RESOLUTION - ACTION REQUESTED 2018-241

MEETING: May 22, 2018

TO: The Board of Supervisors

FROM: Thomas Cooke, District Attorney

RE: County Victim Services Grant Certification of Assurance of Compliance 2018-2019 FY

RECOMMENDATION AND JUSTIFICATION:
Ratify the District Attorney Signing the correct California Office of Emergency Services grant form for Certification of Assurance of Compliance; and authorize the Board of Supervisors Chair to sign the authorization.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors approved the County Victim Services Grant Modification and Amendment on April 24th, 2018 (Resolution No. 18-184) and the Chair signed Cal-OES Form- 2-104 authorizing the Certification of Assurance of Compliance. However, the California Office of Emergency Services requires Cal-OES Form 2-104f which the Board is now being requested to approve.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action and the California Office of Emergency Services will not be able to award additional funds to Mariposa Victim Witness Services, which would necessitate the reduction of at least one advocate as well as various other cutbacks to services for victims of crime.

FINANCIAL IMPACT:
No general fund dollars will be used. The County Victim Services (VC) Program was approved by the Mariposa County Board of Supervisors on April 24, 2018. This grant award totals $102,775.00 in grant funds with a required match of $25,694.00 for a total of $128,469.00.

ATTACHMENTS:
Revised Certification of Assurance of Compliance Form- May 2018 (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Miles Menetrey, District V Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey
EXCUSED: Kevin Cann
CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Fund

The applicant must complete a Certification of Assurance of Compliance-VOCA (Cal OES 2-104f), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, Civil Rights Compliance, and the special conditions for Subaward with the above mentioned fund. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.
CERTIFICATION OF ASSURANCE OF COMPLIANCE  
Victims of Crime Act (VOCA) Fund

I. Thomas K. Cooke   hereby certify that
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

SUBRECIPIENT: Mariposa County
IMPLEMENTING AGENCY: Mariposa County District Attorney's Office
PROJECT TITLE: County Victim Services Program (XC)

is responsible for reviewing the Subrecipient Handbook and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending $750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

☐ The above named Subrecipient receives $750,000 or more in federal grant funds annually.

☐ The above named Subrecipient does not receive $750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of ancestry, age (over 40), color, disability (physical and mental, including HIV and AIDS), genetic information, gender, gender identity, gender expression, marital status, medical condition (genetic characteristics, cancer or a record or history of cancer), military, veteran status, national origin, race, religion (includes religious dress and grooming practices), sex (includes pregnancy, childbirth, breastfeeding and/or related medical conditions) sexual orientation, or request for family medical leave. Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.

Please provide the following information:

Equal Employment Opportunity Officer: Dallin Kimble
Title: County Administrative Officer
Address: 5100 Bullion Street, Post Office Box 784 Mariposa Ca 95338
Phone: (209)966-3222
Email: dkimble@mariposacounty.org

Certification of Assurance of Compliance – VOCA Cal OES 2-104f (Rev. 5/2017)
III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.
IX. Special Condition for Grant Subaward with Victims of Crime Act (VOCA) Funds

1. Applicability of Part 200 Uniform Requirements

The Subrecipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements").

2. Compliance with DOJ Grants Financial Guide

The Subrecipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance.

3. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate award)

The Subrecipient agrees to comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipient or individuals defined (for purposes of this condition) as "employees" of the Subrecipient.

The details of the Subrecipient's obligations regarding prohibited conduct related to trafficking in persons are posted on the OJP website at: http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by Subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient agrees to comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

5. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

6. Reporting Potential Fraud, Waste, Abuse, and Similar Misconduct

The Subrecipient agrees to promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has, in connection with funds under this award (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.
Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by:

- E-mail: oig.hotline@usdoj.gov;
- DOJ OIG hotline (contact information in English and Spanish): (800) 869-4499; and/or
- DOJ OIG hotline fax: (202) 616-9881.

Additional information is available from the DOJ OIG website at http://www.usdoj.gov/oig.

7. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds

The Subrecipient agrees to comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2016, are set out at http://ojp.gov/funding/Explore/FY2016-AppropriationsLawRestrictions.htm, and are incorporated by reference here.

8. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

The Subrecipient understands and agrees that no Subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this award, the Subrecipient:

- Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

- Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

b. If the Subrecipient does or is authorized under this award to make subawards, procurement contracts, or both:

- It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a subaward, procurement contract, or subcontract...
under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

- It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

9. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10. Additional DOJ Awarding Agency Requirements

The Subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

11. OJP Training Guiding Principles

The Subrecipient understands and agrees that any training or training materials developed or delivered with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at http://ojp.gov/funding/ojptrainingguidingprinciples.htm.

