RESOLUTION - ACTION REQUESTED 2018-191

MEETING: May 1, 2018

TO: The Board of Supervisors

FROM: Terri Peresan, Community Services Director

RE: Approval of Amended Agreements with Area 12 Agency on Aging & Budget Actions

RECOMMENDATION AND JUSTIFICATION:
Approve Amended Agreements with Area 12 Agency on Aging (A12AA), and Authorize the Board of Supervisors Chair to Sign the Amended Agreements; Approve Budget Actions in the Revenue and Appropriations in the C-1 Congregate Funding ($4,205); Revenue and Appropriations in the Transit Funding's III-B Transportation ($2,715), and Decrease Revenue and Appropriations for the C-2 Home Delivered Meals Program ($2,687), to Correspond with the Amended Agreements.

Funding from A12AA has changed due to the inability to meet the performance range for contracted C-2 Home Delivered meals programming. While our numbers are growing in the C-2 program, it is not within the +/- 5% range as necessary by the end of the third (3rd) quarter. A12AA has proposed to move those unused units of service into the III-B Transportation program, as we have already met those contracted units of service by the 3rd quarter ending.

Additional one-time-only funding was approved by Area 12 Agency on Aging's JPA (joint power authority) in November 2, 2017 of $4,205 for the C-1 Congregate Meals programs for fiscal year 2017-18, but an amended agreement for the program was not presented until now. Budget changes have been discussed, negotiated and endorsed by A12AA by transferring the existing units of service (UOS) and supportive funding from the C-2 Home Delivered Meals Senior Nutrition Program into Transit's III-B Transportation programs. The amended agreements will keep the funding with Mariposa County instead of those unused funds returning to the State at the close-out of the fiscal year.

These changes would bring the "Not to Exceed" contracted amounts to $35,335 in the C-1 Congregate Meals program funding, $34,695 in the Transit's III-B Transportation line-item funding, and $14,862 in the C-2 Home Delivered Meals program. All requested changes correspond with the amended agreements as proposed. The Mariposa County Department of Community Services, in collaboration with A12AA, have been providing programs to senior citizens in Mariposa County since 1991.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board has historically approved and authorized the Board Chair to sign amended agreements and has approved the accompanying budget actions when necessary.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Do not approve the amendments or budget actions. The Senior Nutrition & Transportation
Resolution - Action Requested 2018-191

programs would be unable to accept the additional funding.

FINANCIAL IMPACT:
Revenue and appropriations will be increased in C-1 Congregate Meals Program Funding by $4,205. Revenue and appropriations will increase in Transit's III-B Transportation line-item by $2,715. Revenue and appropriations will be decreased in the C-2 Home Delivered Meals Nutrition Fund by $2,687.

ATTACHMENTS:
A12AA Amended Agreements C-1 C-2 & III-B FY 2017-18 (PDF)
C1 Cong Budget Action (PDF)
C2 Cong Budget Action (PDF)
Transit III-B Funding Budget Action (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>342</td>
<td>0518</td>
<td>305.62-40</td>
<td>Area 12 Grant C-2</td>
<td></td>
<td></td>
<td>(2,687)</td>
</tr>
<tr>
<td>342</td>
<td>0518</td>
<td>715.04-33</td>
<td>Raw Food</td>
<td></td>
<td></td>
<td>2,687</td>
</tr>
</tbody>
</table>

| TOTALS | $0 | $0 |

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th></th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

| TOTALS | 0 | 0 |

**ACTION REQUESTED:** (Check all that apply)

- **(X)** Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in one fund of the budget, or transferring appropriation from Contingencies.

- () Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Revenue & Appropriation Changes to Sr. Nutrition Program for Amended Agreement in Title C-2 Home Delivered Meals program.

