirement, Longevity Pay, Workers’ Compensation</em></td>
<td>$0</td>
</tr>
<tr>
<td><strong>Personal Section Totals</strong></td>
<td>$0</td>
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<tr>
<td><strong>PERSONAL SECTION TOTAL</strong></td>
<td></td>
</tr>
<tr>
<td>Subrecipient: Mariposa County</td>
<td>Subaward #: XC16 01 0220</td>
</tr>
<tr>
<td>-----------------------------------------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td><strong>B. Operating Expenses</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Administered by Human Services**

- **Emergency Fund**: $4,843
- **Hotel Vouchers and Reimbursement**: 30 nights x $180 (daily rate) $5,400
- **Repairs and Replacement (locks, drivers license replacements, glasses, etc.)**: $1,287

**Victim Transport Costs (Gas Vouchers, Bus Transportation, Car Rental, Car and Bus Reimbursement)** $6,400

**Mental Health Services Fund**: $80 per hour X 8 sessions per client X 11 clients $7,040

**Subrecipient: Mariposa County District Attorney's Office**

- **Victim Witness Advocate**: $30,630 (Salary) X .2 (FTE) X 1.75 yrs (grant duration) $10,721
- **Victim Witness Advocate**: *Benefits* (52% of Salary) X .2 (FTE) X 1.75 yrs (grant duration) $5,575
- **Victim Witness Advocate**: $35,186 (Salary) x 1 FTE x 1.8 yrs (grant extension duration) $52,779
- **Victim Witness Advocate**: *Benefits* (63% of Salary) X 1 FTE x 1.5 yrs $33,102
- **Victim Witness Services Coordinator**: $56,476 (Salary) x .10 FTE x 1.50 yrs $8,471
- **Victim Witness Services Coordinator**: *Benefits* $56,476 (Salary) x .10 FTE x 1.50 yrs $2,710
- **Tom Cooke (Mariposa County District Attorney)**: $128,597 (Salary) X .02 (FTE) X 2 yrs (grant duration) $5,144
- **Tom Cooke (Mariposa County District Attorney)**: *Benefits* (56% of Salary) X .02 (FTE) X 2 yrs (grant duration) $2,881
- **Mariposa County District Attorney**: $135,027 x .09 FTE x 1.5 yrs = $18,228.65, only requesting $16,320 $16,320
- **Mariposa County District Attorney**: *Benefits* (56% of Salary) X .09 FTE x 1.5 yrs = $10,208, only requesting $8,586 $8,586

**Benefits**: Include Medical, Life Insurance, State Disability Insurance, Retirement, Longevity Pay, Workers' Compensation

- Transportation and Overhead (Office supplies and Cellphones)
  - Transportation: 60 miles (round trip) x 40 weeks x $0.54 per mile x 2 years $2,592
  - Transportation (Gas Vouchers) $2,560
  - Communications: $14/month x 1.5 years $252
  - Utilities (Propane, electricity, water): $25/month x 1.5 years $450