12. Specific Post-Award Approval Required to Use a Non-Competitive Approach in any Procurement Contract that Would Exceed $150,000

The Subrecipient agrees to comply with all applicable requirements to obtain specific advance approval to use a non-competitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $150,000). This condition applies to agreements that, for purposes of federal grants administrative requirement, OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at http://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm [Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $150,000)] and are incorporated by reference here.
13. Requirement for Data on Performance and Effectiveness Under the Award

The Subrecipient agrees to collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

14. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient agrees to comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

15. Demographic Data

The Subrecipient agrees to collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

16. Performance Reports

The Subrecipient agrees to submit (and, as necessary, require sub-Subrecipients to submit) quarterly performance reports on the performance metrics identified by OVC, and in the manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

17. Computer Network Requirements

The Subrecipient understands and agrees that:

a. No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography; and

b. Nothing in the previous subsection limits the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecutions, or adjudication activities.

18. Prohibit Use of Funds for Association of Community Organizations for Reform Now (ACORN) and its Subsidiaries

The Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract of subaward to either the ACORN or its subsidiaries, without the expressed prior written approval of OJP.
19. Access to Records

The Subrecipient authorizes the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant.

20. Nondiscrimination in Programs Involving Students

The Subrecipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs or students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

**CERTIFICATION**

I, the official named below, am the same individual authorized to sign the Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official’s Signature: 

[Signature]

Authorized Official’s Typed Name: 

Thomas K. Cooke

Authorized Official’s Title: 

Mariposa County District Attorney’s Office

Date Executed: 

05/08/2018

Federal Employer ID #: 

94-6000880

Federal DUNS #: 

071859607

Current System for Award Management (SAM) Expiration Date: 

Executed in the City/County of: 

Mariposa

**AUTHORIZED BY:** (not applicable to State agencies)

- [ ] City Financial Officer
- [ ] County Financial Officer
- [ ] City Manager
- [ ] County Manager
- [x] Governing Board Chair

Signature: 

[Signature]

Typed Name: 

Rosemarie Smallcombe

Title: 

Chair, Mariposa County Board of Supervisors

**APPROVED AS TO FORM:**

[Signature]

STEVEN W. DAHLEM
COUNTY COUNSEL
CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Fund

The applicant must complete a Certification of Assurance of Compliance-VOCA (Cal OES 2-104f), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, Civil Rights Compliance, and the special conditions for Subaward with the above mentioned fund. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

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# PROJECT SUMMARY

<table>
<thead>
<tr>
<th>1. Subaward #</th>
<th>XC16 01 0220</th>
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</thead>
<tbody>
<tr>
<td>2. PROJECT TITLE</td>
<td>County Victim Services (XC) Program</td>
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<tr>
<td>3. PERFORMANCE PERIOD</td>
<td>07/01/2016 to 12/31/2019</td>
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<td>4. SUBRECIPIENT</td>
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<tr>
<td>Name: County of Mariposa</td>
<td>Phone: (209)966-3626</td>
</tr>
<tr>
<td>Address: 5080 Jones Street, P.O. Box 730</td>
<td>Fax #: (209) 966-5780</td>
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<tr>
<td>City: Mariposa</td>
<td>Zip: 95338</td>
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<td>5. GRANT AMOUNT</td>
<td>(this is the same amount as 12G of the Grant Subaward Face Sheet) $305,329</td>
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<td>6. IMPLEMENTING AGENCY</td>
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<tr>
<td>Name: Mariposa County District Attorney's Office</td>
<td>Phone: (209) 966-3626</td>
</tr>
<tr>
<td>Address: 5080 Jones Street, P.O. Box 730</td>
<td>Fax #: (209) 966-5781</td>
</tr>
<tr>
<td>City: Mariposa</td>
<td>Zip: 95338</td>
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</table>

## 7. PROGRAM DESCRIPTION

The County Victim Witness Services Program will support Mariposa County in providing direct Services to victims of crime. To address unmet gap/needs, the following activities will be implemented to support victims in better participating in the criminal justice process and increased emotional healing and support following victimization. Activities include: Transportation funding (gas vouchers) to victims to attend court and services; and Victim Witness Services provided in person to victims residing in the remote Northern area of the County.

## 8. PROBLEM STATEMENT

Although Mariposa County has developed strong Victim Services, there continues to exist a nyumber of gaps and needs of the victims that go unaddressed due to resource limitations, the vast geographical expanse of the county coupled with limited transportation opportunities and resources, and the eligibility for certain services based on income or their willingness to go through the criminal justice system. For these reasons, a number of vulnerable and isolated victims fall through the cracks. The results could be reduced participation in the criminal justice process and victims experiencing untreated trauma -both which have negative impacts on our victims and the community at large. The current project aims to address these gaps.