**DEPT HEAD SIGNATURE**

**DATE:** 04/19/18

**APPROVED BY RES NO:** 18-141

**CLERK SIGNATURE**

**DATE:** 5-1-18

**DEPARTMENT:** Community Services

**AUDITOR’S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>342</td>
<td>0517</td>
<td>305.74.13</td>
<td>Area 12 OTO Funds C-1</td>
<td></td>
<td>(4,093)</td>
<td></td>
</tr>
<tr>
<td>342</td>
<td>0517</td>
<td>305.74-28</td>
<td>C-1 Cong. NSIP OTO</td>
<td></td>
<td>(112)</td>
<td></td>
</tr>
<tr>
<td>342</td>
<td>0517</td>
<td>714.04-33</td>
<td>Raw Food</td>
<td></td>
<td></td>
<td>4,093</td>
</tr>
<tr>
<td>374</td>
<td>0517</td>
<td>714.04-35</td>
<td>Food Service Supplies</td>
<td></td>
<td></td>
<td>112</td>
</tr>
</tbody>
</table>

**TOTALS**: $0 $0

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

**TOTALS**: 0 0

**ACTION REQUESTED**: (Check all that apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

- () Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: Revenue & Appropriation Changes to Sr. Nutrition Programs for Amended Agreement in Title C-1 Congregate program.

**DEPT HEAD SIGNATURE**

**DATE** 09/17/18

**APPROVED BY RES NO.** 18-91

**CLERK**

**DATE** 5-1-18

**DEPARTMENT** Community Services

**AUDITOR'S USE ONLY**

**BA #**

---

Budget Revision Form Revised 07/2000
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>342</td>
<td>0518</td>
<td>305.62-40</td>
<td>Area 12 Grant C-2</td>
<td></td>
<td></td>
<td>2,687</td>
</tr>
<tr>
<td>342</td>
<td>0518</td>
<td>715.04-22</td>
<td>Raw Food</td>
<td></td>
<td></td>
<td>(2,687)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
</table>

| TOTALS | $0 | $0 |

ACTION REQUESTED: (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

() Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Revenue & Appropriation Changes to Sr. Nutrition Program for Amended Agreement in Title C-2 Home Delivered Meals program.

DEPT HEAD SIGNATURE  

APPROVED BY RES NO. 18-191  

AUDITOR'S USE ONLY  
BA #

Budget Revision Form Revised 07/2000
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEP/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>606</td>
<td>0306</td>
<td>305.62-26</td>
<td>Title III-B Transportation</td>
<td></td>
<td>(2,715)</td>
<td></td>
</tr>
<tr>
<td>606</td>
<td>0306</td>
<td>601.04-88</td>
<td>Fuel Expense</td>
<td></td>
<td></td>
<td>2,715</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTALS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**TRANSFER BETWEEN FUNDS**

<table>
<thead>
<tr>
<th></th>
<th>DEBIT</th>
<th>CREDIT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| TOTALS | 0     | 0      |

**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies.

() Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION**  Revenue & Appropriation Changes to Sr. Nutrition Program for Amended Agreement; additional units of services & funding transferred into Title III-B Transportation.

**DEPT HEAD SIGNATURE**  

**DATE**  04/18/18

**APPROVED BY RES NO.**  18-191

**CLERK SIGNATURE**  

**DATE**  5-1-18

**DEPARTMENT**  Community Services

**AUDITOR'S USE ONLY**

**BA #**

Budget Revision Form Revised 07/2000
AMENDED AGREEMENT BETWEEN
MARIPOSA COUNTY COMMUNITY SERVICES
AND AREA 12 AGENCY ON AGING

The Agreement originally entered into on July 1, 2017 through June 30, 2018, by and between Area 12 Agency on Aging and MARIPOSA COUNTY COMMUNITY SERVICES, serving in Mariposa County for C-2 Home Delivered Meals Nutrition services, is hereby amended, April 5, 2018, as follows:

1. Total annual compensation to MARIPOSA COUNTY COMMUNITY SERVICES, serving in Mariposa County for C-2, Home Delivered Meals Nutrition services shall not exceed the maximum amount of $14,862.00*, for a maximum number of 4,300 meals.

2. All other provisions and stipulations of the Agreement between MARIPOSA COUNTY COMMUNITY SERVICES, and the Area 12 Agency on Aging shall remain in full force and applicability.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the referenced contract the day and year as per above.