Cal OES 2-106a (Revised 4/2016)
# BUDGET CATEGORY AND LINE ITEM DETAIL

**Subrecipient:**  Mariposa County  
**Subaward #:**  XC16 01 0220

<table>
<thead>
<tr>
<th>B. Operating Expenses</th>
<th>2015 VOCA</th>
<th>2015 VOCA Match</th>
<th>2017 VOCA</th>
<th>VOCA 2017 Match</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copier Expense: $25/month x 1.5 years</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$450</td>
</tr>
<tr>
<td>Office supplies (postage, envelopes, paper, etc.). $30/month X 24 months = $720. Cellphones: $625 X .2 (FTE) X 2 yrs = $250.</td>
<td></td>
<td></td>
<td>$970</td>
<td></td>
<td>$1,155</td>
</tr>
<tr>
<td>MDTC = (Salary + Benefits + Operating Expenses) x .10 = $27788 x .10 = $2,778. Only charging $2,432 (see indirect cost below)</td>
<td></td>
<td></td>
<td></td>
<td>$185</td>
<td></td>
</tr>
<tr>
<td>Indirect (10% of salaries and benefits): .10 X ($10,721 + $5575 + $5144 + $2881). Costs to include accounting, facilities, cost allocation plan, etc.</td>
<td></td>
<td></td>
<td></td>
<td>$2,432</td>
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<tr>
<td><strong>Subrecipient: Alliance for Community Transformations</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0</td>
</tr>
<tr>
<td>Program Aide: $13.25 per hour (Salary) X 24 hrs per week X 52 weeks X 2 yrs (grant duration)</td>
<td>$33,072</td>
<td></td>
<td>$33,072</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Aide: <em>Benefits</em> (23% of Salary) X 24 hrs per week X 52 weeks X 2 yrs (grant duration)</td>
<td>$7,607</td>
<td></td>
<td>$7,607</td>
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<tr>
<td>Program Director: $51,408 (Salary) X .0316 (FTE) X 2 yrs (grant duration)</td>
<td>$3,249</td>
<td></td>
<td>$3,249</td>
<td></td>
<td></td>
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<tr>
<td>Program Director: <em>Benefits</em> (23% of Salary) X .0316 (FTE) X 2 yrs (grant duration)</td>
<td>$747</td>
<td></td>
<td>$747</td>
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<tr>
<td><em>Benefits: Include Workers' compensation, Medical</em> Transportation Costs(via Program Aide): 24 victims per year</td>
<td>$13,039</td>
<td></td>
<td>$13,039</td>
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<td></td>
</tr>
<tr>
<td>Transportation Costs(via Gas Vouchers, Bus, and Train): 26 victims per year X 5 trips per victim X $54.33 per trip X 2 yrs</td>
<td>$14,126</td>
<td></td>
<td>$14,126</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marketing Outreach/Advertising</td>
<td>$5,760</td>
<td></td>
<td>$5,760</td>
<td></td>
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<tr>
<td>Emergency Fund</td>
<td>$4,000</td>
<td></td>
<td>$4,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel Vouchers and Reimbursement: 20 nights x $180 (daily rate)</td>
<td>$3,600</td>
<td></td>
<td>$3,600</td>
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<td></td>
</tr>
<tr>
<td>Repairs and Replacement (locks, drivers license</td>
<td>$2,000</td>
<td></td>
<td>$2,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MDTC = (Salary + Benefits + Operating Expenses) x .10 = $85,280 x .10 = $8,528. Only charging $4,468 (see indirect cost below)</td>
<td></td>
<td></td>
<td></td>
<td>$4,468</td>
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<tr>
<td>Indirect (10% of salaries and benefits): .10 X ($33,072 +</td>
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<td></td>
<td>$4,468</td>
<td></td>
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<tr>
<td><strong>In-Kind Match - Human Services</strong></td>
<td></td>
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<td>$0</td>
</tr>
<tr>
<td>Facility Rental: Rental Costs + Utility Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0</td>
</tr>
<tr>
<td>Rental Cost: $1 per sq ft. per month x 125 sq. ft x 12</td>
<td>$300</td>
<td></td>
<td>$300</td>
<td></td>
<td></td>
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<tr>
<td>Utility Costs: $813 per month x 12 months x 25% of total space x 20% of utilization time (1 day per week)</td>
<td>$488</td>
<td></td>
<td>$488</td>
<td></td>
<td></td>
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<tr>
<td>Expenses) x .10 = $25,442 x .10 = $2,544. Only charging $1,117 (see indirect cost below)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$976</td>
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<tr>
<td>Indirect Costs - Personal Services (Accounting, Facilities, Cost Allocation Plan, etc.) @ 4.39% of Personal Services Expenses; (Modified Indirect Costs not to exceed allowable 10% of personal services) = .0439 X $25,443</td>
<td></td>
<td></td>
<td></td>
<td>$1,117</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td>$1,117</td>
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<tr>
<td>Operating Section Totals</td>
<td>$141,488</td>
<td>$9,930</td>
<td>$102,775</td>
<td>$25,694</td>
<td>$0</td>
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<td>OPERATING SECTION TOTAL</td>
<td></td>
<td></td>
<td></td>
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<td>$156,767</td>
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Cal OES 2-106a (Revised 4/2016)
## BUDGET CATEGORY AND LINE ITEM DETAIL

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</thead>
<tbody>
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<table>
<thead>
<tr>
<th>C. Equipment</th>
<th>N/A</th>
<th>COST</th>
</tr>
</thead>
<tbody>
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### Equipment Section Totals

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### EQUIPMENT SECTION TOTAL

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</thead>
</table>

### Category Totals

| Same as Section 12G on the Grant Subaward Face Sheet | $141,488 | $35,372 | $102,775 | $25,694 | $0 | $0 |

