RESOLUTION - ACTION REQUESTED 2018-539

MEETING: November 13, 2018
TO: The Board of Supervisors
FROM: Mike Healy, Public Works Director
RE: Approve Budget Action Transferring Funds from Don Pedro Utility Capital to Don Pedro Sewer

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action for Fiscal Year 2018-19 Transferring Funds from the Don Pedro Utility Capital Fund to the Don Pedro Sewer Fund due to Expenditure Amounts Exceeding Budgeted Amounts in Services and Supplies ($15,000). Unanticipated repairs at the Don Pedro Sewer Plant exceeded budget amounts this fiscal year. There are sufficient funds accumulated in the Don Pedro Utility Capital fund to cover these expenses.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Budget Actions requesting that money be transferred between funds must receive Board approval. The Board routinely authorizes transfers from one budget to another.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
Negative action would lead to problems in paying FY18-19 invoices due to a category shortfall for services and supplies.

FINANCIAL IMPACT:
There is sufficient funding available in the Don Pedro Utility Capital fund to support the requested transfer.

ATTACHMENTS:
Budget Action LDP Oct 18 (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>532</td>
<td>1402-822</td>
<td>0416</td>
<td>Miscellaneous Expense</td>
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<td></td>
<td>15,000</td>
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<tr>
<td>532</td>
<td>1402-822</td>
<td>0787</td>
<td>Transfer Out</td>
<td></td>
<td></td>
<td>15,000</td>
</tr>
<tr>
<td>316</td>
<td>0905-309</td>
<td>1600</td>
<td>Transfer In</td>
<td></td>
<td></td>
<td>(15,000)</td>
</tr>
<tr>
<td>316</td>
<td>0905-855</td>
<td>0412</td>
<td>Maintenance Equipment</td>
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</table>

**Total:** 15,000 15,000

## TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>FUND</th>
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<th>ACCOUNT</th>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

**TOTALS** 0 0

**ACTION REQUESTED:** (Check all that apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Allocating additional funds to pay invoices.

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**DEPT HEAD SIGNATURE**

**APPROVED BY RES NO.** 18-539  **CLERK**

**DATE:** 10/1/18  **DATE:** 11-14-18

**316 Don Pedro**

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Budget Action Form Revised 11/95