## 9. OBJECTIVES

- By December 31st 2019, 175 victims of crime will be served by their assigned advocate, of these 25 will be served in Coulterville through the North County Office.
- By December 31st, 2019, 35 victims of crime will receive transportation assistance to access resources and meet and confer with the District Attorney's Office and community partners
- By December 31st, 2019, 30 victims of crime will be referred to Mariposa County Behavioral Health and Recovery Services and partnering agencies for resources and eligibility for other state benefits.
- By December 31st, 2019, 35 Victims of crime will be referred to the California Victim Compensation Program and/or other financial resources (community based/ private sources) for financial, emotional, and physical assistance.
10. ACTIVITIES
- The Project will provide in-person Victim Witness Services to residents in northern Mariposa County, by stationing Victim Witness Advocate in the Human Services Coulterville Office to provide in-person support and services.
- The Project will support and educate a Victim Witness Advocate to serve all residents of Mariposa County and build relationships and rapport with victims of crime in the County.
- The Project will administer gas vouchers to victims of crime to allow victims opportunities to engage in the criminal justice dialogue, attend court hearing/dates, testify for criminal justice agency, meet and confer with the prosecution, access resources in neighboring counties that may be geographically closer to victims residence, and allow for victims of crime to have opportunities to follow-up with crime-related doctor’s visits.

11. EVALUATION (if applicable)
Due to the nature of the grant, victim services will be tracked. We will be able to track the engagement with the victim witness Advocate and the direct services that are being provided.

12. NUMBER OF CLIENTS
(if applicable)
330 Total Services
325 Unduplicated Victims

13. PROJECT BUDGET
(these are the same amounts as on Budget Pages)

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<thead>
<tr>
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<th>Operating Expenses</th>
<th>Equipment</th>
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$0

$0

Totals: $146,208 $159,121 $0 $305,329
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<tr>
<td><strong>A. Personal Services – Salaries/Employee Benefits</strong></td>
<td><strong>2015 VOCA</strong></td>
<td><strong>2015 VOCA</strong></td>
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<td><strong>Match</strong></td>
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<td><strong>In Kind Match</strong></td>
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<td>Dumile Wilson (Project Director Designate): *Benefits (33% of Salary) X .05(FTE) X 2 yrs (grant duration)</td>
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<td>Chevon Kothari (HSD Director): $117,109 (Salary) X .025 (FTE) X 2 yrs (grant duration)</td>
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<td>Baljit Gill (Deputy Director, Social Services): *Benefits (54.7% of Salary) X .020 (FTE) X 2 yrs (grant duration)</td>
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<tr>
<td>Christine Doss (Deputy Director, Behavioral Health Recovery Services): $86,670 (Salary) X .020 (FTE) X 2 yrs (grant duration)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$3,466</td>
<td></td>
<td>$3,466</td>
</tr>
<tr>
<td>Christine Doss (Deputy Director, Behavioral Health Recovery Services): *Benefits (55% of Salary) X .020 (FTE) X 2 yrs (grant duration)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$1,907</td>
<td></td>
<td>$1,907</td>
</tr>
<tr>
<td>*Benefits: Include Medical, Life Insurance, State Disability Insurance, Retirement, Longevity Pay, Workers’ Compensation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal Section Totals</td>
<td>$0</td>
<td>$25,442</td>
<td>$0</td>
</tr>
<tr>
<td><strong>PERSONAL SECTION TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subrecipient: Mariposa County</td>
<td>2015 VOCA Match</td>
<td>2015 VOCA Match</td>
<td>2017 VOCA</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>----------------</td>
<td>----------------</td>
<td>-----------</td>
</tr>
<tr>
<td><strong>B. Operating Expenses</strong></td>
<td></td>
<td></td>
<td>2017 VOCA Match</td>
</tr>
<tr>
<td>Administered by Human Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency Fund</td>
<td>$4,843</td>
<td>$4,843</td>
<td></td>
</tr>
<tr>
<td>Hotel Vouchers and Reimbursement: 30 nights x $180 (daily rate)</td>
<td>$5,400</td>
<td>$5,400</td>
<td></td>
</tr>
<tr>
<td>Repairs and Replacement (locks, drivers license replacements, glasses, etc.)</td>
<td>$1,287</td>
<td>$1,287</td>
<td></td>
</tr>
<tr>
<td>Victim Transport Costs (Gas Vouchers, Bus Transportation, Car Rental, Car and Bus Reimbursement)</td>
<td>$6,400</td>
<td>$6,400</td>
<td></td>
</tr>
<tr>
<td>Mental Health Services Fund: $80 per hour X 8 sessions per client X 11 clients</td>
<td>$7,040</td>
<td>$7,040</td>
<td></td>
</tr>
<tr>
<td><strong>Subrecipient: Mariposa County District Attorney's Office</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Victim Witness Advocate: $30,630 (Salary) X .2 (FTE) X 1.75 yrs (grant duration)</td>
<td>$10,721</td>
<td>$10,721</td>
<td></td>
</tr>
<tr>
<td>Victim Witness Advocate: *Benefits (52% of Salary) X .2 (FTE) X 1.75 yrs (grant duration)</td>
<td>$5,575</td>
<td>$5,575</td>
<td></td>
</tr>
<tr>
<td>Victim Witness Advocate: $35,186 (Salary) x 1 FTE x 1.8 yrs (grant extension duration)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Victim Witness Advocate: *Benefits (63% of Salary) X 1 FTE x 1.5 yrs.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Victim Witness Services Coordinator: $56,476 (Salary) x .10 FTE x 1.50 yrs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Victim Witness Services Coordinator: *Benefits $56,476 (Salary) x .10 FTE x 1.50 yrs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tom Cooke (Mariposa County District Attorney): $128,597 (Salary) X .02 (FTE) X 2 yrs (grant duration)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tom Cooke (Mariposa County District Attorney): *Benefits (56% of Salary) X .02 (FTE) X 2 yrs (grant duration)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mariposa County District Attorney: $135,027 x .09 FTE x 1.5 yrs = $18,228.65, only requesting $16,320</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mariposa County District Attorney: *Benefits (56% of Salary) x .09 FTE x 1.5 yrs = $10,208, only requesting $8,586</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Benefits: Include Medical, Life Insurance, State Disability Insurance, Retirement, Longevity Pay, Workers' Compensation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transportation and Overhead (Office supplies and Cellphones)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transportation: 60 miles (round trip) x 40 weeks x $0.54 per mile x 2 years</td>
<td>$2,592</td>
<td>$1,782</td>
<td></td>
</tr>
<tr>
<td>Transportation (Gas Vouchers)</td>
<td>$2,560</td>
<td>$2,594</td>
<td></td>
</tr>
<tr>
<td>Communications: $14/month x 1.5 years</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities (Propane, electricity, water): $25/month x 1.5 years</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### B. Operating Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>2015 VOCA Match</th>
<th>2015 VOCA Match</th>
<th>2017 VOCA Match</th>
<th>2017 VOCA Match</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Copier Expense:</strong> $25/month x 1.5 years</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$450</td>
</tr>
<tr>
<td><strong>Office supplies (postage, envelopes, paper, etc.):</strong> $30/month X 24 months</td>
<td>$970</td>
<td></td>
<td>$185</td>
<td></td>
<td>$1,155</td>
</tr>
<tr>
<td>= $27788 x .10 = $2,778. Only charging $2,432 (see Indirect cost below)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Indirect (10% of salaries and benefits): .10 X ($10,721 + $5575 + $5144 + $2881). Costs to include accounting, facilities, cost allocation plan, etc.</strong></td>
<td>$2,432</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Subrecipient: Alliance for Community Transformations