### Total Project Cost

| Total Project Cost | $305,329 |
Budget Narrative

This budget sets out the personnel costs and operating expenses that have been developed to support the goals and objectives of the Victim Services Program. As detailed in the project plan, this grant will be administered through the Mariposa County District Attorney’s Office and provide direct services through our victim Witness Advocate and on occasion, the Victim Witness Coordinator. The Mariposa County District Attorney’s Office Victim Witness Program strives to expend funds in accordance with all rules and regulations set forth in the Grant Recipient Handbook. The personnel and operating costs have been developed to support the goals and objectives of the Program, and provide the most in direct services to our victims and witnesses of crime in Mariposa County. We make every effort to keep indirect costs at a minimum. The Victim Witness Program includes a Victim Witness Coordinator (.10 FTE), and a Victim Witness Advocate (1 FTE).

PERSONNEL SERVICES

In-Kind Match: A portion of the District Attorney’s Salary will serve as in-kind match for the grant.

VICTIM WITNESS COORDINATOR (.50 FTE):

Annual Salary: $56,476 at 10% = $8,471  Annual Benefits: $8,471 at 32% = $2,710

The Coordinator has managed the Victim Witness Services Program for two years and was previously an advocate in the Victim Witness Program for two years before starting with the Victim Witness Program she graduated with a Bachelor of Arts degree in Sociology. She is responsible for program and grant oversight to ensure all goals for the program are met. She will collect and track data, ensure goals and objectives of the
program are carried out properly in a timely manner, communicate with Cal-OES, and complete quarterly and annual reports. The Coordinator will also review and assign cases to Victim Witness Advocates and assist with providing advocacy and services to victims of crime.


Victim Witness Coordinator's 10% Salary and Benefits total: $11,181

**VICTIM WITNESS ADVOCATE (1 FTE):**

Annual Salary: $52,779 Annual Benefits: $33,102

The Victim Witness Advocate was hired specifically for the initial start-up of the County Victim Services Program. She was hired in January of 2017 and has attended the Entry-level Victim Witness Advocacy Training from the California District Attorneys Association and California Crime Victims Assistance Association. During her work here she successfully graduated with a Bachelor of Arts in Sociology. The Advocate follows a victims' case from initial investigation to sentencing; providing support and communicating with victims in regards to the progression of the case. The Advocate also covers community outreach events that occur during the year on weekends and evenings. The 14 mandatory services are provided by the Victim Witness Advocate, some of which include crisis management, peer counseling, court support and updates, help with Cal-OES, victim impact statements, restitution and Criminal Protective Orders.
The Victim Witness Advocate’s salary is based on Mariposa County’s Human Resources Policies and Procedures. The County’s benefit package includes Social Security, Medicare, Medical, Dental, Vision, Life Insurance, SDI State Disability, Retire-Employer-Misc and Deferred Compensation-Cash Benefit.

Victim Witness Advocate 100% Salary and Benefits total: $85,881

B. Operating Expenses:

Office Expenses:

Operating expenses will be expended with caution and with attention to VOCA requirements. Indirect costs for the Victim Witness Services Office are kept to a minimum. Costs for the Victim Witness Office include: Communication (telephones, internet, security) total of $14/month x 18 months for $252; Utilities (electricity, water, and propane) total of $25/month x 18 months for $450; Copy machine rental and machine service costs at an monthly cost of $25/month x 18 months for $450; Office Supplies (paper, pens, etc.) total of $10.27/month x 18 months for $185; transportation costs for victims/witnesses $30/gas card about 5 victims a month x 18 months for a total transportation budget of $2,594; Mileage expenses from the private vehicle use for the North County Advocate to travel one day a week to Coulterville x 1.5 years (About 55 miles x .545) x 40 weeks x 1.5 years = 1,798.50 (only claiming $1,782)