AREA 12 AGENCY ON AGING,
A JOINT POWERS AGENCY serving Alpine, Amador Calaveras, Mariposa and Tuolumne Counties.

By: Kristin Millhoff, Executive Director
Dated: 4-10-18

Contractor:
MARIPOSA COUNTY COMMUNITY SERVICES

By: Rosemarie Smallcomb
Dated: 5-2-18
Chair - Board of Supervisors

*This funding total includes dollars from Federal per unit meal reimbursement rate, the entire Federal NSIP, NSIP OTO and dollars from an OTO increase per unit meal reimbursement rate.

APPROVED AS TO FORM:

STEVEN W. DAHLEM
COUNTY COUNSEL

19074 Standard Road, Suite A, Sonora, California 95370-7542
www.area12.org · 800-510-2020 · 209-532-6272 · fax 209-532-6501
AMENDED AGREEMENT BETWEEN
MARIPOSA COUNTY COMMUNITY SERVICES
AND
AREA 12 AGENCY ON AGING

The Agreement originally entered into on July 1, 2017, for the term of July 1, 2017 through June 30, 2018, by and between the Area 12 Agency on Aging and MARIPOSA COUNTY COMMUNITY SERVICES, serving in Mariposa County for IIIB Transportation services, is hereby amended, April 5, 2018, as follows:

1. Total annual compensation to MARIPOSA COUNTY
   COMMUNITY SERVICES, serving in Mariposa County for IIIB
   Transportation services shall not exceed the maximum amount
   of funding of $34,695.00 for a maximum number of 2,313 units
   of service.

2. All other provisions and stipulations of the Agreement between
   MARIPOSA COUNTY COMMUNITY SERVICES, and the Area
   12 Agency on Aging shall remain in full force and applicability.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the referenced contract the day and year as per above.

AREA 12 AGENCY ON AGING,
A JOINT POWERS AGENCY serving Alpine, Amador
Calaveras, Mariposa and Tuolumne Counties.

By: Kristin Millhoff, Executive Director

Dated: 4/10/18

Contractor:
MARIPOSA COUNTY COMMUNITY SERVICES

By: Rosemarie Smallcomb

Chair, Board of Supervisors - Mariposa County

Dated: 5/2/18

APPROVED AS TO FORM:

STEVEN W. DAHLEM
COUNTY COUNSEL
AMENDED AGREEMENT BETWEEN
MARIPOSA COUNTY COMMUNITY SERVICES
AND
AREA 12 AGENCY ON AGING

The Agreement originally entered into on July 1, 2017 through June 30, 2018, by and between the Area 12 Agency on Aging and MARIPOSA COUNTY COMMUNITY SERVICES, serving in Mariposa County for C-1 Congregate Nutrition services, is hereby amended, November 2, 2017, as follows:

1. Total annual compensation to MARIPOSA COUNTY COMMUNITY SERVICES, serving in Mariposa County for C-1, Congregate Nutrition services, shall not exceed the maximum amount of funding of $35,335.00* for a maximum number of 8,897 meals.

2. All other provisions and stipulations of the Agreement between MARIPOSA COUNTY COMMUNITY SERVICES, and the Area 12 Agency on Aging shall remain in full force and applicability.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the referenced contract the day and year as per above.

AREA 12 AGENCY ON AGING,
A JOINT POWERS AGENCY serving Alpine, Amador, Calaveras, Mariposa and Tuolumne Counties.

By: Kristin Millhoff, Executive Director
Dated: 4-10-18

Contractor:
MARIPOSA COUNTY COMMUNITY SERVICES

By: Rose Marie Smallcombe Board Chair, Mariposa County Board of Supervisors
Dated: 5-11-18

*This funding total includes dollars from Federal per unit meal reimbursement rate, the entire Federal NSIP, NSIP OTO and dollars from an OTO increase per unit meal reimbursement rate.

APPROVED AS TO FORM:

STEVEN W. DAHELM
COUNTY COUNSEL