<table>
<thead>
<tr>
<th>Description</th>
<th>2015 VOCA Match</th>
<th>2015 VOCA Match</th>
<th>2017 VOCA Match</th>
<th>2017 VOCA Match</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Aide:</strong> $13.25 per hour (Salary) X 24 hrs per week X 52 weeks X 2 yrs (grant duration)</td>
<td>$33,072</td>
<td></td>
<td></td>
<td></td>
<td>$33,072</td>
</tr>
<tr>
<td>*<em>Program Aide: <em>Benefits (23% of Salary) X 24 hrs per week X 52 weeks X 2 yrs (grant duration)</em></em></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$7,607</td>
</tr>
<tr>
<td><strong>Program Director:</strong> $51,408 (Salary) X .0316 (FTE) X 2 yrs (grant duration)</td>
<td>$3,249</td>
<td></td>
<td></td>
<td></td>
<td>$3,249</td>
</tr>
<tr>
<td>*<em>Program Director: <em>Benefits (23% of Salary) X .0316 (FTE) X 2 yrs (grant duration)</em></em></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$747</td>
</tr>
<tr>
<td><strong>Benefits: Include Workers' compensation, Medical Transportation Costs (via Program Aide): 24 victims per per trip X 2 yrs</strong></td>
<td>$13,039</td>
<td></td>
<td></td>
<td></td>
<td>$13,039</td>
</tr>
<tr>
<td><strong>Marketing Outreach/Advertising</strong></td>
<td>$5,760</td>
<td></td>
<td></td>
<td></td>
<td>$5,760</td>
</tr>
<tr>
<td><strong>Emergency Fund</strong></td>
<td>$4,000</td>
<td></td>
<td></td>
<td></td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>Hotel Vouchers and Reimbursement:</strong> 20 nights x $180 (daily rate)**</td>
<td>$3,600</td>
<td></td>
<td></td>
<td></td>
<td>$3,600</td>
</tr>
<tr>
<td><strong>Repairs and Replacement (locks, drivers license)</strong></td>
<td>$2,000</td>
<td></td>
<td></td>
<td></td>
<td>$2,000</td>
</tr>
<tr>
<td>MDTC = (Salary + Benefits + Operating Expenses) x .10 = $85,280 x .10 = $8,528. Only charging $4,468 (see Indirect cost below)</td>
<td>$4,468</td>
<td></td>
<td></td>
<td></td>
<td>$4,468</td>
</tr>
<tr>
<td><strong>Indirect (10% of salaries and benefits): .10 X ($33,072 +</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>In-Kind Match - Human Services</strong></td>
<td>$0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Facility Rental: Rental Costs + Utility Costs</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Rental Cost:</strong> $1 per sq ft. per month x 125 sq. ft x 12</td>
<td></td>
<td>$300</td>
<td>$300</td>
<td></td>
<td>$0</td>
</tr>
<tr>
<td><strong>Utility Costs:</strong> $813 per month x 12 months x 25% of total space x 20% of utilization time (1 day per week)</td>
<td></td>
<td>$488</td>
<td>$488</td>
<td></td>
<td>$600</td>
</tr>
<tr>
<td><strong>Expenses x .10 = $25,442 x .10 = $2,544. Only charging $1,117 (see Indirect cost below)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$976</td>
</tr>
<tr>
<td><strong>Indirect Costs - Personal Services (Accounting, Facilities, Cost Allocation Plan, etc.) @ 4.36% of Personal Services Expenses, (Modified Indirect Costs not to exceed allowable 10% of personal services)=.0439 X $25,443</strong></td>
<td>$1,117</td>
<td></td>
<td></td>
<td></td>
<td>$1,117</td>
</tr>
</tbody>
</table>