Total: $5,528
1. **Problem Statement**

Mariposa is a rural Community, located in the western foothills of the Sierra Nevada of Central California. The County has a relatively small overall population of 17,569 (US Census estimate July 1, 2017). Mariposa County covers a vast geographical expanse of 1,451 square miles, with 12.6 people per square mile vs. the state average of 239. Nearly half of this area is home to Yosemite National Park, two national forests, and the United States Bureau of Land Management. Mariposa Ethnic/racial distribution is as follows: 81% identify as white (non-Hispanic); 10% as Hispanic/Latino, 6% as Native American; just over 1% as Black; less than 1% as Asian; and, the remaining 5% as other (US Census 2014). Mariposa’s economy relies heavily on the tourism industry the National Park attracts. Accordingly, many jobs are seasonal, low-paying jobs with irregular and rotating work schedules. Mariposa’s 2016 estimated median household income was $49,265, compared to California’s Median household income of $61,489. The County’s unemployment rate that reached a historical high in 2007-08 has now declined (from 12.9% to 8.1% in December of 2015). The U.S. Census 2016 estimates about 17.9% of individuals in Mariposa County are below the federal poverty level.

**Crime Types and Victim Demographics**

It should be noted that the Mariposa County Sheriff’s Department database pulls only the primary charge when reflecting drug statistics so association with other crimes such as domestic violence, criminal threats, sexual assault, assault and battery or burglary are not reflected.

Mariposa County appears to be a peaceful, environmentally beautiful, and safe place to live.

There has been little, if any, notable gang activity thus far; and very few reported violent crimes.
However, there was one attempted homicides, twelve rapes and three robberies in the 2017 calendar year, which demonstrates an upward trend in violent crime for the county. Some may suspect this may be associated with the passage of AB 109. Those statistics alone paint a picture of relatively minimal crime compared to more urban communities. However, and not surprisingly, most serious and violent crimes in Mariposa County is committed in a domestic context against women and children in their own homes. Moreover, the perpetrators of those crimes are most often someone known to the victim and in a position of trust or authority.

According to data produced by the Mariposa County Sheriff’s Department and District Attorney’s Office, domestic violence related crimes committed include crimes of assault, domestic battery, infliction of traumatic injury on cohabitant, assault with force likely to produce great bodily injury, assault with a deadly weapon, false imprisonment, violation of domestic violence restraining orders, child endangerment, criminal threats, harassing phone calls and stalking. Sexual assault crimes committed recently include lewd acts, and child molestation, rape, oral copulation by force, intoxication and/or unconsciousness. Additionally, there have been crimes committed which fall into the “three-strike” sentencing scheme, including, but not limited to kidnapping for rape or sexual assault, and the molestation of multiple victims.

Although only 96 domestic violence incidents resulted in prosecution this year, which clearly represents only a small overall percentage of cases, it is projected that a greater number of successful prosecutions could be achieved as victims receive adequate supports and services. There has been a large increase in “drug driving” involving marijuana, meth, and polydrug use this year within the entire county and the total DUI cases for 2017 hit 41, which shows a steady statistic from last year’s number of 40. With the implementation of making marijuana legal, we
can expect that this number will increase within the next year with the implementation of Proposition 64 as of January 1st, 2018. Burglaries and assault cases saw and increase in 2017 from 261 in 2015 to 270 in 2017 according to the Mariposa County Sheriff’s year end statistics. Additionally Mariposa County Child Welfare Services received a total of 151 referral cases in response to child abuse.

As previously mentioned, Mariposa County spans a vast geography. Although most services are in and around the County seat of Mariposa, the Northern portion of Mariposa County is home to thee large communities, those of Greeley Hill, Coulterville, and Lake Don Pedro Subdivision. The population in these areas comprises nearly 26% of the total population of the County according to the U.S Census Bureau 2015. The socioeconomic, demographic and cultural characteristics of these areas are generally reflective of the rest of the Count. However, according to the U.S. Census Bureau, occupants of the Coulterville/Greeley Hill region fall at 30% below the poverty level, twice the county average. Additionally, the calls for response to North County crimes are disproportionate to those that came from the County as a whole. In addition to its social isolation and lack of employment opportunities, the North County region has been prone to having grow sites for marijuana and an increased share of methamphetamine related crimes due to its remote and isolated mountainous areas.

Specific to the northern region of our County the Mariposa County Sheriff’s Department referred a total of 1009 bookings for criminal prosecution in 2015 and received a total of 904 calls for services in North County alone. The Mariposa County District Attorney’s Office (MCDAO) filed 114 misdemeanor cases and 76 felony cases of those referred from the North County area.
The MCDAO, which houses the Victim Witness Services Program (VWSP), received 840 referrals during the 2017 calendar year that had victims involved, of which over 85% moved on to prosecution. The VWSP identified and provided over 3882 services to 480 victims of crime in 2017. In 2017 we were able to staff three full-time employees, two of which were full-time Advocates, and the third which was a Coordinator who additionally provided advocacy services as needed.

