RESOLUTION - ACTION REQUESTED 2018-541

MEETING: November 13, 2018

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Appropriate Benefits for Account Clerk I/II in the Fleet Maintenance Budget ($6,246)

RECOMMENDATION AND JUSTIFICATION:

Appropriate Benefits for Account Clerk I/II in the Fleet Maintenance Budget ($6,246).

The Fleet Maintenance division has a new Account Clerk I/II position. This budget action request appropriates the benefits for that position from the salary budget line, which was intentionally over budgeted as a place-holder for the benefits being appropriated through this action.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Budget Actions moving appropriations within a fund are routinely authorized by the Board.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action would result in the Fleet budget being under funded in its benefits lines.

FINANCIAL IMPACT:

There is no impact to the County budget.

ATTACHMENTS:

Budget Action - FY18-19 Fund 700 Acct Clerk I Appropriations (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Marshall Long, District III Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
## BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>700</td>
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<td>Account Clerk I</td>
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<td>Cash-Cafeteria</td>
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</tr>
</tbody>
</table>

### TRANSFER BETWEEN FUNDS

| TOTALS | $6,246 | $6,246 |

**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

- [x] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Allocate the benefits accounts for the Account Clerk I from holdings in the Account Clerk I salary account.

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**DEPT HEAD SIGNATURE**

**DATE:** 10/24/19

**APPROVED BY RES NO.**

**CLERK**

**DATE:** 11/14/18

**AUDITOR'S USE ONLY.**

**BA#**

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**700 Fleet Maintenance**

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Budget Action Form Revised 11/95