**Operating Section Totals** $141,488 | $9,930 | $102,775 | $25,684 | $0 | $0 | $0

**OPERATING SECTION TOTAL** $156,767
<table>
<thead>
<tr>
<th>Subrecipient:</th>
<th>Subaward #:</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>C. Equipment</td>
<td>N/A</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Equipment Section Totals**

- $0
- $0
- $0
- $0
- $0
- $0
- $0

**EQUIPMENT SECTION TOTAL**

- $0

**Category Totals**

- Same as Section 12G on the Grant Subaward Face Sheet
  - $141,488
  - $35,372
  - $102,775
  - $25,694
  - $0
  - $0

**Total Project Cost**

- $305,329
Budget Narrative

This budget sets out the personnel costs and operating expenses that have been developed to support the goals and objectives of the Victim Services Program. As detailed in the project plan, this grant will be administered through the Mariposa County District Attorney’s Office and provide direct services through our victim Witness Advocate and on occasion, the Victim Witness Coordinator. The Mariposa County District Attorney’s Office Victim Witness Program strives to expend funds in accordance with all rules and regulations set forth in the Grant Recipient Handbook. The personnel and operating costs have been developed to support the goals and objectives of the Program, and provide the most in direct services to our victims and witnesses of crime in Mariposa County. We make every effort to keep indirect costs at a minimum. The Victim Witness Program includes a Victim Witness Coordinator (.10 FTE), and a Victim Witness Advocate (1 FTE).

PERSONNEL SERVICES

In-Kind Match: A portion of the District Attorney’s Salary will serve as in-kind match for the grant.

VICTIM WITNESS COORDINATOR (.50 FTE):

Annual Salary: $56,476 at 10% = $8,471  Annual Benefits: $8,471 at 32% = $2,710

The Coordinator has managed the Victim Witness Services Program for two years and was previously an advocate in the Victim Witness Program for two years before starting with the Victim Witness Program she graduated with a Bachelor of Arts degree in Sociology. She is responsible for program and grant oversight to ensure all goals for the program are met. She will collect and track data, ensure goals and objectives of the
program are carried out properly in a timely manner, communicate with Cal-OES, and complete quarterly and annual reports. The Coordinator will also review and assign cases to Victim Witness Advocates and assist with providing advocacy and services to victims of crime.


Victim Witness Coordinator’s 10% Salary and Benefits total: $11,181

**VICTIM WITNESS ADVOCATE (1 FTE):**

Annual Salary: $52,779  
Annual Benefits: $33,102

The Victim Witness Advocate was hired specifically for the initial start-up of the County Victim Services Program. She was hired in January of 2017 and has attended the Entry-level Victim Witness Advocacy Training from the California District Attorneys Association and California Crime Victims Assistance Association. During her work here she successfully graduated with a Bachelor of Arts in Sociology. The Advocate follows a victims’ case from initial investigation to sentencing; providing support and communicating with victims in regards to the progression of the case. The Advocate also covers community outreach events that occur during the year on weekends and evenings. The 14 mandatory services are provided by the Victim Witness Advocate, some of which include crisis management, peer counseling, court support and updates, help with Cal-OES, victim impact statements, restitution and Criminal Protective Orders.
The Victim Witness Advocate’s salary is based on Mariposa County’s Human Resources Policies and Procedures. The County’s benefit package includes Social Security, Medicare, Medical, Dental, Vision, Life Insurance, SDI State Disability, Retire-Employer-Misc and Deferred Compensation-Cash Benefit.