**Nature and Extent of Victim Services Gaps/Needs**

Since the implementation of the grant in 2016, we have experienced a shift in our community needs surrounding victim services. Our original needs assessment pointed to the need for increased mental health services, increased transportation to victim related services, increased services in the northern region of Mariposa County, and emergency funds for replacement and repair of items or emergency hotel stays when it was not safe to stay in a home. Over the past 18 months, some of these services have been underutilized, specifically the transport services provided by one of our community partners and the mental health services. Although these may still be needs of the victims in our community, the way in which we designed these services apparently have not met the needs of the victims in our community. For this reason, we have done a modification of our VOCA 2015 funds to include outreach and marketing to victims of the existing services, as well as purchasing “go-bags” for victims.

Since the time of the original needs assessment, there have been some additional factors influencing our ability to provide services to victims in the upcoming year. As mentioned above, Victim Witness Services has been able to expand the number of victims served and array of services provided over the past several years by adding advocates through grant funding. The XC
Grant increased their ability to provide services to a much underserved area of our county as well (North County).

In July of 2018, Mariposa County will be losing the funding from the CalOES Vertical Prosecution Grant. This will result in a reduction of one full-time Advocate, as well as many operational resources and operating expenses for the program. This cut will result in victims not being adequately served in our community. Without a full staff to help victims of crime in crisis, participation in resources and services will decrease as well as participation in the criminal justice process. Funding for direct services are a crucial part in victim services, and by California Law we are required to inform victims of their mandated and optional Marsy’s Rights. If staffing is lowered, we are concerned that victims and witnesses of crime may not receive the quality of direct services. In 2017 with three full staff splitting 840 victims of crime, we were able to provide a high level of services. A reduction of one advocate therefore may result in a 33% decrease in overall services. This number is detrimental to victims. Just this past year, we were able to enhance our program by participating in a training focusing on the California Victim Compensation Board Program, higher staffing has allowed us to prepare and submit nearly double the amount of applications we would typically submit due to advocates are able to distribute cases and have time to focus on the comprehensive benefit application for victims.

For this reason, we are currently requesting that the VOCA 2017 funds be directed to ensure continued funding for Victim Witness Services to ensure we can continue to provide a high level of quality services to the victims of our County.
Although transportation continues to be needed by victims in our County, we have found that providing this transport by a partner agency resulted in a service that was underutilized. That being said, victim requests for gas vouchers and requests made directly to a Victim Witness Advocate increased during the grant’s time frame. For this reason, we will continue to ask for funds to be allocated to transportation, however, this service will be provided through gas vouchers, bus vouchers, and transport costs of Victim Witness Advocates.

Mariposa County Behavioral Health and Recovery Services currently provide counseling and psychiatric services through both their offices located in Coulterville (North County) and Mariposa. Anyone requiring services through the Mariposa County Victim Witness Services Program or Mountain Crisis Services Domestic Violence/ Rape Crisis Programs can be referred to the Mariposa County Behavioral Health and Recovery Services to access supportive services and counseling for their mental health and recovery needs. We have found those with private insurance have utilized their insurance versus requesting these services through the funds that were set aside for mental health care under the VOCA 2015 funds. Therefore, no funds from VOCA 2017 are being requested for this service.

If transportation is a barrier in accessing any services, including mental health services, funds will be available through a gas voucher upon referral to Mariposa County Victim Witness Services. Additionally, Mariposa County Behavioral Health and Recovery Services provides transportation to their clients upon request. If services are needed for medical appointments, court hearings, and any such event that a victim of crime would be in need of support for transportation, funds will be available upon request from Victim Witness Services.
There are several major impacts with victims of crime not receiving adequate support of services. When victims of crime cannot fully participate in the criminal justice process (either due to lack of transportation, lack of financial support, etc.) crime often cannot be prosecuted adequately and goes unchecked, leading to higher re-victimization and recidivism rates. Additionally, when victims of interpersonal crimes (rape, domestic violence and child abuse) do not have access to adequate support they experience a higher level of trauma and are more likely to continue to be victims at the hands of the same or other perpetrators throughout their lives. Victims of trauma may experience mental, physical and other stressors that make it difficult to work, study, or be productive members of society without healing and supportive services.

