RESOLUTION - ACTION REQUESTED 2018-414

MEETING: August 21, 2018

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Transferring Funds Within the Fleet Maintenance Budget ($8,500)

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funds Within the Fleet Maintenance Budget to Cover Categorical Shortfall ($8,500). This action uses savings from the 03 category (Benefits) to offset a shortfall in the 04 category (Services and Supplies) associated with the budget account Outside Labor.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely authorizes transfers within a Budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action will result in a categorical shortfall in the 04 category which will cause non-payment of year-end invoices.

FINANCIAL IMPACT:

Fleet Maintenance is an Internal Service Fund therefore there will be no impact to the General Fund.

ATTACHMENTS:

Budget Action Fleet (8-2-18) (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0313</td>
<td>Medical/Dental/Vision</td>
<td></td>
<td></td>
<td>8,500</td>
</tr>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0433</td>
<td>Outside Labor</td>
<td></td>
<td></td>
<td>8,500</td>
</tr>
</tbody>
</table>

### TRANSFER BETWEEN FUNDS

| TOTALS | 8,500 | 8,500 |

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** To offset a categorical shortfall.

**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.**

**AUDITOR'S USE ONLY**

<table>
<thead>
<tr>
<th>DATE: 8-1-19</th>
<th>DATE: 8-21-18</th>
</tr>
</thead>
</table>

**700-Fleet**

Budget Action Form Revised 11/95