Victim Witness Advocate 100% Salary and Benefits total: $85,881

B. Operating Expenses:

Office Expenses:

Operating expenses will be expended with caution and with attention to VOCA requirements. Indirect costs for the Victim Witness Services Office are kept to a minimum. Costs for the Victim Witness Office include: Communication (telephones, internet, security) total of $14/month x 18 months for $252; Utilities (electricity, water, and propane) total of $25/month x 18 months for $450; Copy machine rental and machine service costs at an monthly cost of $25/month x 18 months for $450; Office Supplies (paper, pens, etc.) total of $10.27/month x 18 months for $185; transportation costs for victims/witnesses $30/gas card about 5 victims a month x 18 months for a total transportation budget of $2,594; Mileage expenses from the private vehicle use for the North County Advocate to travel one day a week to Coulterville x 1.5 years ( About 55 miles x .545) x 40 weeks x 1.5 years = 1,798.50 ( only claiming $1,782)

Total: $5,528
Project Narrative

1. Problem Statement

Mariposa is a rural Community, located in the western foothills of the Sierra Nevada of Central California. The County has a relatively small overall population of 17,569 (US Census estimate July 1, 2017). Mariposa County covers a vast geographical expanse of 1,451 square miles, with 12.6 people per square mile vs. the state average of 239. Nearly half of this area is home to Yosemite National Park, two national forests, and the United States Bureau of Land Management. Mariposa Ethnic/racial distribution is as follows: 81% identify as white (non-Hispanic); 10% as Hispanic/Latino, 6% as Native American; just over 1% as Black; less than 1% as Asian; and, the remaining 5% as other (US Census 2014). Mariposa’s economy relies heavily on the tourism industry the National Park attracts. Accordingly, many jobs are seasonal, low-paying jobs with irregular and rotating work schedules. Mariposa’s 2016 estimated median household income was $49,265, compared to California’s Median household income of $61,489. The County’s unemployment rate that reached a historical high in 2007-08 has now declined (from 12.9% to 8.1% in December of 2015). The U.S. Census 2016 estimates about 17.9% of individuals in Mariposa County are below the federal poverty level.

Crime Types and Victim Demographics

It should be noted that the Mariposa County Sheriff’s Department database pulls only the primary charge when reflecting drug statistics so association with other crimes such as domestic violence, criminal threats, sexual assault, assault and battery or burglary are not reflected. Mariposa County appears to be a peaceful, environmentally beautiful, and safe place to live. There has been little, if any, notable gang activity thus far; and very few reported violent crimes.
However, there was one attempted homicides, twelve rapes and three robberies in the 2017 calendar year, which demonstrates an upward trend in violent crime for the county. Some may suspect this may be associated with the passage of AB 109. Those statistics alone paint a picture of relatively minimal crime compared to more urban communities. However, and not surprisingly, most serious and violent crimes in Mariposa County is committed in a domestic context against women and children in their own homes. Moreover, the perpetrators of those crimes are most often someone known to the victim and in a position of trust or authority.

According to data produced by the Mariposa County Sheriff’s Department and District Attorney’s Office, domestic violence related crimes committed include crimes of assault, domestic battery, infliction of traumatic injury on cohabitant, assault with force likely to produce great bodily injury, assault with a deadly weapon, false imprisonment, violation of domestic violence restraining orders, child endangerment, criminal threats, harassing phone calls and stalking. Sexual assault crimes committed recently include lewd acts, and child molestation, rape, oral copulation by force, intoxication and/or unconsciousness. Additionally, there have been crimes committed which fall into the “three-strike” sentencing scheme, including, but not limited to kidnapping for rape or sexual assault, and the molestation of multiple victims. Although only 96 domestic violence incidents resulted in prosecution this year, which clearly represents only a small overall percentage of cases, it is projected that a greater number of successful prosecutions could be achieved as victims receive adequate supports and services. There has been a large increase in “drug driving” involving marijuana, meth, and polydrug use this year within the entire county and the total DUI cases for 2017 hit 41, which shows a steady statistic from last year’s number of 40. With the implementation of making marijuana legal, we
can expect that this number will increase within the next year with the implementation of Proposition 64 as of January 1st, 2018. Burglaries and assault cases saw and increase in 2017 from 261 in 2015 to 270 in 2017 according to the Mariposa County Sheriff’s year end statistics. Additionally Mariposa County Child Welfare Services received a total of 151 referral cases in response to child abuse.

As previously mentioned, Mariposa County spans a vast geography. Although most services are in and around the County seat of Mariposa, the Northern portion of Mariposa County is home to thee large communities, those of Greeley Hill, Coulterville, and Lake Don Pedro Subdivision. The population in these areas comprises nearly 26% of the total population of the County according to the U.S Census Bureau 2015. The socioeconomic, demographic and cultural characteristics of these areas are generally reflective of the rest of the Count. However, according to the U.S. Census Bureau, occupants of the Coulterville/Greeley Hill region fall at 30% below the poverty level, twice the county average. Additionally, the calls for response to North County crimes are disproportionate to those that came from the County as a whole. In addition to its social isolation and lack of employment opportunities, the North County region has been prone to having grow sites for marijuana and an increased share of methamphetamine related crimes due to its remote and isolated mountainous areas.

