RESOLUTION - ACTION REQUESTED 2018-401

MEETING: August 14, 2018

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Transferring Funds from Facilities to Fund 501 (Bldg Improvements) ($8,000)

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds from Facilities Maintenance to Capital Improvements Budget ($8,000).

This action will appropriate $8,000 for museum vault fire suppression into the Capital Improvements budget (Fund 501) where costs are segregated from other general maintenance and repair costs in the Facilities Maintenance budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Recently the Board approved transferring funds from the Facilities Maintenance budget to a Capital Improvement project funds for improved project management tracking.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Keep funds in the facilities maintenance budget. Engineering and construction costs will be charged and tracked in facilities maintenance rather than capital improvements budget.

FINANCIAL IMPACT:
General Fund facilities maintenance will be reduced by $8,000. The Capital Improvements Fund will be increased by $8,000.

ATTACHMENTS:
Budget Action - FY18-19 Fund 501 XFR from Facilities (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Merlin Jones, District II Supervisor
SECONDER: Marshall Long, District III Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>0128-0473</td>
<td>0413</td>
<td>Maintenance Bldg/Structure</td>
<td></td>
<td></td>
<td>8,000</td>
</tr>
<tr>
<td>001</td>
<td>0128-473</td>
<td>0787</td>
<td>Transfer Out</td>
<td></td>
<td></td>
<td>8,000</td>
</tr>
<tr>
<td>501</td>
<td>1300-309</td>
<td>1600</td>
<td>Transfer In</td>
<td></td>
<td></td>
<td>(8,000)</td>
</tr>
<tr>
<td>501</td>
<td>1300-770</td>
<td>0671</td>
<td>Museum Vault Fire Suppression</td>
<td></td>
<td></td>
<td>8,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER BETWEEN FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FUND</td>
</tr>
<tr>
<td>001</td>
</tr>
<tr>
<td>501</td>
</tr>
</tbody>
</table>

TOTALS: 8,000 8,000

**ACTION REQUESTED:** (Check all that apply)

- [X] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Transfer from fund 0128 (Facilities) to fund 501 (Land/Bldg Improvements) for fire suppression in museum vault.

---

DEPT HEAD SIGNATURE: [Signature]

DATE: 11/11

APPROVED BY RES NO: 10-501 CLERK: [Signature]

DATE: 11/14/17

**0128 Facilities**

---

Budget Action Form Revised 11/95