2. The Plan

Based on the top needs identified, it was determined that funding for continued Victim Witness Services, including funds for transportation and an emergency fund, is necessary to ensure that victims in all areas of our county receive basic support, resources and information through the Victim Witness Program and are linked to partner agencies for behavioral health counseling and other services.

Objective 1: By December 31st, 2019, 175 victims will be served in person by the full-time Victim Witness Advocate. Of these 175 Victims, 25 victims will be served in Coulterville through the North County office.

An Advocate will travel from the Victim Witness Service Program in Mariposa to Coulterville upon appointment one day per week to meet with victims, providing support, assisting with
California Victims of Crime Applications, providing education about the criminal justice proceedings, accompanying victims to meet and confer with the prosecuting attorney, accompanying victims to court hearings, and documenting their wishes throughout the duration of the criminal justice proceedings.

**Objective 2: By December 31st, 2019, 30 victims will be referred to Mariposa County Behavioral Health and Recovery Services.**

Dialogue and collaboration will be ongoing with Behavioral Health and Recovery Services so that victims of crime are able to access and understand the services that can be used in their county and refer them to appropriate services to address the needs they are facing.

**Objective 3: By December 31st, 2019, 35 victims will be provided assistance with transportation to essential services.**

Victims in need will be provided either gas vouchers, bus vouchers, or rides by a Victim Witness Advocate to essential services, court appearances, etc.

**Objective 4: By December 31st, 2019, 35 victims will be referred to the California Victim Compensation Program for application and/or other resources; both community based and private sources of funding, for financial, emotional, and physical assistance.**

Victims who may directly qualify for the state compensation program may be referred to several other sources in our community to receive assistance and support during their crisis. Victims will be referred upon request to a community partner and agency that will assist in further resources.
Administration of Grant

Mariposa County District Attorney’s Office has been selected to administer the grant as it currently houses and oversees the Victim Witness Services for the County. Additionally, the District Attorney’s Office has close working partnerships and existing MOU’s with other Steering Committee Partners to ensure a high level of coordination of care for victims and other community members.

3. Capabilities

Mariposa County Victim Witness Services is a program under the District Attorney’s Office that has been in operation for nearly 25 years. Currently, we operate two grants that fund the program fully. The program utilizes a case management system that was implemented in January of 2015 that can track and report statistics and trends in the victim witness services component of the system. The system also allows us to customize reports, communicate with the District Attorney’s office and provide up-to-date information for the victims we serve.

Under the direction of the Mariposa County Board of Supervisors and the County Auditor, the department has developed tracking systems for auditing and general accounting purposes to ensure compliance with multiple state and federal funding sources.

- Organizational Description: Mariposa County District Attorney’s Office will take the facilitative role on the Victim Services Steering Committee. The Mariposa County District Attorney will lead the Steering Committee, made up of close county partners including the Mariposa County Behavioral Health Director, the Sheriff, the Chief of Probation, and the Executive Director of the Alliance for Community Transformations (our local domestic violence and rape crisis agency). Each of the entities collaborates
with one another on a number of other community projects and grants. Although the District Attorney will serve as the official Project Director for the project, the Victim Witness Coordinator will be responsible for oversight of grant activities, fiscal tracking, financial management, day to day management of grant activities including referrals and coordination with Behavioral Health and utilization of office space at the Coulterville, North County Mental Health Building.

- Organizational Chart (see attached)
Organizational Chart
Mariposa County's District Attorney's Office
County Victim Services Program

Project Director
District Attorney (In-Kind)
- Administers Transportation Vouchers
- Monitors Contract Oversight
- Facilitates Steering Committee

Victim Witness Services Program

Victim Witness Advocate:
- Provides Services in North County one (1) day a week in North County.
- Provides Services to all victims of crime for victims all over Mariposa County

Victim Witness Coordinator:
- Provides day-to-day grant monitoring (fiscal & routine) and management of project goals,
  Overseen by District Attorney (In-Kind)
- Monitors Project goals
- Facilitates Steering committee
- Provides support to Coordinator for day-to-day grant monitoring when required

Human Services Department
- Provides victim referrals to the Victim Witness Services Program
- Provides an office space one (1) day a week in their Coulterville Office for Victim Witness Advocate

Subrecipient

District Attorney

Human Services

Chief of Probation

Sheriff

Alliance for Community Transformations Executive Director