Specific to the northern region of our County the Mariposa County Sheriff’s Department referred a total of 1009 bookings for criminal prosecution in 2015 and received a total of 904 calls for services in North County alone. The Mariposa County District Attorney’s Office (MCDAO) filed 114 misdemeanor cases and 76 felony cases of those referred from the North County area.
Subrecipient: Mariposa County
Subaward #: XC16 01 0220

The MCDAO, which houses the Victim Witness Services Program (VWSP), received 840 referrals during the 2017 calendar year that had victims involved, of which over 85% moved on to prosecution. The VWSP identified and provided over 3882 services to 480 victims of crime in 2017. In 2017 we were able to staff three full-time employees, two of which were full-time Advocates, and the third which was a Coordinator who additionally provided advocacy services as needed.

**Nature and Extent of Victim Services Gaps/Needs**

Since the implementation of the grant in 2016, we have experienced a shift in our community needs surrounding victim services. Our original needs assessment pointed to the need for increased mental health services, increased transportation to victim related services, increased services in the northern region of Mariposa County, and emergency funds for replacement and repair of items or emergency hotel stays when it was not safe to stay in a home. Over the past 18 months, some of these services have been underutilized, specifically the transport services provided by one of our community partners and the mental health services. Although these may still be needs of the victims in our community, the way in which we designed these services apparently have not met the needs of the victims in our community. For this reason, we have done a modification of our VOCA 2015 funds to include outreach and marketing to victims of the existing services, as well as purchasing “go-bags” for victims.

Since the time of the original needs assessment, there have been some additional factors influencing our ability to provide services to victims in the upcoming year. As mentioned above, Victim Witness Services has been able to expand the number of victims served and array of services provided over the past several years by adding advocates through grant funding. The XC
Grant increased their ability to provide services to a much underserved area of our county as well (North County).

In July of 2018, Mariposa County will be losing the funding from the CalOES Vertical Prosecution Grant. This will result in a reduction of one full-time Advocate, as well as many operational resources and operating expenses for the program. This cut will result in victims not being adequately served in our community. Without a full staff to help victims of crime in crisis, participation in resources and services will decrease as well as participation in the criminal justice process. Funding for direct services are a crucial part in victim services, and by California Law we are required to inform victims of their mandated and optional Marsy’s Rights. If staffing is lowered, we are concerned that victims and witnesses of crime may not receive the quality of direct services. In 2017 with three full staff splitting 840 victims of crime, we were able to provide a high level of services. A reduction of one advocate therefore may result in a 33% decrease in overall services. This number is detrimental to victims. Just this past year, we were able to enhance our program by participating in a training focusing on the California Victim Compensation Board Program, higher staffing has allowed us to prepare and submit nearly double the amount of applications we would typically submit due to advocates are able to distribute cases and have time to focus on the comprehensive benefit application for victims.

For this reason, we are currently requesting that the VOCA 2017 funds be directed to ensure continued funding for Victim Witness Services to ensure we can continue to provide a high level of quality services to the victims of our County.
Although transportation continues to be needed by victims in our County, we have found that providing this transport by a partner agency resulted in a service that was underutilized. That being said, victim requests for gas vouchers and requests made directly to a Victim Witness Advocate increased during the grant's time frame. For this reason, we will continue to ask for funds to be allocated to transportation, however, this service will be provided through gas vouchers, bus vouchers, and transport costs of Victim Witness Advocates.

Mariposa County Behavioral Health and Recovery Services currently provide counseling and psychiatric services through both their offices located in Coulterville (North County) and Mariposa. Anyone requiring services through the Mariposa County Victim Witness Services Program or Mountain Crisis Services Domestic Violence/ Rape Crisis Programs can be referred to the Mariposa County Behavioral Health and Recovery Services to access supportive services and counseling for their mental health and recovery needs. We have found those with private insurance have utilized their insurance versus requesting these services through the funds that were set aside for mental health care under the VOCA 2015 funds. Therefore, no funds from VOCA 2017 are being requested for this service.

If transportation is a barrier in accessing any services, including mental health services, funds will be available through a gas voucher upon referral to Mariposa County Victim Witness Services. Additionally, Mariposa County Behavioral Health and Recovery Services provides transportation to their clients upon request. If services are needed for medical appointments, court hearings, and any such event that a victim of crime would be in need of support for transportation, funds will be available upon request from Victim Witness Services.
There are several major impacts with victims of crime not receiving adequate support of services. When victims of crime cannot fully participate in the criminal justice process (either due to lack of transportation, lack of financial support, etc.) crime often cannot be prosecuted adequately and goes unchecked, leading to higher re-victimization and recidivism rates. Additionally, when victims of interpersonal crimes (rape, domestic violence and child abuse) do not have access to adequate support they experience a higher level of trauma and are more likely to continue to be victims at the hands of the same or other perpetrators throughout their lives. Victims of trauma may experience mental, physical and other stressors that make it difficult to work, study, or be productive members of society without healing and supportive services.

2. The Plan

Based on the top needs identified, it was determined that funding for continued Victim Witness Services, including funds for transportation and an emergency fund, is necessary to ensure that victims in all areas of our county receive basic support, resources and information through the Victim Witness Program and are linked to partner agencies for behavioral health counseling and other services.

Objective 1: By December 31st, 2019, 175 victims will be served in person by the full-time Victim Witness Advocate. Of these 175 Victims, 25 victims will be served in Coulterville through the North County office.

An Advocate will travel from the Victim Witness Service Program in Mariposa to Coulterville upon appointment one day per week to meet with victims, providing support, assisting with
California Victims of Crime Applications, providing education about the criminal justice proceedings, accompanying victims to meet and confer with the prosecuting attorney, accompanying victims to court hearings, and documenting their wishes throughout the duration of the criminal justice proceedings.

**Objective 2: By December 31\textsuperscript{st}, 2019, 30 victims will be referred to Mariposa County Behavioral Health and Recovery Services.**

Dialogue and collaboration will be ongoing with Behavioral Health and Recovery Services so that victims of crime are able to access and understand the services that can be used in their county and refer them to appropriate services to address the needs they are facing.

**Objective 3: By December 31\textsuperscript{st}, 2019, 35 victims will be provided assistance with transportation to essential services.**

Victims in need will be provided either gas vouchers, bus vouchers, or rides by a Victim Witness Advocate to essential services, court appearances, etc.

**Objective 4: By December 31\textsuperscript{st}, 2019, 35 victims will be referred to the California Victim Compensation Program for application and/or other resources; both community based and private sources of funding, for financial, emotional, and physical assistance.**

Victims who may directly qualify for the state compensation program may be referred to several other sources in our community to receive assistance and support during their crisis. Victims will be referred upon request to a community partner and agency that will assist in further resources.
Administration of Grant

Mariposa County District Attorney’s Office has been selected to administer the grant as it currently houses and oversees the Victim Witness Services for the County. Additionally, the District Attorney’s Office has close working partnerships and existing MOU’s with other Steering Committee Partners to ensure a high level of coordination of care for victims and other community members.

3. Capabilities

Mariposa County Victim Witness Services is a program under the District Attorney’s Office that has been in operation for nearly 25 years. Currently, we operate two grants that fund the program fully. The program utilizes a case management system that was implemented in January of 2015 that can track and report statistics and trends in the victim witness services component of the system. The system also allows us to customize reports, communicate with the District Attorney’s office and provide up-to-date information for the victims we serve.

Under the direction of the Mariposa County Board of Supervisors and the County Auditor, the department has developed tracking systems for auditing and general accounting purposes to ensure compliance with multiple state and federal funding sources.

- Organizational Description: Mariposa County District Attorney’s Office will take the facilitative role on the Victim Services Steering Committee. The Mariposa County District Attorney will lead the Steering Committee, made up of close county partners including the Mariposa County Behavioral Health Director, the Sheriff, the Chief of Probation, and the Executive Director of the Alliance for Community Transformations (our local domestic violence and rape crisis agency). Each of the entities collaborates
with one another on a number of other community projects and grants. Although the District Attorney will serve as the official Project Director for the project, the Victim Witness Coordinator will be responsible for oversight of grant activities, fiscal tracking, financial management, day to day management of grant activities including referrals and coordination with Behavioral Health and utilization of office space at the Coulterville, North County Mental Health Building.

- Organizational Chart (see attached)
Organizational Chart
Mariposa County's District Attorney's Office
County Victim Services Program

**Human Services Department**
- Provides victim referrals to the Victim Witness Services Program
- Provides an office space one (1) day a week in their Coulterville Office for Victim Witness Advocate

**Project Director**
District Attorney (In-Kind)
- Administers Transportation Vouchers
- Monitors Contract Oversight
- Facilitates Steering Committee

**District Attorney**

**Chief of Probation**

**Sheriff**

**Victim Witness Services Program**

**Victim Witness Advocate:**
- Provides services in North County one (1) day a week in North County
- Provides services to all victims of crime for victims all over Mariposa County

**Victim Witness Coordinator:**
- Overseen by District Attorney (In-Kind)
- Provides day-to-day grant monitoring (fiscal & routine) and management of project goals.
- Monitors Project goals
- Facilitates Steering committee
- Provides support to Coordinator for day-to-day grant monitoring when required